

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS  
PONCA CITY, OKLAHOMA  
October 8, 2018

Southwest Business Products E1505510LD

Pursuant to notice as required by law, the Ponca City Board of Commissioners met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Mayor Homer Nicholson presiding:

Present: Homer Nicholson, Mayor  
Ryan Austin, Commissioner  
Lanita Chapman, Commissioner  
Paul Taylor, Commissioner  
Craig Stephenson, City Manager  
Michael Vanderburg, City Attorney  
Marc LaBossiere, Finance Director/City Clerk

Absent: Shasta Scott, Commissioner

Others Present: Don Bohon, Chris Henderson, Mike Lane, John Andrew, Paula Cain, Terry Brown, Jim Fairbanks, Eric Newell, Tana McKinley, Randy Tyner, Jesse Beck, Butch Herring, City Staff; citizens; Steve Dye, Ponca City News and Beverly Bryant, TEAM Radio.

1. CALL TO ORDER  
Mayor Homer Nicholson called the meeting to order at 5:30 p.m.
2. PLEDGE OF ALLEGIANCE

**\*\*CEREMONIES & PROCLAMATIONS\*\***

3. Character Trait for October: Thoroughness

**\*\*CONSENT AGENDA\*\***

The Board of Commissioners found items #4 through #10 non-controversial and routine in nature. Commissioner Austin made the motion to approve consent agenda as presented. Commissioner Taylor seconded.

Roll: Yeas; Austin, Taylor, Nicholson, Chapman. Nays; None. Motion carried.

4. Consider And Vote Upon Minutes Of The Ponca City Board Of Commissioners Regular Session Held September 24, 2018.
5. Consider And Vote Upon A Resolution Appropriating Money For Payment Of Claims.

**RESOLUTION NO. 6392**

**A RESOLUTION APPROPRIATING MONEY FOR PAYMENT OF CLAIMS.**

6. Consider And Vote Upon A Resolution Amending The Operating Budget Of Various City Funds For Fiscal Year 2018-19.

**RESOLUTION NO. 6393**

***A RESOLUTION AMENDING THE OPERATING BUDGET OF VARIOUS CITY FUNDS FOR FISCAL YEAR 2018-19.***

7. Consider And Vote On The Oklahoma Municipal Assurance Group "Municipal Liability Protection Plan" Totaling \$274,947 For The Policy Period Of November 1, 2018 Through November 1, 2019.
8. Consider And Vote On FY2019 Grant Agreement With Oklahoma Highway Safety Office In The Amount Of \$35,714.00.
9. Consider And Vote To Partially Release An Electrical Easement Across Property Legally Described As Lots Seven (7) And Eight (8), Gibson's Tracts To The City Of Ponca City, Located At 3330 North14th Street.
- 10 Consider And Vote To Receive A Staff Report On The Status Of The City's Hazard Mitigation Plan As It Pertains To The Community Rating System.

**\*\*ITEMS REMOVED FROM THE CONSENT AGENDA\*\***

11. None

**\*\*COMMUNICATIONS FROM MAYOR AND COMMISSIONERS\*\***

12. Mayor Nicholson welcomed Boy Scout Timmy Crank to the meeting.

Commissioner Paul Taylor mentioned previous drainage projects that are keeping everyone safe, with all the rain.

**\*\*REPORTS\*\***

13. CITY MANAGER'S REPORT

City Manager Craig Stephenson reminded the public that the City of Ponca City, in partnership with Phillips 66, is preparing for the upcoming biennial Household Hazardous Waste Collection event. This event is scheduled for this Saturday, October 13, 2018; the event will be open from 9:00 a.m. to 1:00 p.m. Residents are encouraged to take this opportunity to bring their hazardous chemicals for proper disposal. Event Coordinators are in need of volunteers to help with this event, if interested, please contact City Hall at 767-0336.

Stephenson noted this week October 7, 2018 through October 13, 2018 is Fire Prevention Week and the 2018 theme is: LOOK. LISTEN. LEARN. Be aware. Fire can happen anywhere.

Stephenson invited the public to Ponca City Energy's Customer Appreciation Day, on October 10, 2018 from 1:00 p.m. to 4:00 p.m., at City Hall. There will be fresh Turtle's cookies, popcorn, ice-cold water, balloons, give-away items, and kids Halloween safety kits. Customers will also receive a complementary LED bulb, a portable light switch in exchange for a "public power fact", and be included in a drawing for Ponca City Chamber Bucks.

Stephenson made the public aware that Saturday, October 13, 2018 from 1:00 p.m. to 3:00 p.m., the Marland's Grand Home will host the Hidden Spaces Tour. Rooms not on the regular tour will be open for this one time viewing to provide a peek into the inner workings of the Marland family's first mansion and the staff who worked there in the 1920s. The tour includes four flights of stair climbing to explore hidden rooms in the attic, maid's quarters, hidden bathrooms, pool area, boiler room, root cellar, servant bath, laundry room, back porch delivery area, Carriage House, and the East Terrace. During the tour, visitors will meet the house staff of 1925: the cooks, chauffer, and maids.

Stephenson announced Conoco and Phillips 66 retirees will be available to assist and guide individuals enrolling in Medicare Part D. Enrollment, from October 22 to October 26, at the Pioneer Technology Center and Senior Center. Please call the Senior Center at 763-8051 to schedule an appointment.

14. PONCA CITY MAIN STREET REPORT

Executive Director Chelsea McDonnell from Ponca City Main Street gave commissioners an update on projects the organization is currently working on.

**\*\*NEW BUSINESS\*\***

15. Consider And Vote Upon Purchasing Thirty-Six (36) TASER Units And Thirty-Six (36) Body Camera Units In The Amount Of \$64,614 And Approve The Mayor Signing The Five Year Master Services And Purchasing Agreement Through AXON Enterprise, Inc. For A Total Over Five Years Of \$242,310.

Commissioner Taylor made the motion to approve item #15. Commissioner Chapman seconded.

Roll: Yeas; Taylor, Chapman, Nicholson, Austin. Nays; None. Motion carried.

16. Consider And Vote Upon Request For Authorization To Advertise For Bids For Construction Of Improvements For "Lake Ponca Deep Water Boating Access Project, Phase 2", Projects No. GEN 18-4 C, D And E.

Commissioner Chapman made the motion to approve item #16 as stated. Commissioner Austin seconded.

Roll: Yeas; Chapman, Austin, Nicholson, Taylor. Nays; None. Motion carried.

17. Consider And Vote Consider And Vote On A Planning Commission Recommendation To Increase The Speed Limit From 30 Mph To 35 Mph On South Avenue From First Street To One Block East Of Fourteenth Street.

Commissioner Austin made the motion to approve item #17 as stated. Commissioner Chapman seconded.

Roll: Yeas; Austin, Chapman, Nicholson, Taylor. Nays; None. Motion carried.

**\*\*CITIZENS COMMENTS\*\***

18. None.

- 19.. ADJOURN

The motion to adjourn was made by Commissioner Taylor and seconded by Commissioner Chapman.

Roll: Yeas; Taylor, Chapman, Nicholson, Austin. Nays; None. Motion carried.

Mayor Nicholson adjourned the Board of Commissioners meeting at 6:30 p.m.

***PASSED IN SESSION AND APPROVED THIS 22<sup>ND</sup> DAY OF OCTOBER 2018.***

ATTEST:

  
CITY CLERK



  
MAYOR

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES  
PONCA CITY UTILITY AUTHORITY  
October 8, 2018

Pursuant to notice as required by law, the Board of Trustees of the Ponca City Utility Authority met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Chairman Homer Nicholson presiding.

Present: Homer Nicholson, Chairman  
Ryan Austin, Trustee  
Lanita Chapman, Trustee  
Paul Taylor, Trustee  
Craig Stephenson, City Manager  
Michael Vanderburg, Trust Attorney  
Marc LaBossiere, Secretary

Absent: Shasta Scott, Trustee

Others Present: Don Bohon, Chris Henderson, Mike Lane, John Andrew, Terry Brown, Jim Fairbanks, Tana McKinley, Randy Tyner, Butch Herring, Eric Newell, City Staff; citizens; Steve Dye, Ponca City News. Beverly Bryant, TEAM Radio

1. CALL TO ORDER

Chairman Homer Nicholson called the meeting to order at 6:30 p.m.

**\*\*CONSENT AGENDA\*\***

The Board of Trustees found items #2 through #4 noncontroversial and routine in nature by the governing body and are approved by one motion.

Trustee Austin made the motion to approve the consent agenda. Trustee Taylor seconded.

Roll: Yeas; Austin, Taylor, Nicholson, Chapman. Nays; None. Motion carried.

2. Consider And Vote Upon The Minutes Of The Regular Session Held September 24, 2018.
3. Consider And Vote Upon A Resolution Appropriating Money For Payment Of Claims.

**RESOLUTION NO.1042**

***A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE PONCA CITY UTILITY AUTHORITY OF PONCA CITY, OKLAHOMA***

4. Consider and Vote Upon A Resolution Amending The Operating Budgets Of Various Ponca City Utility Authority Funds, For Fiscal Year 2018-2019

**RESOLUTION NO.1043**

***A RESOLUTION AMENDING THE OPERATING BUDGETS OF VARIOUS PONCA CITY UTILITY AUTHORITY FUNDS, FOR FISCAL YEAR 2018-2019.***

**\*\*ITEMS REMOVED FROM THE CONSENT AGENDA\*\***

5. None.

**\*\*NEW BUSINESS\*\***

6. Consider And Vote Upon Awarding The Contract And Authorizing The Execution of the Contract Documents for "Wittmer Hills Water Seepage Fix", Project Number PCUA 18-4, To MTZ Construction Inc. Of Oklahoma City, In The Amount of \$68,772.00

Trustee Austin made the motion to approve item #16. Trustee Chapman seconded.

Roll: Yeas; Austin Chapman, Nicholson, Taylor. Nays; None. Motion carried.

7. ADJOURN

A motion to adjourn was made by Trustee Taylor and seconded by Trustee Austin.

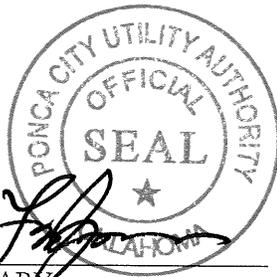
Roll: Yeas; Taylor, Austin, Nicholson, Chapman. Nays; None. Motion carried.

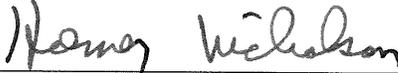
Chairman Nicholson adjourned the Ponca City Utility Authority meeting at 6:39 p.m.

***PASSED IN SESSION AND APPROVED THIS 22<sup>ND</sup> DAY of OCTOBER 2018.***

ATTEST:

  
\_\_\_\_\_  
TRUST SECRETARY





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CHAIRMAN