

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS
PONCA CITY, OKLAHOMA
January 14, 2019

Southwest Business Products E1505510LD

Pursuant to notice as required by law, the Ponca City Board of Commissioners met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Mayor Homer Nicholson presiding:

Present: Homer Nicholson, Mayor
Shasta Scott, Commissioner
Lanita Chapman, Commissioner
Paul Taylor, Commissioner
Craig Stephenson, City Manager
Michael Vanderburg, City Attorney
Marc LaBossiere, Finance Director/City Clerk

Absent: Ryan Austin, Commissioner

Others Present: Chris Henderson, John Andrew, Richard Evans, Paula Cain, Jesse Beck, Jim Fairbanks, Dave Williams, Terry Brown, Butch Herring, Eric Newell, Tana McKinley, City Staff; citizens; Steve Dye, Ponca City News and Beverly Bryant, TEAM Radio.

1. CALL TO ORDER
Mayor Homer Nicholson called the meeting to order at 5:32 p.m.
2. PLEDGE OF ALLEGIANCE

****CEREMONIES & PROCLAMATIONS****

3. Character Trait for February: Diligence

****CONSENT AGENDA****

The Board of Commissioners found items #4 through #8 non-controversial and routine in nature. Commissioner Scott made the motion to approve consent agenda as presented. Commissioner Taylor seconded.

Roll: Yeas; Scott, Taylor, Nicholson, Chapman. Nays; None. Motion carried.

4. Consider And Vote Upon Minutes Of The Ponca City Board Of Commissioners Regular Session Held December 26, 2018 And Work Session Held January 7, 2019.
5. Consider And Vote Upon Resolution Appropriating Money For Payment Of Claims Against The City Of Ponca City, Oklahoma.

RESOLUTION NO. 6419

A RESOLUTION APPROPRIATING MONEY FOR PAYMENT OF CLAIMS AGAINST THE CITY OF PONCA CITY.

6. Consider And Vote Upon A Resolution Designating Certain City Employees As Purchasing Officers With Authority To Make Purchases Against City And Municipal Trust Appropriations.

RESOLUTION NO. 6420

A RESOLUTION DESIGNATING CERTAIN CITY EMPLOYEES AS PURCHASING OFFICERS WITH AUTHORITY TO MAKE PURCHASES AGAINST CITY AND MUNICIPAL TRUST APPROPRIATIONS.

7. Consider And Vote Upon A Resolution Of The Board Of Commissioners Of The City Of Ponca City, Oklahoma Amending The Operating Budget Of Various Funds For Fiscal Year 2018-19.

RESOLUTION NO. 6421

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF PONCA CITY, OKLAHOMA AMENDING THE OPERATING BUDGET OF VARIOUS FUNDS FOR FISCAL YEAR 2018-19.

8. Consider And Vote On The Agreement For The Emergency Management Performance Grant Program Between The State Of Oklahoma And The City Of Ponca City.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

9. None

****COMMUNICATIONS FROM MAYOR AND COMMISSIONERS****

10. None

****REPORTS****

11. CITY MANAGER'S REPORT

City Manager Craig Stephenson announced that January 18, 2019 the Christmas Tree Recycling area will close. After the area is closed, trees will be turned into mulch for gardening and landscape usage. The mulch will be available from January 25, 2019 until it is gone.

Stephenson commented that as of today there have been approximately 300 residents in Ponca City Broadband Phase I that have signed up. Bids will be opened on January 22, 2019 and hopes to bring a contract award to at the January 28, 2019 Regular City Commission meeting.

Stephenson made it known that January 19, 2019 there will be a celebration honoring the Life and Works of Dr. Martin Luther King, Jr. It will begin at 7:00 p.m. at the Attucks Community Center. This year's theme is "Why We Celebrate." Also on Monday January 21, 2019 there will be an Interfaith Prayer Breakfast at 8:00 a.m. at Attucks Community Center.

Stephenson notified the public that The City of Ponca City will observe Monday January 21, 2019 as a City Holiday in honor of Dr. Martin Luther King, Jr. and City Office will be closed. There will not be any trash service on January 21, 2019.

Stephenson reported that the RecPlex, has been a bee hive of activity. The exterior signage has been replaced except for the RecPlex on the east side of the building. Purchases include new equipment for the fitness studios, updating and repairing the sound and lighting systems in the various studios, ordered new televisions, purchased new gaming consoles and controllers as well as toys for the Kidzone. The RecPlex has also added 10 new fitness classes to the schedule.

Stephenson disclosed that Cimarron Public Transit is holding their annual community forums related to public transportation. The meeting for Ponca City is scheduled for January 31, 2019 at 11:00 a.m. and will be held in the Barnes Room at City Hall.

****NEW BUSINESS****

12. Consider And Vote Upon The Project Agreement Between The City Of Ponca City And The Oklahoma Department Of Transportation For Funding, Project Management, Inspection And Construction Of Lake Ponca Trails, Phase 1, Project No. GEN 18-10, Federal Aid # TAP-236F (031) TP, Job Piece # 32993(04).

Commissioner Chapman made the motion to approve item #12 as stated. Commissioner Taylor seconded.

Roll: Yeas; Chapman, Taylor, Nicholson, Scott. Nays; None. Motion carried.

****CITIZENS COMMENTS****

13. None

RECESS TO PONCA CITY UTILITY AUTHORITY MEETING

Commissioner Chapman made the motion to recess to the Ponca City Utility Authority meeting. Commissioner Scott seconded.

Roll: Yeas; Chapman, Scott, Nicholson, Taylor. Nays; None. Motion carried.

At 5:53 p.m. Mayor Nicholson recessed to the Ponca City Utility Authority meeting.

At 5:55 p.m. the Commission returned to regular session

14. Consider And Vote To Conduct An Executive Session For The Confidential Communication Between The Commission And Its Attorney On The Pending Negotiations Concerning Employees And Their Representatives. Authority For The Executive Session Is 25 O. S. § 307B.2.

At 5:56 p.m. Commissioner Chapman made the motion to enter executive session. Commissioner Scott seconded.

Roll: Yeas; Chapman, Scott, Nicholson, Taylor. Nays; None. Motion carried.

At 6:26 p.m. the Commission returned to regular session.

15. Return To Regular Session And Take Any Necessary Action, If Appropriate, On Items Discussed In Executive Session.

The Board of Commission returned to regular session with no action being taken.

16. ADJOURN

The motion to adjourn was made by Commissioner Taylor and seconded by Commissioner Scott.

Roll: Yeas; Taylor, Scott, Nicholson, Chapman. Nays; None. Motion carried.

Mayor Nicholson adjourned the Board of Commissioners meeting at 6:27 p.m.

PASSED IN SESSION AND APPROVED THIS 28TH DAY OF JANUARY 2019.



Henry Nicholson
MAYOR

ATTEST:

William Johnson
CITY CLERK

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
PONCA CITY UTILITY AUTHORITY
January 14, 2019

Pursuant to notice as required by law, the Board of Trustees of the Ponca City Utility Authority met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Chairman Homer Nicholson presiding.

Present: Homer Nicholson, Chairman
Shasta Scott, Trustee
Lanita Chapman, Trustee
Paul Taylor, Trustee
Craig Stephenson, City Manager
Michael Vanderburg, Trust Attorney
Marc LaBossiere, Secretary

Absent: Ryan Austin, Trustee

Others Present: Chris Henderson, John Andrew, Richard Evans, Paula Cain, Jesse Beck, Jim Fairbanks, Dave Williams, Terry Brown, Butch Herring, Eric Newell, Tana McKinley, City Staff; citizens; Steve Dye, Ponca City News and Beverly Bryant, TEAM Radio.

1. CALL TO ORDER

Chairman Homer Nicholson called the meeting to order at 5:53 p.m.

****CONSENT AGENDA****

The Board of Trustees found items #2 through #5 noncontroversial and routine in nature by the governing body and are approved by one motion.

Trustee Scott made the motion to approve the consent agenda as presented. Trustee Taylor seconded.

Roll: Yeas; Scott, Taylor, Nicholson, Chapman. Nays; None. Motion carried.

2. Consider And Vote Upon The Minutes Of The Regular Session Held December 26, 2018.
3. Consider And Vote Upon A Resolution Appropriating Money For Payment Of Claims Against The Ponca City Utility Authority Of Ponca City, Oklahoma.

RESOLUTION NO. 1051

A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE PONCA CITY UTILITY AUTHORITY OF PONCA CITY, OKLAHOMA

4. Consider And Vote Upon A Resolution Of The Ponca City Utility Authority, Ponca City, Oklahoma Amending The Operating Budgets Of Various PCUA Funds For Fiscal Year 2018-19.

RESOLUTION NO. 1052

***A RESOLUTION OF THE PONCA CITY UTILITY AUTHORITY, PONCA CITY, OKLAHOMA
AMENDING THE OPERATING BUDGETS OF VARIOUS PCUA FUNDS FOR FISCAL YEAR
2018-19.***

5. Consider And Vote Upon Change Order No. 1 In The Add Amount Of \$324.00 And The Final Payment In The Amount Of \$69,096.00 To MTZ Construction, Inc., And To Accept All Work As Complete For "Wittmer Hills Water Seepage Fix", Project Number PCUA 18-4.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

6. None

****NEW BUSINESS****

None

7. ADJOURN

A motion to adjourn was made by Trustee Taylor and seconded by Trustee Scott.

Roll: Yeas; Taylor, Scott, Nicholson, Chapman. Nays; None. Motion carried.

Chairman Nicholson adjourned the Ponca City Utility Authority meeting at 5:55 p.m.

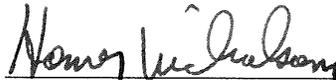
PASSED IN SESSION AND APPROVED THIS 28TH DAY of JANUARY 2019.

ATTEST:



TRUST SECRETARY





CHAIRMAN