

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS
PONCA CITY, OKLAHOMA
February 25, 2019

Southwest Business Products E1505510LD

Pursuant to notice as required by law, the Ponca City Board of Commissioners met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Vice Mayor Ryan Austin presiding:

Present: Ryan Austin, Vice Mayor
Shasta Scott, Commissioner
Paul Taylor, Commissioner
Craig Stephenson, City Manager
Michael Vanderburg, City Attorney
Marc LaBossiere, Finance Director/City Clerk

Absent: Homer Nicholson, Mayor
Lanita Chapman, Commissioner

Others Present: Tana McKinley, Randy Tyner, Sherri Tapp, Darwin Haney, Butch Herring, Dave Williams, John Andrew, Chris Henderson, Stacie Hobbs, City Staff; citizens; Steve Dye, Ponca City News and Beverly Bryant, TEAM Radio.

1. CALL TO ORDER
Vice Mayor Ryan Austin called the meeting to order at 5:30 p.m.
2. PLEDGE OF ALLEGIANCE

****CONSENT AGENDA****

The Board of Commissioners found items #3 through #7 non-controversial and routine in nature. Commissioner Scott made the motion to approve consent agenda as presented. Commissioner Taylor seconded.

Roll: Yeas; Scott, Taylor, Austin. Nays; None. Motion carried.

3. Consider And Vote Upon Minutes Of The Ponca City Board Of Commissioners Regular Session Held February 11, 2019 And Work Session Held February 18, 2019.
4. Consider And Vote Upon Resolution Appropriating Money For Payment Of Claims Against The City Of Ponca City, Oklahoma.

RESOLUTION NO. 6429

A RESOLUTION APPROPRIATING MONEY FOR PAYMENT OF CLAIMS AGAINST THE CITY OF PONCA CITY.

5. Consider And Vote Upon A Land Lease Agreement Between The City Of Ponca City And The Ponca City Humane Society For The Reconstruction Of The Ponca City Humane Society Facility Located In Darr Industrial Park.

6. Consider And Vote Upon Authorizing The City Clerk To Advertise For Bids For Sidewalk Improvement Project, Fourth Street From Central Avenue To Grand Avenue, Project No. Gen 19-6.
7. Consider And Vote Upon A Resolution Of The City Of Ponca City Establishing Petty Cash Accounts In Amounts Allocated By The Governing Body For Use In Making Payments For Costs Incurred In Operating Municipality.

RESOLUTION NO. 6430

A RESOLUTION OF THE CITY OF PONCA CITY ESTABLISHING PETTY CASH ACCOUNTS IN AMOUNTS ALLOCATED BY THE GOVERNING BODY FOR USE IN MAKING PAYMENTS FOR COSTS INCURRED IN OPERATING MUNICIPALITY.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

8. None

****COMMUNICATIONS FROM MAYOR AND COMMISSIONERS****

9. Vice Mayor Austin commented that Mayor Homer Nicholson was absent, and that it is an honor to sit in his spot.

****REPORTS****

10. CITY MANAGER'S REPORT

City Manager Craig Stephenson announced to the public that AARP Tax-Aide volunteers are still available to prepare and electronically file Federal and Oklahoma State tax returns at the Ponca City Library. The service is free of charge and is available for low and middle income taxpayers of all ages. The service is available thru April 11, 2019 on a first-come first-serve basis, from 9:00 a.m. to 5:00 p.m., Monday thru Thursday.

Stephenson invited the public to Marland's Grand Home for part one of a Listen and Learn series titled the "Marland Hunting Camps of the 1920s" on March 9, 2019 at 10:00 a.m. E.W. Marland, founder and president of the Marland Oil Company, owned and/or participated in three camps. The camps included the Bar L Camp, just south of Ponca City along the Arkansas River; the Circle M Plantation, close to Macon, Mississippi; and the Saline Game Preserve, in the area of what is now the Great Salt Plains Wildlife Refuge of Oklahoma. Please call the Grand Home before March 5, 2019 to reserve your spot for this Listen and Learn.

****NEW BUSINESS****

11. Consider And Vote Upon An Ordinance Amending Title 9, "Public Ways And Properties," Of The Code Of Ponca City By Creating Chapter 11, Titled "Small Cell Wireless Service Facilities And Associated Support Structures"; And Creating Sections 9-11-1 Through 9-11-16 Which Regulates Small Cell Wireless Service Facilities And Associated Support Structures; And Amending Title 11, Chapter 5, Section 2B By Changing The Definition Of "Tower"; And Providing For Severability.

ORDINANCE NO. 6262

AN ORDINANCE AMENDING TITLE 9, "PUBLIC WAYS AND PROPERTIES," OF THE CODE OF PONCA CITY BY CREATING CHAPTER 11, TITLED "SMALL CELL WIRELESS SERVICE FACILITIES AND ASSOCIATED SUPPORT STRUCTURES"; AND CREATING SECTIONS 9-11-1 THROUGH 9-11-16 WHICH REGULATES SMALL CELL WIRELESS SERVICE FACILITIES AND ASSOCIATED SUPPORT STRUCTURES; AND AMENDING TITLE 11, CHAPTER 5, SECTION 2B BY CHANGING THE DEFINITION OF "TOWER"; AND PROVIDING FOR SEVERABILITY.

Commissioner Taylor made the motion to approve item #11. Commissioner Scott seconded.

Roll: Yeas; Taylor, Scott, Austin. Nays; None. Motion carried.

****CITIZENS COMMENTS****

12. None

13. ADJOURN

The motion to adjourn was made by Commissioner Scott and seconded by Commissioner Taylor.

Roll: Yeas; Scott, Taylor, Austin. Nays; None. Motion carried.

Vice Mayor Austin adjourned the Board of Commissioners meeting at 5:41 p.m.

PASSED IN SESSION AND APPROVED THIS 11TH DAY OF MARCH 2019.

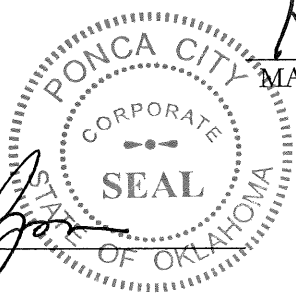
Nancy Nicholson

MAYOR

ATTEST:

Wm. Taylor

CITY CLERK



MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
PONCA CITY UTILITY AUTHORITY
February 25, 2019

Pursuant to notice as required by law, the Board of Trustees of the Ponca City Utility Authority met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Vice Chairman Ryan Austin presiding.

Present: Ryan Austin, Vice Chairman
Shasta Scott, Trustee
Paul Taylor, Trustee
Craig Stephenson, City Manager
Michael Vanderburg, Trust Attorney
Marc LaBossiere, Secretary

Absent: Homer Nicholson, Chairman
Lanita Chapman, Trustee

Others Present: Tana McKinley, Randy Tyner, Sherri Tapp, Darwin Haney, Butch Herring, Dave Williams, John Andrew, Chris Henderson, Stacie Hobbs, City Staff; citizens; Steve Dye, Ponca City News and Beverly Bryant, TEAM Radio.

1. CALL TO ORDER

Vice Chairman Ryan Austin called the meeting to order at 5:42 p.m.

****CONSENT AGENDA****

The Board of Trustees found items #2 through #6 noncontroversial and routine in nature by the governing body and are approved by one motion.

Trustee Taylor made the motion to approve the consent agenda. Trustee Scott seconded.

Roll: Yeas; Taylor, Scott, Austin. Nays; None. Motion carried.

2. Consider And Vote Upon The Minutes Of The Regular Session Held February 11, 2019.
3. Consider And Vote Upon A Resolution Appropriating Money For Payment Of Claims Against The Ponca City Utility Authority Of Ponca City, Oklahoma.

RESOLUTION NO. 1055

A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE PONCA CITY UTILITY AUTHORITY OF PONCA CITY, OKLAHOMA

4. Consider And Vote Upon Authorizing Chairman To Submit Monthly Operating Statement To OWRB.
5. Consider And Vote To Write Off Ponca City Utility Authority Accounts With Delinquent Balances And Transfer Uncollectible Accounts To Bad Debt Expense.

6. Consider And Vote To Acknowledge Receipt Of Oklahoma Department Of Environmental Quality Construction Permit SL000036180964 For The Construction Of 980 Linear Feet Of 8-Inch Sewer Line For The Hillside Avenue Sanitary Sewer Rehabilitation Project.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

7. None

****NEW BUSINESS****

8. Consider and Vote on Construction Contract with Urban Contractors, Inc. in the Amount of \$285,000.00 for the Hillside Avenue Sanitary Sewer Rehabilitation Project.

Trustee Taylor made the motion to approve item #8 Construction Contract with Urban Contractors. Trustee Scott seconded.

Roll: Yeas; Taylor, Scott, Austin. Nays; None. Motion carried.

9. Consider And Vote On A Construction Contract In The Amount Of \$74,422.00 With Sober Brothers, Inc. For The Santa Fe Creek Bridge Water Line Relocation Project.

Trustee Scott made the motion to approve item #9. Trustee Taylor seconded.

Roll: Yeas; Scott, Taylor, Austin. Nays; None. Motion carried.

10. Consider And Vote On A New Joint Use Pole Agreement.

Trustee Scott made the motion to approve item #10. Trustee Taylor seconded.

Roll: Yeas; Scott, Taylor, Austin. Nays; None. Motion carried.

11. ADJOURN

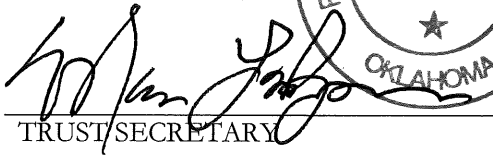
A motion to adjourn was made by Trustee Taylor and seconded by Trustee Scott.

Roll: Yeas; Taylor, Scott, Austin. Nays; None. Motion carried.

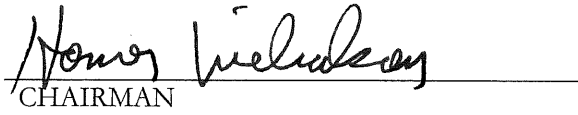
Vice Chairman Austin adjourned the Ponca City Utility Authority meeting at 5:57 p.m.

PASSED IN SESSION AND APPROVED THIS 11TH DAY of MARCH 2019.

ATTEST:


TRUST SECRETARY




CHAIRMAN

