

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS
PONCA CITY, OKLAHOMA
May 13, 2019

Southwest Business Products E1505510LD

Pursuant to notice as required by law, the Ponca City Board of Commissioners met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Mayor Homer Nicholson presiding:

Present: Homer Nicholson, Mayor
Lanita Chapman, Commissioner
Shasta Scott, Commissioner
Paul Taylor, Commissioner
Craig Stephenson, City Manager
Michael Vanderburg, City Attorney
Marc LaBossiere, Finance Director/City Clerk

Absent: Ryan Austin, Commissioner

Others Present: Terry Brown, Chris Henderson, Mike Lane, Don Bohon, John Andrew, Paula Cain, Rhonda Skrapke, Heather Sumner, Richard Evans, Butch Herring, Trish Carlisle, Hong Fu, Dave Williams, Sherri Tapp, City Staff; citizens; Steve Dye, Ponca City News, Beverly Bryant, TEAM Radio.

1. CALL TO ORDER
Mayor Homer Nicholson called the meeting to order at 5:30 p.m.
2. PLEDGE OF ALLEGIANCE

****CEREMONIES & PROCLAMATIONS****

3. Character Trait for May: Sincerity
4. Emergency Medical Services Proclamation

****CONSENT AGENDA****

The Board of Commissioners found items #5 through #10 non-controversial and routine in nature. Commissioner Scott made the motion to approve the consent agenda. Commissioner Taylor seconded.

Roll: Yeas; Scott, Taylor, Nicholson, Chapman. Nays; None. Motion carried.

5. Consider And Vote Upon Minutes Of The Ponca City Board Of Commissioners Work Sessions Held April 15, 2019 And April 16, 2019, And Regular Session Held April 22, 2019.
6. Consider And Vote Upon Resolution Appropriating Money For Payment Of Claims Against The City of Ponca City, Oklahoma.

RESOLUTION NO. 6442

A RESOLUTION APPROPRIATING MONEY FOR PAYMENT OF CLAIMS AGAINST THE CITY OF PONCA CITY, OKLAHOMA.

7. Consider And Vote On Ratifying The State-Local Disaster Assistance Agreement Between The City Of Ponca City And The Oklahoma Emergency Management Department For The Hazard Mitigation Grant Program For The Purchase of NOAA (National Oceanic and Atmospheric Administration) Weather Radios.
8. Consider And Vote On A Contract With HCC LIFE For Individual And Aggregate Re-Insurance On The City's Health Insurance Benefit Plan For The Fiscal Year Beginning July 1, 2019, And Authorize The Mayor To Execute All Related Documents.
9. Consider And Vote On The Summary Of Modifications To The City Of Ponca City's Group Benefit Plan (Medical/Dental/RX Plan) With An Effective Date Of July 1, 2019 And Authorize The Mayor To Execute All Related Documents.
10. Consider And Vote To Re-Stripe Central Avenue From 1st Street To 4th Street As A Two Lane Section And Add Angle Parking To Both Sides Of Street.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

11. None.

****COMMUNICATIONS FROM MAYOR AND COMMISSIONERS****

12. Commissioner Shasta Scott expressed relief that the rain has stopped and relayed that despite the large amount of rain Wentz Golf Course looks and plays great.

Commissioner Lanita Chapman thanked everyone for joining them for City Central's open house.

****REPORTS****

13. CITY MANAGER'S REPORT

City Manager Craig Stephenson announced the City's mill and overlay project will kick off May 14, 2019. The City has a contract with Evans and Associates Construction Company to perform the work on Grand Avenue, Flormable Avenue to Waverly Street; Union Street at the Highland Avenue overpass; and El Camino Street, Prospect Avenue to Chapel Hill Road.

Stephenson extended an invitation from the Ponca City Library to the public to be a part of the Storywalk in the Park kick-off celebration May 15, 2019, at Cann Gardens. There will be a small ceremony at 11:00 a.m. and then the first walk through of the Storywalk. Afterwards, the Garden Club will serve lunch and a variety of activities will take place throughout the Cann Gardens through 12:30 p.m. Lunch will be provided by Garden Council, as long as supplies last, so please RSVP to the Library if attending. Laminated pages from a children's book are attached to wooden stakes, which are installed along an outdoor path. As you stroll down the trail, you're directed to the next page in the story. To learn more about Storywalk projects, visit <https://www.kellogghubbard.org/storywalk>.

Stephenson let the public know that Sergeant Jerry Hall, Ponca City Police Department, is hosting an opportunity to dispose of unused or expired prescriptions and over-the-counter medication the safe way. The Ponca City Senior Center at 319 W. Grand will be an approved collection site on May 17, 2019, from 9:00 a.m. to 1:00 p.m. Drugs that are thrown in the trash can be retrieved by others and sold, and flushing medications can potentially contaminate the water supply. By safely disposing, you will help prevent poisoning, misuse, and overdose in the community. This event is provided by community partners; Ponca City Police Department, Ponca City Senior Center, RSVP, and United Way of Ponca City.

Stephenson stated that Dr. Jerry Old, geriatrics specialist, and author of *Vintage People – The Secrets of Successful Aging* will be the guest speaker for a program in celebration of Older Americans Month on May 18, 2019. After being in private practice in Arkansas City, Kansas for 25 years, Dr. Old joined the faculty at the University of Kansas School of Medicine and helped develop the Geriatrics Program. Dr. Old has lectured nationally on the topics of geriatrics, end-of-life issues, and spirituality in medicine. Doors open at 8:30 a.m. with a hot buffet breakfast. The program will begin at 9:15 a.m. with a focus on the national theme for Older Americans Month: “Connect, Create, Contribute – Three Keys to a Happier and More Meaningful Life.” Immediately following will be Dr. Old’s presentation. There is no charge for the program or the breakfast. The breakfast is catered and reservations are necessary. To make a reservation, call the Senior Center at 763-8051, no later than May 16, 2019.

Stephenson reminded City Employees that the Annual City Employee Safety Award Luncheon will be held on May 29, 2019 which is a Wednesday. It will be from 11:00 a.m. to 1:00 p.m. at Wentz Mess Hall.

Stephenson relayed to the public that the Wentz Junior Golf Program, for youths ages 6 and up, begins June 3. This program has two sessions, with each session comprised of six days. The program includes group and individual instruction, games, and on course play. Students will be able to progress at their own pace. Students may participate in either session, or participate in both sessions. The fees are \$80 for one session or \$150 for both sessions. There are multiple lesson times to choose from and is 1 hour in length. Play days are in the morning and times are to be determined. SESSION ONE: Lessons will be held June 3, 2019; June 6, 2019; and June 10, 2019. Play Days will be held June 13, 2019; June 20, 2019; and June 27, 2019. SESSION TWO: Lessons will be held July 8, 2019; July 11, 2019; and July 15, 2019. Play Days will be held July 18, 2019; July 25, 2019; and August 1, 2019. There will not be makeup lessons or make partial refunds due to absences. If it is raining, please call the Pro Shop at 767-0433 to inquire about cancellations or schedule changes. For further questions, please call PGA Professional Kevin Brown at 767-0433.

Stephenson invited the public to a FREE Kids Fishing Clinic for Ages 5 – 12 held on June 4, 2019 from 9:00 a.m. to 11:00 a.m. at the Marland Mansion Grounds. Register online May 1, 2019 through June 3, 2019 at www.poncacityok.gov/parksandrec-registration

****PUBLIC HEARINGS ****

14. Conduct A Public Hearing On The Proposed Budget For Fiscal Year 2019-20.

Finance Director Marc LaBossiere introduced the item and gave an outline of the proposed budget. No public comment was received.

- 15a. Conduct A Public Hearing On Subparagraph (B) Hereof.

Rhonda Skrapke Grants Administrator gave an overview of grant projects administered in this FY17 CDBG grant cycle. No public comment was received.

- 15b. Consider And Vote To Approve And Accept Contract No. 17035 CDBG17 As Complete.

Commissioner Chapman made the motion to approve item 15b as presented. Commissioner Taylor seconded.

Roll: Yeas; Chapman, Taylor, Nicholson, Scott. Nays; None. Motion carried.

****NEW BUSINESS****

16. Consider And Vote Upon A Resolution Of The City Of Ponca City Setting Non-Utility Rates, Fees, And Charges For Ponca City Broadband.

RESOLUTION NO. 6443

A RESOLUTION OF THE CITY OF PONCA CITY SETTING NON-UTILITY RATES, FEES, AND CHARGES FOR PONCA CITY BROADBAND.

Commissioner Taylor made the motion to approve item #16 setting non-utility rates. Commissioner Chapman seconded.

Roll: Yeas; Taylor, Chapman, Nicholson, Scott. Nays; None. Motion carried.

****CITIZENS COMMENTS ****

17. None.

18. ADJOURN

The motion to adjourn was made by Commissioner Chapman and seconded by Commissioner Taylor.

Roll: Yeas; Chapman, Taylor, Nicholson, Scott. Nays; None. Motion carried.

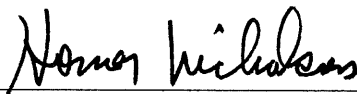
Mayor Nicholson adjourned the Board of Commissioners meeting at 6:00 p.m.

PASSED IN SESSION AND APPROVED THIS 28TH DAY OF MAY 2019.

ATTEST:


CITY CLERK




MAYOR

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
PONCA CITY UTILITY AUTHORITY
May 13, 2019

Pursuant to notice as required by law, the Board of Trustees of the Ponca City Utility Authority met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Chairman Homer Nicholson presiding.

Present: Homer Nicholson, Chairman
Lanita Chapman, Trustee
Shasta Scott, Trustee
Paul Taylor, Trustee
Craig Stephenson, City Manager
Michael Vanderburg, Trust Attorney
Marc LaBossiere, Secretary

Absent: Ryan Austin, Trustee

Others Present: Terry Brown, Chris Henderson, Mike Lane, Don Bohon, Butch Herring, Hong Fu, Dave Williams, Sherri Tapp, City Staff; citizens; Steve Dye, Ponca City News, Beverly Bryant, TEAM Radio.

1. CALL TO ORDER

Chairman Homer Nicholson called the meeting to order at 6:00 p.m.

****CONSENT AGENDA****

The Board of Trustees found items #2 through #4 noncontroversial and routine in nature by the governing body and are approved by one motion.

Trustee Taylor made the motion to approve the consent agenda. Trustee Chapman seconded.

Roll: Yeas; Taylor, Chapman, Nicholson, Scott. Nays; None. Motion carried.

2. Consider And Vote Upon The Minutes Of The Regular Session Held April 22, 2019.

3. Consider And Vote Upon A Resolution Appropriating Money For Payment Of Claims Against The Ponca City Utility Authority Of Ponca City, Oklahoma.

RESOLUTION NO. 1060

A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE PONCA CITY UTILITY AUTHORITY OF PONCA CITY, OKLAHOMA

4. Consider And Vote On Acknowledgement And Approval Of Septic Hauler Use Permit And DEQ Consent Form For P K Septic Services For Calendar Year 2019.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

5. None.

****NEW BUSINESS****

6. Consider And Vote On Change Order No. 1 In The Deduct Amount Of \$36,253.61 To A Construction Contract With Urban Contractors, LLC For The Hillside Sanitary Sewer Realignment Project, Acknowledge That The Project Is Complete, And Authorize Final Payment.

Trustee Chapman made the motion to approve item #6 as stated. Trustee Taylor seconded.

Roll: Yeas; Chapman, Taylor, Nicholson, Scott. Nays; None. Motion carried.

7. Consider And Vote Upon Adopting The Ponca City Broadband Customer Service Guidelines, Utility Services Agreement, And Acceptable Use Policy For Ponca City Broadband.

Trustee Scott made the motion to approve item #7. Trustee Chapman seconded.

Roll: Yeas; Scott, Chapman, Nicholson, Taylor. Nays; None. Motion carried.

8. ADJOURN

A motion to adjourn was made by Trustee Chapman and seconded by Trustee Taylor.

Roll: Yeas; Chapman, Taylor, Nicholson, Scott. Nays; None. Motion carried.

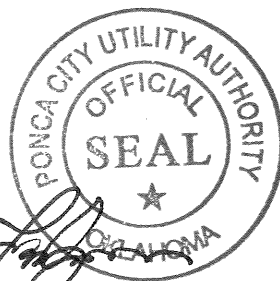
Chairman Nicholson adjourned the Ponca City Utility Authority meeting at 6:09 p.m.

PASSED IN SESSION AND APPROVED THIS 28TH DAY of MAY 2019.

ATTEST:



TRUST SECRETARY





CHAIRMAN