

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS
PONCA CITY, OKLAHOMA
May 28, 2019

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Pursuant to notice as required by law, the Ponca City Board of Commissioners met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Mayor Homer Nicholson presiding:

Present: Homer Nicholson, Mayor
Lanita Chapman, Commissioner
Shasta Scott, Commissioner
Paul Taylor, Commissioner
Craig Stephenson, City Manager
Michael Vanderburg, City Attorney
Marc LaBossiere, Finance Director/City Clerk

Absent: Ryan Austin, Commissioner

Others Present: Tana McKinley, Dave Williams, Chris Henderson, John Andrew, Jessie Beck, Eric Newell, Kevin Jeffries, Stacie Hobbs, Butch Herring, Mike Lane, Hong Fu, City Staff; citizens; Beverly Bryant, TEAM Radio.

1. CALL TO ORDER
Mayor Homer Nicholson called the meeting to order at 5:30 p.m.
2. PLEDGE OF ALLEGIANCE

****CONSENT AGENDA****

The Board of Commissioners found items #3 through #7 non-controversial and routine in nature. Commissioner Scott made the motion to approve the consent agenda. Commissioner Chapman seconded.

Roll: Yeas; Scott, Chapman, Nicholson, Taylor. Nays; None. Motion carried.

3. Consider And Vote Upon Minutes Of The Ponca City Board Of Commissioners Regular Session Held May 13, 2019.
4. Consider And Vote Upon Resolution Appropriating Money For Payment Of Claims Against The City of Ponca City, Oklahoma.

RESOLUTION NO. 6444

A RESOLUTION APPROPRIATING MONEY FOR PAYMENT OF CLAIMS AGAINST THE CITY OF PONCA CITY, OKLAHOMA.

5. Consider And Vote On A Resolution Of The City Of Ponca City Allowing RecPlex Members Access To The AMBUC Pool And The Wentz Pool As Part Of Their Membership Benefit.

RESOLUTION NO. 6445

A RESOLUTION OF THE CITY OF PONCA CITY ALLOWING RECPLEX MEMBERS ACCESS TO THE AMBUC POOL AND THE WENTZ POOL AS PART OF THEIR MEMBERSHIP BENEFIT.

6. Consider And Vote Upon Awarding The Contract And Authorizing The Execution Of The Contract Documents For "Third Street Sidewalk Reconstruction – West Side From Grand Avenue To Cleveland Avenue", Project GEN19-8, To Hembree And Hodgson Construction LLC Of Ponca City, In The Amount Of \$94,509.13.
7. Consider And Vote On Authorizing The Mayor To Sign A One Month Agreement For June 2019 Between The City Of Ponca City And Wheatheart Nutrition Project, Inc. To Provide A Weekday Hot Lunch Program Directed At The Needs Of Older Citizens At The City Owned Senior Center Located At 319 West Grand.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

8. None.

****COMMUNICATIONS FROM MAYOR AND COMMISSIONERS****

9. Mayor Nicholson noted that we have had a lot of excitement around Ponca City with rainfall recently, and passed on compliments to critical City staffers that are keeping services going. Nicholson also mentioned the Safety Banquet for employees that are eligible.

Commissioner Taylor commented that a citizen said a tree fell on an electrical line and Ponca City Energy stayed and worked on the issue from 9:00 p.m. to 6:00 a.m.

Commissioner Scott remarked that these are the times we realize what a great City we have. The City is still running and we are maintaining.

Commissioner Chapman echoed other commissioner comments.

****REPORTS****

10. CITY MANAGER'S REPORT

City Manager Craig Stephenson reminded all that the annual City Employee Safety Award Luncheon will be held on May 29, 2019. It will be from 11:00 a.m. to 1:00 p.m. and has been moved to the Marland Mansion, lower level.

Stephenson requested that residents please avoid playing in or around flood waters. He relayed some reasons why you should avoid contact with flood water and encouraged all to stay safe.

Stephenson announced Kay County Health Department will be holding a tetanus immunization clinic for Kay County residents affected by the recent storms and flooding on May 31, 2019, from 11:00 a.m. to 2:00 p.m. at their offices located at 433 Fairview. For more information contact (580) 762-1641.

Stephenson made it known that the City of Ponca City has retained Sober Brothers to work on a water main relocation project starting at the intersection of South Ranch Drive and W. North Avenue and ending at approximately 1,300 feet east. This project is required by the Oklahoma Department of Transportation to facilitate the bridge replacement over Santa Fe Creek. The contractor plans to start installation of service connections on May 29, 2019 from 8:00 a.m. to 3:00 p.m. During this time, all customers west of Highway 60 on South Ranch Drive and West North Avenue will be without water.

Stephenson reminded all that Ponca Politics will be held on June 4 2019 from Noon to 1:00 p.m. The event will be held in the Commission Chambers on the topic of the proposed Public Safety Center.

Stephenson explained in honor of the upcoming 75th anniversary of D-Day, Ponca City resident Richard Sherrod has loaned the Ponca City Library memorabilia relating to former Ponca City World War II paratrooper Jake McNiece. These items along with several books on World War II will be available as a display in the upcoming weeks during library hours. McNiece lived in Ponca City with his family as a child and young teenager. During World War II, McNiece was part of an elite paratrooper group called the Pathfinders. His unit was known as the "Filthy Thirteen." His unit is known for jumping into German territory on the eve of the Normandy invasion and for wild behavior during their war years. McNiece was decorated with four Bronze Stars and two Arrowhead Bronzes for his bravery during the war, and last year he was appointed a Knight of the French Legion of Honor.

Stephenson let the public know the Wentz Junior Golf Program, for ages 6 and up, begins June 3, 2019. This program has two sessions, with each session comprised of six days. SESSION ONE: Lessons will be held June 3, 2019; June 6, 2019; and June 10, 2019. Play days will be held June 13, 2019; June 20, 2019; and June 27, 2019. SESSION TWO: Lessons will be held July 8, 2019; July 11, 2019; and July 15, 2019. Play days will be held July 18, 2019; July 25, 2019; and August 1, 2019. For further questions, please call PGA Professional Kevin Brown at 767-0433.

Stephenson noted there will be a free Kids Fishing Clinic for ages 5 – 12 to be held on June 4, 2019 from 9:00 a.m. to 11:00 a.m. at the Marland Mansion grounds. Register online May 1, 2019 through June 3, 2019 at www.poncacityok.gov/parksandrec-registration

Stephenson informed the public that the Ponca City RecPlex will be holding "Summer Fun Sessions" for children ages 5 to 11, these sessions are designed for youth to engage in both physical and creative activities. Sessions will be held: June 10-14, 2019, June 24-28, 2019, July 8-12, 2019, and July 22-26, 2019, 1:00 p.m. to 3:30 p.m. The fee is \$50.00 per child for each session. Register online: www.poncacityok.gov/parksandrec-registration

Stephenson announced that the Work Session scheduled for June 3, 2019, will be cancelled.

****NEW BUSINESS****

11. Consider And Vote Upon A Resolution Of The Board Of Commissioners Of The City Of Ponca City, Oklahoma Approving The Operating Budgets Of The Various City Funds, More Specifically Delineated As Exhibits 1, 2, And 3 Attached Hereto For The Fiscal Year 2019-20.

RESOLUTION NO. 6446

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF PONCA CITY, OKLAHOMA APPROVING THE OPERATING BUDGETS OF THE VARIOUS CITY FUNDS, MORE SPECIFICALLY DELINEATED AS EXHIBITS 1, 2, AND 3 ATTACHED HERETO FOR THE FISCAL YEAR 2019-20.

Commissioner Scott made the motion to approve item #11. Commissioner Chapman seconded.

Roll: Yeas; Scott, Chapman, Nicholson, Taylor. Nays; None. Motion carried.

12. Consider And Vote Upon An Ordinance Amending The City Code By Amending Section 1-8-9 Paragraph A By Changing The Amount Of Fines Where Jury Trial Is Required And By Requiring Express Refusal Of A Jury Trial By Defendant; Repealing Ordinances In Conflict; And Providing For Severability.

ORDINANCE NO. 6267

AN ORDINANCE AMENDING THE CITY CODE BY AMENDING SECTION 1-8-9 PARAGRAPH A BY CHANGING THE AMOUNT OF FINES WHERE JURY TRIAL IS REQUIRED AND BY REQUIRING EXPRESS REFUSAL OF A JURY TRIAL BY DEFENDANT; REPEALING ORDINANCES IN CONFLICT; AND PROVIDING FOR SEVERABILITY.

Commissioner Taylor made the motion to approve item #12. Commissioner Chapman seconded.

Roll: Yeas; Taylor, Chapman, Nicholson, Scott. Nays; None. Motion carried.

13. Consider And Vote Upon Awarding Bid For A Median Modification Project At 14th Street and Highland Avenue, Project No. Gen 19-7, To Hembree And Hodgson Construction In The Amount Of \$194,669.14.

Commissioner Taylor made the motion to approve item #13. Commissioner Scott seconded.

Roll: Yeas; Taylor, Scott, Nicholson, Chapman. Nays; None. Motion carried.

****CITIZENS COMMENTS ****

14. None.

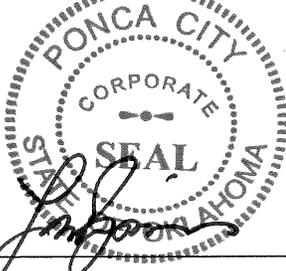
15. ADJOURN

The motion to adjourn was made by Commissioner Scott and seconded by Commissioner Chapman.

Roll: Yeas; Scott, Chapman, Nicholson, Taylor. Nays; None. Motion carried.

Mayor Nicholson adjourned the Board of Commissioners meeting at 5:54 p.m.

PASSED IN SESSION AND APPROVED THIS 10TH DAY OF JUNE 2019.



ATTEST:


CITY CLERK


VICE MAYOR

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
PONCA CITY UTILITY AUTHORITY
May 28, 2019

Pursuant to notice as required by law, the Board of Trustees of the Ponca City Utility Authority met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Chairman Homer Nicholson presiding.

Present: Homer Nicholson, Chairman
Lanita Chapman, Trustee
Shasta Scott, Trustee
Paul Taylor, Trustee
Craig Stephenson, City Manager
Michael Vanderburg, Trust Attorney
Marc LaBossiere, Secretary

Absent: Ryan Austin, Trustee

Others Present: Tana McKinley, Dave Williams, Chris Henderson, John Andrew, Jessie Beck, Eric Newell, Kevin Jeffries, Stacie Hobbs, Butch Herring, Mike Lane, Hong Fu, City Staff; citizens; Beverly Bryant, TEAM Radio.

1. CALL TO ORDER

Chairman Homer Nicholson called the meeting to order at 5:54 p.m.

****CONSENT AGENDA****

The Board of Trustees found items #2 through #6 noncontroversial and routine in nature by the governing body and are approved by one motion.

Trustee Taylor made the motion to approve the consent agenda. Trustee Chapman seconded.

Roll: Yeas; Taylor, Chapman, Nicholson, Scott. Nays; None. Motion carried.

2. Consider And Vote Upon The Minutes Of The Regular Session Held May 13, 2019.

3. Consider And Vote Upon A Resolution Appropriating Money For Payment Of Claims Against The Ponca City Utility Authority Of Ponca City, Oklahoma.

RESOLUTION NO. 1061

A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE PONCA CITY UTILITY AUTHORITY OF PONCA CITY, OKLAHOMA

4. Consider And Vote Upon Authorizing Chairman To Submit Monthly Operating Statement To OWRB.

5. Consider And Vote On An Annual Pledge And Guarantee Document Which Is Part Of A Participation Agreement With ALFA (Association For Landfill Financial Assurance).

6. Consider And Vote On The Sale Of A Single Waterline Easement And A Temporary Construction Easement To Enid (City Of Enid) To Construct A Water Pipeline To Draw Raw Water From Kaw Lake In The Amount Of \$15,150.00, With Crop Damages To Be Determined Later.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

7. None.

****NEW BUSINESS****

8. Consider And Vote Upon A Resolution Of The Board Of Trustees Of The Ponca City Utility Authority Approving The Operating Budgets Of The Water, Ponca City Energy, Ponca City Broadband, Solid Waste, Landfill Closure, Solid Waste Depreciation Reserve, Utility Billing, Wastewater, Stormwater, And Technology Services Funds, More Specifically Delineated As Exhibits 1 And 2 Attached Hereto, For The Fiscal Year 2019-20.

RESOLUTION NO. 1062

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE PONCA CITY UTILITY AUTHORITY APPROVING THE OPERATING BUDGETS OF THE WATER, PONCA CITY ENERGY, PONCA CITY BROADBAND, SOLID WASTE, LANDFILL CLOSURE, SOLID WASTE DEPRECIATION RESERVE, UTILITY BILLING, WASTEWATER, STORMWATER, AND TECHNOLOGY SERVICES FUNDS, MORE SPECIFICALLY DELINEATED AS EXHIBITS 1 AND 2 ATTACHED HERETO, FOR THE FISCAL YEAR 2019-20.

Trustee Chapman made the motion to approve item #6 as stated. Trustee Scott seconded.

Roll: Yeas; Chapman, Scott, Nicholson, Taylor. Nays; None. Motion carried.

- 9a. Consider And Vote To Declare That An Emergency Exists Endangering Health, Safety, And Welfare Such As To Permit Waiving Of The Notice And Bidding Requirements Under The Competitive Bidding Act.

Trustee Taylor made the motion to approve item #9a . Trustee Chapman seconded.

Roll: Yeas; Taylor, Chapman, Nicholson, Scott. Nays; None. Motion carried.

- 9b. Consider And Vote To Authorize Sober Brothers, Inc. Of Ponca City To Perform Ground Repair Work For The 16" Raw Water Transmission Main In The Not-To-Exceed Amount Of \$110,000.00.

Trustee Taylor made the motion to approve item #9b with a not to exceed amount of \$200,000. Trustee Scott seconded.

Roll: Yeas; Taylor, Scott, Nicholson, Chapman. Nays; None. Motion carried.

10. Consider And Vote On A Contract Award For Low Volume In-Home Installation Services For Ponca City Broadband To CWE Electrical, Ponca City, In The Amounts Specified On The Bid Tab And Authorizing The Chairman Of The Board Of Trustees To Sign Any And All Documents.

Trustee Scott made the motion to approve item #10. Trustee Taylor seconded.

Roll: Yeas; Scott, Taylor, Nicholson, Chapman. Nays; None. Motion carried.

11. Consider And Vote On A Contract Award For High Volume In-Home Installation Services For Ponca City Broadband To AtLink Services, Oklahoma City, Oklahoma In The Amounts Specified On The Bid Tab And Authorizing The Chairman Of The Board Of Trustees To Sign Any And All Documents.

Trustee Chapman made the motion to approve item #11 as stated. Trustee Taylor seconded.

Roll: Yeas; Chapman, Taylor, Nicholson, Scott. Nays; None. Motion carried.

12. ADJOURN

Mayor Nicholson encouraged all to be safe in the coming weeks.

A motion to adjourn was made by Trustee Taylor and seconded by Trustee Scott.

Roll: Yeas; Taylor, Scott, Nicholson, Chapman. Nays; None. Motion carried.

Chairman Nicholson adjourned the Ponca City Utility Authority meeting at 6:06 p.m.

PASSED IN SESSION AND APPROVED THIS 10TH DAY of JUNE 2019.

ATTEST:



TRUST SECRETARY





VICE CHAIRMAN

