

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS
PONCA CITY, OKLAHOMA
June 10, 2019

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Pursuant to notice as required by law, the Ponca City Board of Commissioners met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Vice Mayor Ryan Austin presiding:

Present: Ryan Austin, Vice Mayor
Lanita Chapman, Commissioner
Shasta Scott, Commissioner
Paul Taylor, Commissioner
Craig Stephenson, City Manager
Michael Vanderburg, City Attorney
Marc LaBossiere, Finance Director/City Clerk

Absent: Homer Nicholson, Mayor

Others Present: Tana McKinley, Terry Brown, Rob Dick, Chris Henderson, Don Bohon, Dave Williams, John Andrew, Gary Wilson, Richard Evans, Hong Fu, City Staff; citizens; Beverly Bryant, TEAM Radio.

1. CALL TO ORDER
Vice Mayor Ryan Austin called the meeting to order at 5:30 p.m.

2. PLEDGE OF ALLEGIANCE

****CEREMONIES & PROCLAMATIONS****

3. Character Trait for June: Endurance

****CONSENT AGENDA****

The Board of Commissioners found items #4 through #9 non-controversial and routine in nature. Commissioner Scott made the motion to approve the consent agenda. Commissioner Taylor seconded.

Roll: Yeas; Scott, Taylor, Austin, Chapman. Nays; None. Motion carried.

4. Consider And Vote Upon Minutes Of The Ponca City Board Of Commissioners Regular Session May 28, 2019.
5. Consider And Vote Upon Resolution Appropriating Money For Payment Of Claims Against The City of Ponca City, Oklahoma.

RESOLUTION NO. 6447

A RESOLUTION APPROPRIATING MONEY FOR PAYMENT OF CLAIMS AGAINST THE CITY OF PONCA CITY, OKLAHOMA.

6. Consider And Vote Upon A Resolution Of The Board Of Commissioners Of The City Of Ponca City, Oklahoma, Appointing Members To Various Boards And Commissions And Establishing The Terms Of Office Thereof.

RESOLUTION NO. 6448

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF PONCA CITY, OKLAHOMA, APPOINTING MEMBERS TO VARIOUS BOARDS AND COMMISSIONS AND ESTABLISHING THE TERMS OF OFFICE THEREOF.

7. Consider And Vote On A Contract Award For Road Construction Materials To The Lowest And Most Responsible Bidder Available For July 1, 2019 Through December 31, 2019.
8. Consider And Vote On Lease Agreement Between City Of Ponca City And Ponca City Bowmen, Inc.
9. Consider And Vote On The Annual Contract Between The City Of Ponca City And United Safety & Claims, Inc. For Fiscal Year 2019-20.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

10. None.

****COMMUNICATIONS FROM MAYOR AND COMMISSIONERS****

11. Vice Mayor Austin noted it is an honor to sit in the Mayor's chair while he is away.

Commissioner Scott expressed gratitude to City staffers who have worked hard over these past weeks to recover from flood damage.

****REPORTS****

12. CITY MANAGER'S REPORT

City Manager Craig Stephenson announced this past week the City hosted the 125th Annual Convention of the Oklahoma State Firefighters Association. There were over 500 individuals registered for the convention that was held at various venues in and around Ponca City. Governor Stitt along with Senator Bill Coleman and Representative Ken Luttrell spoke at the Opening Session. It was a great opportunity to showcase the community and our local firefighters did a great job in coordinating and hosting the event.

Stephenson informed the public that any resident who has sustained flood damage to their home or business are urged to call the City of Ponca City's Development Services Department at 767-0383 and speak with a staff member about the specifics of their problems. Staff may also want to personally come out and visit the site to examine the extent of the damage and determine the probable cause.

Stephenson added that the Oklahoma Department of Emergency Management continues to ask residents impacted by the recent storms to report damages to their property at damage.ok.gov or by calling 211. Register damage as soon as possible with FEMA (Federal Emergency Management Administration) by visiting www.disasterassistance.gov or by calling 1-800-621-3362. The following information is required: Social Security Number, a description of losses that were caused by the disaster, insurance information, directions to the damaged property, and a telephone number. Contact the insurance company. Document the damage to your home, vehicle, and property with photos and videos. When beginning the clean-up and recovery process, keep all receipts. From now until June 14, 2019, several relief agencies are staffing a free hotline for muck-out, debris removal, and home cleanup from the recent statewide storms and flooding. This hotline will connect survivors with reputable and vetted relief agencies that will assist in debris cleanup and mucking out, as they are able. All services are free, but service is not guaranteed due to the expected overwhelming need. The public may call 800-451-1954 to request help with storm and flooding related cleanup. Those requests will be shared with relief organizations at crisiscleanup.org

Stephenson let the public know the Ponca City RecPlex will be holding "Summer Fun Sessions" for children ages 5 to 11, these sessions are designed for youth to engage in both physical and creative activities. Sessions will be held: June 10-14, 2019, June 24-28, 2019, July 8-12, 2019, and July 22-26, 2019, Monday thru Friday, 1:00 p.m. to 3:30 p.m. The fee is \$50.00 per child for each session. Register online: www.poncacityok.gov/parksandrec-registration

Stephenson noted Juneteenth will be celebrated June 14 and 15, 2019 at the Attucks Community Center and Park. On June 14, 2019, beginning at 6:30 p.m. there will be a free movie, popcorn, and drink for children sponsored by Phillips 66 Black Employee Network. At 7:30 p.m. there will be Music in the Park by DJ Rick, bring your own lawn chair. There will be onsite concessions provided by the Attucks Community Alliance, fish & chips, hot dogs, sodas and water, Sno-Cones along with Ice Cream Floats and more. On June 15, 2019 festivities will begin at 11:00 a.m. with children and adult events. From Noon till 2:00 p.m. a picnic style lunch fare will be available FREE. At 4:00 p.m. Dave Williams a story teller will perform, and then to round out the day, at 7:30 p.m. Music in the Park with the band Boyznight Out in partnership with the Ponca City Arts and Humanities.

Stephenson reminded everyone that June 11, 2019 is the election for funding of the new Public Safety Center and encouraged everyone to exercise your right.

Stephenson noted there will not be a Work Session June 17, 2019.

****NEW BUSINESS****

NONE

****CITIZENS COMMENTS ****

13. None.

RECESS TO PONCA CITY UTILITY AUTHORITY MEETING

Commissioner Scott made the motion to recess to the Ponca City Utility Authority Meeting. Commissioner Taylor seconded.

Roll: Yeas; Scott, Taylor, Austin, Chapman. Nays; None. Motion carried.

At 5:44 p.m. Vice Mayor Austin recessed to the Ponca City Utility Authority Meeting.

At 5:49 p.m. the Commission returned to regular session.

14. Consider And Vote To Conduct An Executive Session For The Purpose Of Confidential Communications Between The Commission And Its Attorney On A Pending Claim Under The Authority Of 25 O.S. § 307B.4.

At 5:49 p.m. Commissioner Scott made the motion to enter executive session. Commissioner Taylor seconded.

Roll: Yeas; Scott, Taylor, Austin, Chapman. Nays; None. Motion carried.

At 6:12 p.m. the Commission returned to regular session.

15. Return To Regular Session And Take Any Necessary Action, If Appropriate, On Items Discussed In Executive Session.

No action was taken.

16. ADJOURN

The motion to adjourn was made by Commissioner Scott and seconded by Commissioner Taylor.

Roll: Yeas; Scott, Taylor, Austin, Chapman. Nays; None. Motion carried.

Vice Mayor Austin adjourned the Board of Commissioners meeting at 6:12 p.m.

PASSED IN SESSION AND APPROVED THIS 24TH DAY OF JUNE 2019.

ATTEST:

CITY CLERK



Thomas Nielsen
MAYOR

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
PONCA CITY UTILITY AUTHORITY
June 10, 2019

Pursuant to notice as required by law, the Board of Trustees of the Ponca City Utility Authority met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Vice Chairman Ryan Austin presiding.

Present: Ryan Austin, Vice Chairman
Lanita Chapman, Trustee
Shasta Scott, Trustee
Paul Taylor, Trustee
Craig Stephenson, City Manager
Michael Vanderburg, Trust Attorney
Marc LaBossiere, Secretary

Absent: Homer Nicholson, Chairman

Others Present: Tana McKinley, Terry Brown, Rob Dick, Chris Henderson, Don Bohon, Dave Williams, John Andrew, Gary Wilson, Richard Evans, City Staff; citizens; Beverly Bryant, TEAM Radio.

1. CALL TO ORDER

Vice Chairman Ryan Austin called the meeting to order at 5:44 p.m.

****CONSENT AGENDA****

The Board of Trustees found items #2 through #5 noncontroversial and routine in nature by the governing body and are approved by one motion.

Trustee Taylor made the motion to approve the consent agenda. Trustee Chapman seconded.

Roll: Yeas; Taylor, Chapman, Austin, Scott. Nays; None. Motion carried.

2. Consider And Vote Upon The Minutes Of The Regular Session Held May 28, 2019.

3. Consider And Vote Upon A Resolution Appropriating Money For Payment Of Claims Against The Ponca City Utility Authority Of Ponca City, Oklahoma.

RESOLUTION NO. 1063

A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE PONCA CITY UTILITY AUTHORITY OF PONCA CITY, OKLAHOMA

4. Consider And Vote Upon A Resolution Of The Ponca City Utility Authority, Ponca City, Oklahoma Amending The Operating Budget Of Various PCUA Funds For Fiscal Year 2018-19.

RESOLUTION NO. 1064

A RESOLUTION OF THE PONCA CITY UTILITY AUTHORITY, PONCA CITY, OKLAHOMA AMENDING THE OPERATING BUDGET OF VARIOUS PCUA FUNDS FOR FISCAL YEAR 2018-19.

5. Consider And Vote On Contract Amendment No. 1 With Monte R. Lee And Company, Of Oklahoma City, Oklahoma To Provide Staking Sheet Services For Ponca City Broadband And Authorizing The Chairman Of The Board of Trustees To Sign Any And All Documents.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

6. None.

****NEW BUSINESS****

- 7a. Consider And Vote To Declare That An Emergency Exists Endangering Health, Safety, And Welfare Such As To Permit Waiving Of The Notice And Bidding Requirements Under The Competitive Bidding Act.

Trustee Scott made the motion to approve item #7a. Trustee Chapman seconded.

Roll: Yeas; Scott, Chapman, Austin, Taylor. Nays; None. Motion carried.

- 7b. Consider And Vote To Authorize Urban Contractors, LLC Of Oklahoma City To Perform Repair Work For A 24 Inch Sewer Interceptor In The Not-To-Exceed Amount Of \$92,000.

Trustee Scott made the motion to approve item #7b. Trustee Chapman seconded.

Roll: Yeas; Scott, Chapman, Austin, Taylor. Nays; None. Motion carried.

8. ADJOURN

A motion to adjourn was made by Trustee Chapman and seconded by Trustee Taylor.

Roll: Yeas; Chapman, Taylor, Austin, Scott. Nays; None. Motion carried.

Vice Chairman Austin adjourned the Ponca City Utility Authority meeting at 5:49 p.m.

PASSED IN SESSION AND APPROVED THIS 24TH DAY of JUNE 2019.



ATTEST:



TRUST SECRETARY



CHAIRMAN