

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS
PONCA CITY, OKLAHOMA
June 24, 2019

Southwest Business Products E1505510LD

Pursuant to notice as required by law, the Ponca City Board of Commissioners met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Mayor Homer Nicholson presiding:

Present: Homer Nicholson, Mayor
Ryan Austin, Commissioner
Shasta Scott, Commissioner
Paul Taylor, Commissioner
Craig Stephenson, City Manager
Michael Vanderburg, City Attorney
Marc LaBossiere, Finance Director/City Clerk

Absent: Lanita Chapman, Commissioner

Others Present: Tana McKinley, Randy Tyner, Ryan Trant, Dave Baur, Terry Brown, Korey Pruitt, Chris Henderson, Dave Williams, Eric Newell, Phil Johnston, Mike Lane, Will Tripp, Butch Herring, Hong Fu, Sherri Tapp, City Staff; citizens; Beverly Bryant, TEAM Radio; Mike Seals, Ponca City News.

1. CALL TO ORDER
Mayor Homer Nicholson called the meeting to order at 5:30 p.m.
2. PLEDGE OF ALLEGIANCE

****CONSENT AGENDA****

The Board of Commissioners found items #3 through #15 non-controversial and routine in nature. Commissioner Taylor made the motion to approve the consent agenda. Commissioner Scott seconded.

Roll: Yeas; Taylor, Scott, Nicholson, Austin. Nays; None. Motion carried.

3. Consider And Vote Upon Minutes Of The Ponca City Board Of Commissioners Regular Session June 10, 2019.
4. Consider And Vote Upon Resolution Appropriating Money For Payment Of Claims Against The City of Ponca City, Oklahoma.

RESOLUTION NO. 6449

A RESOLUTION APPROPRIATING MONEY FOR PAYMENT OF CLAIMS AGAINST THE CITY OF PONCA CITY, OKLAHOMA.

5. Consider And Vote Upon A Resolution Of The Board Of Commissioners Of The City Of Ponca City, Oklahoma, Appointing Members To Various Boards And Commissions And Establishing The Terms Of Office Thereof.

RESOLUTION NO. 6450

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF PONCA CITY, OKLAHOMA, APPOINTING MEMBERS TO VARIOUS BOARDS AND COMMISSIONS AND ESTABLISHING THE TERMS OF OFFICE THEREOF.

6. Consider And Vote Upon A Resolution Designating Certain City Employees As Purchasing Officers With Authority To Make Purchases Against City And Municipal Trust Appropriations.

RESOLUTION NO. 6451

A RESOLUTION DESIGNATING CERTAIN CITY EMPLOYEES AS PURCHASING OFFICERS WITH AUTHORITY TO MAKE PURCHASES AGAINST CITY AND MUNICIPAL TRUST APPROPRIATIONS.

7. Consider And Vote Upon A Resolution Of The Board Of Commissioners Of The City Of Ponca City, Oklahoma Amending The Operating Budget Of Various Funds For Fiscal Year 2018-19.

RESOLUTION NO. 6452

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF PONCA CITY, OKLAHOMA AMENDING THE OPERATING BUDGET OF VARIOUS FUNDS FOR FISCAL YEAR 2018-19.

8. Consider And Vote To Approve The Oklahoma Municipal Assurance Group's Municipal Property Protection Plan For The City Of Ponca City For The Policy Period Of July 1, 2019 Through June 30, 2020.
9. Consider And Vote On Renewal Agreement In The Amount Of \$30,000 Between The City Of Ponca City And Ponca City Main Street.
10. Consider And Vote On Renewal Agreement In The Amount Of \$25,000 Between The City Of Ponca City And United Community Action Program, Inc. For Transportation Services Provided By Cimarron Transit Subject To Appropriation.
11. Consider And Vote On Renewal Agreement In The Amount Of \$15,000 Between The City Of Ponca City And The Northern Oklahoma Youth Services Center & Shelter, Inc. (NOYS) Subject To Appropriation.
12. Consider And Vote On An Agreement In The Amount Of \$5,000 To Provide Funding For Santa Buck Giveaway.
13. Consider And Vote On An Agreement Between The City Of Ponca City And The Ponca City Area Chamber Of Commerce, Inc. For The Chamber To Operate The Ponca City Tourism Bureau For The Purpose Of Encouraging, Promoting And Fostering The Convention And Tourism Development Of Ponca City.

14. Consider And Vote Upon Authorizing Advertisement Of Bids To Obtain Unit Prices For Items Of Work Performed For Sidewalk Maintenance During The Period July 1, 2019 Through December 31, 2019.
15. Consider And Vote On Declaring A 1993 John Deere 1070 With Bucket As Surplus Property And Authorize Transfer, To Another Government Entity, The Ponca City Public School System, Ponca City, Oklahoma.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

16. None.

****COMMUNICATIONS FROM MAYOR AND COMMISSIONERS****

17. None.

****REPORTS****

18. CITY MANAGER'S REPORT

City Manager Craig Stephenson reminded the public to register flood damage as soon as possible with FEMA by visiting www.disasterassistance.gov or call 1-800-621-3362. Document the damage to the home, vehicle, and property with photos and videos. When beginning the clean-up and recovery process, keep all receipts.

Stephenson made it known that Ponca City RecPlex is holding "Summer Fun Sessions" for children ages 5 to 11. Sessions will be held: June 24-28, 2019, July 8-12, 2019, and July 22-26, 2019, 1:00 p.m. to 3:30 p.m. The fee is \$50.00 per child for each session.

Stephenson stated that lighting fireworks in the city limits of Ponca City is illegal. The City will host a free fireworks display on July 4, 2019 at Lake Ponca and will begin at approximately 9:50 p.m. The City of Ponca City will observe the Fourth of July Holiday on Thursday July 4, 2019. City offices will be closed, and there will be no residential refuse collection that day. Regular route will resume on July 5, 2019. Lew Wentz Golf Course will be open on but will close at 4:00 p.m. for the Fourth of the July fireworks celebration at Lake Ponca. The RecPlex will be open on July 4, 2019, from 5:00 a.m. to 11:00 a.m. only.

Stephenson let the public know that Park and Recreation is partnering with 104.7 FM and 1230 AM to host a Lew Wentz Luau on July 8, 2019 from 6:00 p.m. to 10:00 p.m. at Wentz Campgrounds. There will be 300 wristbands given out to contest winners and is required for entry to the Luau. You can win wristbands by tuning to 104.7FM the Bull or Sunny 1230AM. It is available for all ages but requires a wristband to enter.

Stephenson announced that Mayor Homer Nicholson received the Spence Vanderlinden Public Official Award at the American Public Power Association's national conference in Austin, Texas. This award recognizes elected or appointed local officials who have contributed to the goals of the American Public Power Association.

****NEW BUSINESS****

19. Consider And Vote On A Resolution Of The City Of Ponca City Accepting Responsibility For A Retired Towed Artillery Piece, Specifically A Type 41, Japanese Mountain Gun, Currently Held At The American Legion Huff-Minor, Oklahoma Post 14, From The United States Army Donations Program.

RESOLUTION NO. 6453

A RESOLUTION OF THE CITY OF PONCA CITY ACCEPTING RESPONSIBILITY FOR A RETIRED TOWED ARTILLERY PIECE, SPECIFICALLY A TYPE 41, JAPANESE MOUNTAIN GUN, CURRENTLY HELD AT THE AMERICAN LEGION HUFF-MINOR, OKLAHOMA POST 14, FROM THE UNITED STATES ARMY DONATIONS PROGRAM.

Commissioner Scott made the motion to approve item #19. Commissioner Austin seconded.

Roll: Yeas; Scott, Austin, Nicholson, Taylor. Nays; None. Motion carried.

20. Consider And Vote On An Agreement With Francis EVC To Lease Space In The Library Parking Lot For The Construction Of Four EV (Electric Vehicle) Charging Stations.

Commissioner Taylor made the motion to approve item #20 as stated. Commissioner Austin seconded.

Roll: Yeas; Taylor, Austin, Nicholson, Scott. Nays; None. Motion carried.

21. Consider And Vote On An Appeal By Patricia Kreger On The Determination By The Administrative Hearing Officer That The Accumulation Of Trash And Junk At 721 West Otoe Is A Public Nuisance And Should Therefore Be Removed, Said Property Being Legally Described As Lot 8, Block 2, PC Marland Addition To The City Of Ponca City.

Chris Henderson, Community Development Director gave overview over property and the nuisances the City has had at 721 W. Otoe.

Applicant Patricia Kreger presented appeal objecting to public nuisance at property of 721 W. Otoe.

Commissioner Taylor made the motion to deny the appeal so we can begin removal of nuisance items on said property. Commissioner Austin seconded.

Roll: Yeas; Taylor, Austin, Nicholson, Scott. Nays; None. Motion carried.

****CITIZENS COMMENTS ****

22. None.

23. ADJOURN

The motion to adjourn was made by Commissioner Scott and seconded by Commissioner Austin.

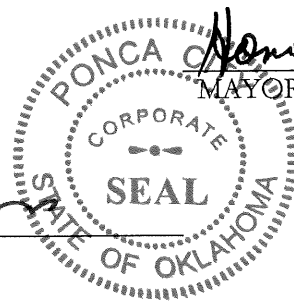
Roll: Yeas; Scott, Austin, Nicholson, Taylor. Nays; None. Motion carried.

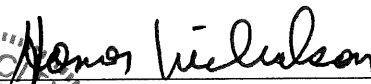
Mayor Nicholson adjourned the Board of Commissioners meeting at 6:10 p.m.

PASSED IN SESSION AND APPROVED THIS 8TH DAY OF JULY 2019.

ATTEST:


CITY CLERK




MAYOR

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
PONCA CITY UTILITY AUTHORITY
June 24, 2019

Pursuant to notice as required by law, the Board of Trustees of the Ponca City Utility Authority met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Chairman Homer Nicholson presiding.

Present: Homer Nicholson, Chairman
Ryan Austin, Trustee
Shasta Scott, Trustee
Paul Taylor, Trustee
Craig Stephenson, City Manager
Michael Vanderburg, Trust Attorney
Marc LaBossiere, Secretary

Absent: Lanita Chapman, Trustee

Others Present: Tana McKinley, Randy Tyner, Ryan Trant, Dave Baur, Terry Brown, Korey Pruitt, Chris Henderson, Dave Williams, Eric Newell, Mike Lane, Will Tripp, Butch Herring, Hong Fu, Sherri Tapp, City Staff; citizens; Beverly Bryant, TEAM Radio; Mike Seals, Ponca City News

1. CALL TO ORDER

Chairman Homer Nicholson called the meeting to order at 6:10 p.m.

****CONSENT AGENDA****

The Board of Trustees found items #2 through #6 noncontroversial and routine in nature by the governing body and are approved by one motion.

Trustee Austin made the motion to approve the consent agenda. Trustee Taylor seconded.

Roll: Yeas; Austin, Taylor, Nicholson, Scott. Nays; None. Motion carried.

2. Consider And Vote Upon The Minutes Of The Regular Session Held June 10, 2019.
3. Consider And Vote Upon A Resolution Appropriating Money For Payment Of Claims Against The Ponca City Utility Authority Of Ponca City, Oklahoma.

RESOLUTION NO. 1065

A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE PONCA CITY UTILITY AUTHORITY OF PONCA CITY, OKLAHOMA

4. Consider And Vote To Write Off Ponca City Utility Authority Accounts With Delinquent Balances And Transfer Uncollectible Accounts To Bad Debt Expense.
5. Consider And Vote Upon Authorizing Chairman To Submit Monthly Operating Statement To OWRB.

6. Consider And Vote Upon Septic Hauler Use Permits And DEQ Consent Forms For D&P Tank Service, Inc. For Calendar Year 2019.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

7. None.

****NEW BUSINESS****

NONE

8. ADJOURN

A motion to adjourn was made by Trustee Taylor and seconded by Trustee Scott.

Roll: Yeas; Taylor, Scott, Nicholson, Austin. Nays; None. Motion carried.

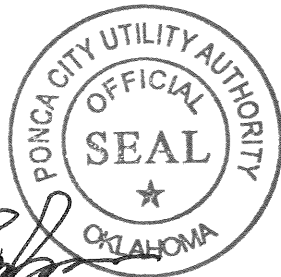
Chairman Nicholson adjourned the Ponca City Utility Authority meeting at 6:12 p.m.

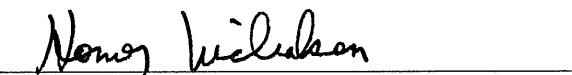
PASSED IN SESSION AND APPROVED THIS 8TH DAY of JULY 2019.

ATTEST:



TRUST SECRETARY





CHAIRMAN