

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS  
PONCA CITY, OKLAHOMA  
August 12, 2019

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Pursuant to notice as required by law, the Ponca City Board of Commissioners met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Mayor Homer Nicholson presiding:

Present: Homer Nicholson, Mayor  
Ryan Austin, Commissioner  
Shasta Scott, Commissioner  
Lanita Chapman, Commissioner  
Paul Taylor, Commissioner  
Craig Stephenson, City Manager  
Michael Vanderburg, City Attorney  
Marc LaBossiere, Finance Director/City Clerk

Absent: None

Others Present: Tana McKinley, Kevin Jeffries, Mike Lane, Chris Henderson, Don Bohon, Tim McNew, Rhonda Skrapke, John Andrew, Butch Herring, Dave Williams, Will Tripp, Hong Fu, City Staff; many citizens; Mike Seals, Ponca City News and Beverly Bryant, TEAM Radio.

1. CALL TO ORDER  
Mayor Homer Nicholson called the meeting to order at 5:30 p.m.
2. PLEDGE OF ALLEGIANCE

**\*\*CEREMONIES & PROCLAMATIONS\*\***

3. Character Trait for August: Cautiousness

**\*\*CONSENT AGENDA\*\***

The Board of Commissioners found items #4 through #9 non-controversial and routine in nature. Commissioner Austin made the motion to approve consent agenda as presented. Commissioner Chapman seconded.

Roll: Yeas; Austin, Chapman, Nicholson, Scott, Taylor. Nays; None. Motion carried.

4. Consider And Vote Upon Minutes Of The Ponca City Board Of Commissioners Regular Session Held July 22, 2019.
5. Consider And Vote Upon Resolution Appropriating Money For Payment Of Claims Against The City Of Ponca City, Oklahoma.

**RESOLUTION NO. 6465**

***A RESOLUTION APPROPRIATING MONEY FOR PAYMENT OF CLAIMS AGAINST THE CITY OF PONCA CITY.***

6. Consider And Vote Upon A Resolution Of The Board Of Commissioners Of The City Of Ponca City, Oklahoma, Appointing Members To Various Boards And Commissions And Establishing The Terms Of Office Thereof.

**RESOLUTION NO. 6466**

***A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF PONCA CITY, OKLAHOMA, APPOINTING MEMBERS TO VARIOUS BOARDS AND COMMISSIONS AND ESTABLISHING THE TERMS OF OFFICE THEREOF.***

7. Consider And Vote Upon A Resolution Of The Board Of Commissioners Of The City Of Ponca City, Oklahoma Amending The Operating Budget Of Various Funds For Fiscal Year 2019-20.

**RESOLUTION NO. 6467**

***A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF PONCA CITY, OKLAHOMA AMENDING THE OPERATING BUDGET OF VARIOUS FUNDS FOR FISCAL YEAR 2019-20.***

8. Consider And Vote On The Purchase Of Certain Real Property Located In An Area Identified By The City's Stormwater Master Plan To Be A Localized Drainage Problem.
9. Consider And Vote To Acknowledge Final Acceptance And Authorize Final Payment On Project No. Gen 19-6, Sidewalk Reconstruction, 100 South Fourth Street, In The Amount Of \$22,989.49.

**\*\*ITEMS REMOVED FROM THE CONSENT AGENDA\*\***

10. None

**\*\*COMMUNICATIONS FROM MAYOR AND COMMISSIONERS\*\***

11. Commissioner Taylor reminded all that school is beginning, and encouraged all residents to drive safely. Mayor Nicholson expressed gratitude to the many residents in attendance.

**\*\*REPORTS\*\***

12. CITY MANAGER'S REPORT

City Manager Craig Stephenson let the public know the lap-pool at the RecPlex is closed for approximately six weeks to repair the tile in that pool. However, AMBUC Pool will be open for Adult Lap Swim only and will be offered on Mondays, Wednesdays, and Thursdays beginning August 7, 2019 thru September 12, 2019 from 5:00 p.m. to 7:00 p.m.

Stephenson stated Wentz Pool will only open on the weekends till September 1, 2019 when it will close for the season.

Stephenson announced the Ponca City Senior Center is excited to announce the new Senior Diner! The goal of the Senior Diner is to provide affordable nutritious meals, as well increase fellowship and program participation at the Senior Center. The Senior Center will offer noon meals on Tuesdays, Wednesdays, Thursdays, and Fridays. Meals will range in cost from \$2.00 to \$4.00 for area seniors. Reservations are required the day prior to the meal. Daily menus will include a wide variety of choices. For example, a "Brunch for Lunch" will be offered on Wednesdays and the meal will cost \$2.00 per person. Friday meals will continue to be prepared by Alliance Health and will cost of \$4.00 per person.

**\*\*PUBLIC HEARINGS\*\***

- 13a. Conduct A Public Hearing On Subparagraph (B) Hereof;

Development Services Director Chris Henderson gave background on the proposed item.

No comments were received.

- 13b. Consider And Vote On An Ordinance Zoning Real Property Located At 1904 And 2000 North Union Street, From C-1 Local Commercial To C-2 General Commercial, And Directing The Development Services Director To Change The Official Zoning Map Of The City Accordingly, And Directing The City Clerk To File Of Record.

**ORDINANCE NO. 6270**

***AN ORDINANCE ZONING REAL PROPERTY LOCATED AT 1904 AND 2000 NORTH UNION STREET, FROM C-1 LOCAL COMMERCIAL TO C-2 GENERAL COMMERCIAL, AND DIRECTING THE DEVELOPMENT SERVICES DIRECTOR TO CHANGE THE OFFICIAL ZONING MAP OF THE CITY ACCORDINGLY, AND DIRECTING THE CITY CLERK TO FILE OF RECORD.***

Commissioner Scott made the motion to approve item #13b. Commissioner Taylor seconded.

Roll: Yeas; Scott, Taylor, Nicholson, Austin, Chapman. Nays; None. Motion carried.

- 14a. Receive Public Comments On The Application By The Police Department For Grant Funds From The Fiscal Year 2019 Edward Byrne Memorial JAG (Justice Assistance Grant).

No comments were received.

- 14b. Consider And Vote On The Application And Interlocal Agreement By The Police Department For Grant Funds In The Amount Of \$15,131.00 From The Fiscal Year 2019 Edward Byrne Memorial JAG (Justice Assistance Grant).

Commissioner Austin made the motion to approve item #14b. Commissioner Taylor seconded.

Roll: Yeas; Austin, Taylor, Nicholson, Chapman, Scott. Nays; None. Motion carried.

**\*\*NEW BUSINESS\*\***

15. Consider And Vote On A Resolution Pledging Forty-Nine Thousand Dollar (\$49,000.00) From The Hotel/Motel Tax Fund For A Mural To Be Painted On The Robin Hood Elevator By Rick Sinnett In Downtown Ponca City, Oklahoma.

Kelsey Wagner, coordinator for the Arts and Economic Prosperity Study gave a history and brief description of the project to improve downtown Ponca City, and encouraged commissioners to approve the project.

Stephen Scott, 1408 Academy Road, informed commissioners that he and his wife were born in Ponca City, and returned recently for retirement. Scott encouraged commissioners to not approve the project.

Hugh Pickens, 2301 Donner, lifelong resident of Ponca City, noted that EW Marland commissioned 12 models to choose for the Pioneer Woman statue. Pickens noted support of a mural for the grain elevator, but suggested we could get more options to choose from.

Terron Liles, 412 Drake Drive, expressed strong support for painting murals on both sides and is excited about the proposed murals.

Betty Scott, 1408 Academy Road, has lived in Ponca City most of her life and expressed a love of art, but does not support the proposed murals without changes.

**RESOLUTION NO. 6468**

***A RESOLUTION PLEDGING FORTY-NINE THOUSAND DOLLAR (\$49,000.00) FROM THE HOTEL/MOTEL TAX FUND FOR A MURAL TO BE PAINTED ON THE ROBIN HOOD ELEVATOR BY RICK SINNETT IN DOWNTOWN PONCA CITY, OKLAHOMA.***

Commissioner Chapman made the motion to approve the pledge. Commissioner Austin seconded.

Roll: Yeas; Chapman, Austin, Nicholson, Scott, Taylor. Nays; None. Motion carried.

16. Consider And Vote On A Professional Services Agreement Between The City Of Ponca City And ADG, PC For Architectural Services For Design, Construction Documents, And Construction Oversight Of The Ponca City Public Safety Center, And Authorize The Mayor To Execute All Related Documents.

Commissioner Scott made the motion to approve item #16. Commissioner Austin seconded.

Roll: Yeas; Scott, Austin, Nicholson, Chapman, Taylor. Nays; None. Motion carried.

17. Consider And Vote On The Purchase Of Three (3) 2019 AWD (All-Wheel Drive) Dodge Charger Police Cars From Bob Hurley DCJR Of Ponca City, In The Amount Of \$73,731.00.



Commissioner Austin made the motion to approve item #17. Commissioner Chapman seconded.

Roll: Yeas; Austin, Chapman, Nicholson, Scott, Taylor. Nays; None. Motion carried.

**\*\*CITIZENS COMMENTS\*\***

18. None

19. ADJOURN

The motion to adjourn was made by Commissioner Taylor and seconded by Commissioner Scott.

Roll: Yeas; Taylor, Scott, Nicholson, Austin, Chapman. Nays; None. Motion carried.

Mayor Nicholson adjourned the Board of Commissioners meeting at 6:37 p.m.

***PASSED IN SESSION AND APPROVED THIS 26<sup>TH</sup> DAY OF AUGUST 2019.***



*Henry Nicholson*  
MAYOR

ATTEST:

*W. Alan Johnson*  
CITY CLERK

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES  
PONCA CITY UTILITY AUTHORITY  
August 12, 2019

Pursuant to notice as required by law, the Board of Trustees of the Ponca City Utility Authority met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Chairman Homer Nicholson presiding.

Present: Homer Nicholson, Chairman  
Ryan Austin, Trustee  
Lanita Chapman, Trustee  
Shasta Scott, Trustee  
Paul Taylor, Trustee  
Craig Stephenson, City Manager  
Michael Vanderburg, Trust Attorney  
Marc LaBossiere, Secretary

Absent: None

Others Present: Tana McKinley, Chris Henderson, Don Bohon, Tim McNew, John Andrew, Butch Herring, Dave Williams, Will Tripp, Hong Fu, City Staff; many citizens; Mike Seals, Ponca City News and Beverly Bryant, TEAM Radio

1. CALL TO ORDER  
Chairman Homer Nicholson called the meeting to order at 6:37 p.m.

**\*\*CONSENT AGENDA\*\***

The Board of Trustees found items #2 through #6 noncontroversial and routine in nature by the governing body and are approved by one motion.

Trustee Austin made the motion to approve the consent agenda as presented. Trustee Chapman seconded.

Roll: Yeas; Austin, Chapman, Nicholson, Scott, Taylor. Nays; None. Motion carried.

2. Consider And Vote Upon The Minutes Of The Regular Session Held July 22, 2019.
3. Consider And Vote Upon A Resolution Appropriating Money For Payment Of Claims Against The Ponca City Utility Authority Of Ponca City, Oklahoma.

**RESOLUTION NO. 1072**

***A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE  
PONCA CITY UTILITY AUTHORITY OF PONCA CITY, OKLAHOMA***

4. Consider And Vote Upon A Resolution Of The Ponca City Utility Authority, Ponca City, Oklahoma Amending The Operating Budget Of Various PCUA Funds For Fiscal Year 2019-20.

**RESOLUTION NO. 1073**

***A RESOLUTION OF THE PONCA CITY UTILITY AUTHORITY, PONCA CITY, OKLAHOMA AMENDING THE OPERATING BUDGET OF VARIOUS PCUA FUNDS FOR FISCAL YEAR 2019-20.***

5. Consider And Vote On The Purchase Of A 2020 Western Star Model Roll-Off Truck With A Galbreath Dead Lift Hoist From Premier Truck Group Per State Bid, In The Amount Of \$177,229.00.
6. Consider And Vote To Acknowledge Receipt Of Oklahoma Department Of Environmental Quality Construction Permit WL000036181047 For The Construction Of 456 Linear Feet Of 6-Inch PVC For The Santa Fe Creek Bridge Water Line Relocation Project.

**\*\*ITEMS REMOVED FROM THE CONSENT AGENDA\*\***

7. None

**\*\*NEW BUSINESS\*\***

8. Consider And Vote On Amendment No. 1 To An Agreement With FNI (Freese And Nichols, Inc.) For Lake Ponca Dam Spillway Weir Section Repair Project, For Professional Services During Bidding And Construction, In The Not-To-Exceed Amount Of \$338,761.00.

Trustee Chapman made the motion to approve item #8 as stated. Trustee Taylor seconded.

Roll: Yeas; Chapman, Taylor, Nicholson, Austin, Scott. Nays; None. Motion carried.

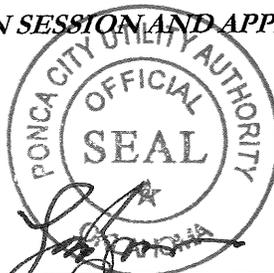
9. ADJOURN

A motion to adjourn was made by Trustee Taylor and seconded by Trustee Scott.

Roll: Yeas; Taylor, Scott, Nicholson, Austin, Chapman. Nays; None. Motion carried.

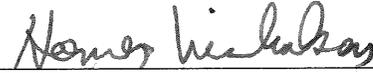
Chairman Nicholson adjourned the Ponca City Utility Authority meeting at 6:46 p.m.

***PASSED IN SESSION AND APPROVED THIS 26TH DAY of August 2019.***



ATTEST:

  
TRUST SECRETARY

  
CHAIRMAN