

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS
PONCA CITY, OKLAHOMA
September 23, 2019

Southwest Business Products E1809727KV

Pursuant to notice as required by law, the Ponca City Board of Commissioners met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Mayor Homer Nicholson presiding:

Present: Homer Nicholson, Mayor
Ryan Austin, Commissioner
Lanita Chapman, Commissioner
Shasta Scott, Commissioner
Craig Stephenson, City Manager
Michael Vanderburg, City Attorney
Holly Wallen, Deputy City Clerk

Absent: Paul Taylor, Commissioner
Marc LaBossiere, Finance Director/City Clerk

Others Present: Don Bohon, Terry Brown, Darwin Haney, Rhonda Skrapke, Mike Lane, Jesse Beck, Janet Ivers, Hong Fu, Tana McKinley, Aaron Michaud, John Andrew, Rob Dick, City Staff; Glenda Underwood, citizens; Beverly Bryant, Team Radio.

1. CALL TO ORDER
Mayor Homer Nicholson called the meeting to order at 5:30 p.m.
2. PLEDGE OF ALLEGIANCE

****CONSENT AGENDA****

The Board of Commissioners found items #3 through #7 non-controversial and routine in nature. Commissioner Austin made the motion to approve the consent agenda. Commissioner Chapman seconded.

Roll: Yeas; Austin, Chapman, Nicholson, Scott. Nays; None. Motion carried.

3. Consider And Vote Upon Minutes Of The Ponca City Board Of Commissioners Regular Session Held September 9, 2019.
4. Consider And Vote Upon Resolution Appropriating Money For Payment Of Claims Against The City of Ponca City, Oklahoma.

RESOLUTION NO. 6477

A RESOLUTION APPROPRIATING MONEY FOR PAYMENT OF CLAIMS AGAINST THE CITY OF PONCA CITY, OKLAHOMA.

5. Consider And Vote On Contract 17591 CDBG Between The Oklahoma Department Of Commerce And The City Of Ponca City In The Amount Of \$112,787.00.

6. Consider And Vote On The Final Change Order, Acknowledge Final Acceptance And Authorize Final Payment On Project No. Gen 19-3, Reconstruction Of Shirlee Avenue, Meadow Lane To 540 Feet West, In The Amount Of \$100,627.18.
7. Consider And Vote To Acknowledge Final Acceptance On Project No. Gen 19-9, Sidewalk Reconstruction, 600 E. Grand Avenue, And Authorize Final Payment In The Amount Of \$44,576.43.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

8. None

****COMMUNICATIONS FROM MAYOR AND COMMISSIONERS****

9. Commissioner Ryan Austin commented how nice it was to socialize at the Oklahoma Municipal League's annual conference last week.

Mayor Home Nicholson congratulated Mike Vanderburg on his induction into the Hall of Fame for City and Town Officials during the Annual Oklahoma Municipal League Conference.

****REPORTS****

10. CITY MANAGER'S REPORT

City Manager Craig Stephenson mentioned that the MESO Lineworkers Rodeo and Safety Training will be held in Ponca City September 25-26, 2019 at Dan Moran Park. Ponca City Energy has several individuals participating in this event again this year. Ponca City Energy has been highly successful in these events.

Stephenson congratulated Mike Vanderburg; City Attorney for the City of Ponca City, for his induction into the Oklahoma Hall of Fame for City and Town Officials this past Thursday at the Annual Oklahoma Municipal League Conference held in Tulsa.

Stephenson reminded the public the 25th Annual Standing Bear Pow-Wow will be held this weekend at Standing Bear Park, September 27-28, 2019. Standing Bear Powwow features inter-tribal dancing, exhibition dancing, contest dancing, tiny tot contests and the crowning of the Standing Bear Princess. Visitors will also find a variety of arts and craft vendors, along with a wide variety of food vendors.

Stephenson made it known that The Friends of the Pioneer Woman Museum and Statue are holding their Prairie to Palate 2019 on September 26, 2019 at 5:30 p.m. meal to be served at 6:00 p.m. This event greatly benefits programs, exhibits, and continued preservation for the Pioneer Woman Museum and the Pioneer Woman Statue.

Stephenson announced that Tallgrass Tour, a bike event benefiting the Marland Children's Home, and will be on September 28, 2019.

Stephenson reminded the community that Octoberfest will be held Saturday, October 5, 2019 from 10:00 a.m. to 7:00 p.m. and Sunday, October 6, 2019 from 11:00 a.m. to 5:00 p.m. on the grounds of the Marland Mansion. There will be arts and crafts, food and beverage vendors, bands and entertainment, televised football games, and activities for kids of all ages. The cost is \$5.00 per person with children 8 and under free with a paid adult admission.

Stephenson announced that new LED signs for the South Avenue underpass have been ordered with an expected delivery date of October 17, 2019. Staff will remove the old lighted sign for eastbound traffic in advance of that and take a couple of the members of the support structure off the bridge to have them rebuilt. There will be a temporary low clearance warning sign (standard aluminum sign) installed during the interim. Hopefully the new sign will be operational the end of October.

Stephenson informed the public that ODOT has set a January letting, or bid opening, for the 14th Street rehabilitation, February at the latest. It should be awarded the following month assuming there are no problems with the bids received. The understanding is they intend to do a full width mill/overlay with deep base patching where necessary from the end of the concrete north of South Avenue (just north of Otoe) to Hartford Avenue.

Stephenson concluded by stating that September 30, 2019 is the fifth Monday of the month and there is not a regularly scheduled Commission meeting.

11. PONCA CITY MAIN STREET REPORT

Chelsea McConnell Main Street Director presented a PowerPoint with updates on recent events.

****NEW BUSINESS****

NONE

****CITIZENS COMMENTS ****

12. None

RECESS TO PONCA CITY UTILITY AUTHORITY MEETING

Commissioner Scott made the motion to recess to the Ponca City Utility Authority meeting. Commissioner Austin seconded.

Roll: Yeas; Scott, Austin, Nicholson, Chapman. Nays; None. Motion carried.

At 5:53 p.m. Mayor Nicholson recessed to the Ponca City Utility Authority Meeting.

At 6:02 p.m. the Commission returned to regular session.

13. Consider And Vote To Conduct An Executive Session Pursuant To Title 25 Section 307B Subsection 2 Oklahoma Statutes For Purposes Of Discussing Negotiations With The International Association of Fire Fighters (IAFF) And Fraternal Order of Police (FOP).

Commissioner Scott made the motion to approve item #13 and to enter into executive session. Commissioner Austin seconded.

Roll: Yeas; Scott, Austin, Nicholson, Chapman. Nays; None. Motion carried.

14. Return To Regular Session And Take Any Necessary Action, If Appropriate, On Items Discussed In Executive Session.

No action was taken.

15. ADJOURN

The motion to adjourn was made by Commissioner Austin and seconded by Commissioner Scott.

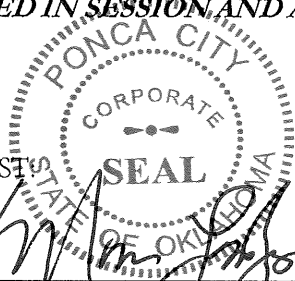
Roll: Yeas; Austin, Scott, Nicholson, Chapman. Nays; None. Motion carried.

Mayor Nicholson adjourned the Board of Commissioners meeting at 6:43 p.m.

PASSED IN SESSION AND APPROVED THIS 14TH DAY OF OCTOBER 2019.

ATTEST

CITY CLERK



MAYOR

A handwritten signature in black ink, appearing to read "Homer Nicholson", is written over a horizontal line. The signature is cursive and somewhat stylized.

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
PONCA CITY UTILITY AUTHORITY
September 9, 2019

Pursuant to notice as required by law, the Board of Trustees of the Ponca City Utility Authority met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Chairman Homer Nicholson presiding.

Present: Homer Nicholson, Chairman
Ryan Austin, Trustee
Lanita Chapman, Trustee
Shasta Scott, Trustee
Craig Stephenson, City Manager
Michael Vanderburg, Trust Attorney
Holly Wallen, Assistant Secretary

Absent: Paul Taylor, Trustee
Marc LaBossiere, Secretary

Others Present: Don Bohon, Terry Brown, Darwin Haney, Jesse Beck, Janet Ivers, Hong Fu, Tana McKinley, Aaron Michaud, John Andrew, Rob Dick, City Staff; Glenda Underwood, citizen; Beverly Bryant, Team Radio.

1. CALL TO ORDER

Chairman Homer Nicholson called the meeting to order at 5:53 p.m.

****CONSENT AGENDA****

The Board of Trustees found items #2 through #5 noncontroversial and routine in nature by the governing body and are approved by one motion.

Trustee Scott made the motion to approve the consent agenda as presented. Trustee Chapman seconded.

Roll: Yeas; Scott, Chapman, Nicholson, Austin. Nays; None. Motion carried.

2. Consider And Vote Upon The Minutes Of The Regular Session Held September 9, 2019.
3. Consider And Vote Upon A Resolution Appropriating Money For Payment Of Claims Against The Ponca City Utility Authority Of Ponca City, Oklahoma.

RESOLUTION NO. 1079

A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE PONCA CITY UTILITY AUTHORITY OF PONCA CITY, OKLAHOMA

4. Consider And Vote Upon Authorizing Chairman To Submit Monthly Operating Statement To OWRB.
5. Consider And Vote Upon The Purchase Of A Trailer Mounted Vacuum Excavation System From Ditch Witch Of Tulsa In The Amount Of \$74,400.00.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

6. None

****NEW BUSINESS****

7. Consider And Vote On A Construction Contract With Restek, Inc. Of Edmond For The Lake Ponca Dam Spillway Crest Repair Project In The Amount Of \$1,401,645.42.

Trustee Chapman made the motion to approve item #7 as presented. Trustee Austin seconded.

Roll: Yeas; Chapman, Austin, Nicholson, Scott. Nays; None. Motion carried.

8. Consider And Vote On A Construction Contract With Krapff-Reynolds Construction Company For The Highland Water Line Replacement Project In The Amount Of \$408,871.00.

Trustee Austin made the motion to approve item #8 as stated. Trustee Chapman seconded.

Roll: Yeas; Austin, Chapman, Nicholson, Scott. Nays; None. Motion carried.

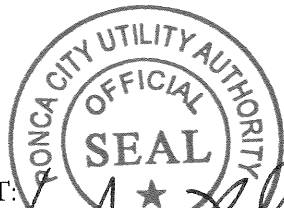
9. ADJOURN

A motion to adjourn was made by Trustee Chapman and seconded by Trustee Scott.

Roll: Yeas; Chapman, Scott, Nicholson, Austin. Nays; None. Motion carried.

Chairman Nicholson adjourned the Ponca City Utility Authority meeting at 6:02 p.m.

PASSED IN SESSION AND APPROVED THIS 14TH DAY of October 2019.



ATTEST:

TRUST SECRETARY

Honey Nicholson

CHAIRMAN