

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS
PONCA CITY, OKLAHOMA
September 3, 2019

Southwest Business Products E1809727KV

Pursuant to notice as required by law, the Ponca City Board of Commissioners met in work session at 2:00 p.m. in the Commission Chamber at City Hall, 516 E. Grand Avenue, with Mayor Homer Nicholson presiding:

Present: Homer Nicholson, Mayor
Ryan Austin, Commissioner
Lanita Chapman, Commissioner
Shasta Scott, Commissioner
Paul Taylor, Commissioner
Tana McKinley, Assistant City Manager
Michael Vanderburg, City Attorney
Marc LaBossiere, Finance Director/City Clerk

Absent: Craig Stephenson, City Manager

Others Present: Shane Becker, Rob Dick, Richard Evans, Don Bohon, Butch Herring, Holly Wallen, John Andrew, City staff; Mike Seals, Ponca City News

1. CALL TO ORDER.

Mayor Nicholson called the meeting to order at 2:00 p.m.

2. DISCUSS THE CURRENT STATUS OF THE PHASE 1 PORTION OF THE FIBER TO THE HOME PROJECT.

Technology Services Director Dave Williams updated commissioners on Phase I of the broadband project. He reminded all that Klassmeyer Construction was awarded the bid for the project, and that it has been completed. Sign up for broadband services opened on July 8, 2019. Williams noted that there are currently 112 residential customers and 97 commercial customers, with monthly revenue of \$32,400. Although the customer count for residential is lower than projected, Williams stated a belief that it will continue to grow as word spreads and households age out of existing contracts. Discussion ensued.

3. DISCUSS THE PROPOSED PATH FORWARD FOR THE FIBER TO HOME PROJECT.

Technology Services Director Dave Williams began, announcing that he is looking forward to expanding into Phase II of the fiber to home broadband project. Staff has evaluated the engineering work, and is recommending that the City contract with Monte Lee & Company to design both phases II and III.

Williams qualified that Phase I was approximate 23 miles of fiber, and that Phase II and III combined will be 73 miles. The project will be bid for construction of Phase II, and include an add alternate for construction of Phase III. He explained that in doing so, the City will have some flexibility if timing works out well and competitive bids are received, or the opposite occurs. If both phases get constructed at the same time, once completed, all of the houses west of 14th Street could be connected by April 2021.

Finance Director Marc LaBossiere continued, reminding everyone that Phase I was completed with existing funds, and no debt was issued to complete it. LaBossiere reviewed information on the PCUA public trust and pooled cash fund accounting. He stated that funding for Phase II and III will be recommended to be derived from an internal loan, similar to a line of credit. Repayment of the loan would begin in July 2021, on a ten year amortization, after construction is completed and new customer are being connected. Discussion ensued.

4. COMMENTS FROM MAYOR AND COMMISSIONERS.

Mayor Home Nicholson wished everyone had a good holiday weekend.

5. ASSISTANT CITY MANAGER COMMENTS.

Assistant City Manager Tana McKinley reminded everyone of the upcoming events in Ponca City, including the Oklahoma Municipal Leagues Annual Conference that will be held September 17-19, 2019. She noted that the MESO Annual Line Workers Rodeo will be held at Dan Moran Park on September 25-26, 2019. McKinley also announced that Marland's Grand Home Mystery Crime Tour will be held October 4, 2019, followed by Oktoberfest, which will be held on October 5-6, 2019 at the Marland Estate.

6. ADJOURN

A motion was made by Commissioner Taylor to adjourn. Commissioner Chapman seconded.

Roll: Yeas; Taylor, Chapman, Nicholson, Scott, Austin. Nays; None. Motion carried.

Mayor Nicholson adjourned the meeting at 3:06 p.m.

PASSED IN SESSION AND APPROVED THIS 9TH DAY OF SEPTEMBER 2019.



Home Nicholson

MAYOR

ATTEST:

[Signature]

CITY CLERK