

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS
PONCA CITY, OKLAHOMA
September 9, 2019

Southwest Business Products E1809727KV

Pursuant to notice as required by law, the Ponca City Board of Commissioners met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Mayor Homer Nicholson presiding:

Present: Homer Nicholson, Mayor
Ryan Austin, Commissioner
Lanita Chapman, Commissioner
Shasta Scott, Commissioner
Paul Taylor, Commissioner
Tana McKinley, Assistant City Manager
Michael Vanderburg, City Attorney
Marc LaBossiere, Finance Director/City Clerk

Absent: Craig Stephenson, City Manager

Others Present: Chris Henderson, Terry Brown, Darwin Haney, Dave Williams, Rhonda Skrapke, David Keathly, John Andrew, Mike Lane, Jayne Detten, Richard Evans, Butch Herring, City Staff; citizens; Mike Seals, Ponca City News.

1. CALL TO ORDER
Mayor Homer Nicholson called the meeting to order at 5:30 p.m.
2. PLEDGE OF ALLEGIANCE

****CEREMONIES & PROCLAMATIONS****

3. Character Trait for September: Orderliness
4. Proclamation: Local History Month/Ponca City's Birthday

****CONSENT AGENDA****

The Board of Commissioners found items #5 through #9 non-controversial and routine in nature. Commissioner Scott made the motion to approve the consent agenda. Commissioner Chapman seconded.

Roll: Yeas; Scott, Chapman, Nicholson, Austin, Taylor. Nays; None. Motion carried.

5. Consider And Vote Upon Minutes Of The Ponca City Board Of Commissioners Regular Session Held August 26, 2019 And Work Session Held September 3, 2019.
6. Consider And Vote Upon Resolution Appropriating Money For Payment Of Claims Against The City of Ponca City, Oklahoma.

RESOLUTION NO. 6474

A RESOLUTION APPROPRIATING MONEY FOR PAYMENT OF CLAIMS AGAINST THE CITY OF PONCA CITY, OKLAHOMA.

7. Consider And Vote Upon A Resolution Of The Board Of Commissioners Of The City Of Ponca City, Oklahoma, Confirming Nominations Of The Mayor Of Ponca City, Oklahoma For Appointment Of Officers And Department Heads For The City Of Ponca City, Oklahoma And Setting The Term Of Office Thereof.

RESOLUTION NO. 6475

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF PONCA CITY, OKLAHOMA, CONFIRMING NOMINATIONS OF THE MAYOR OF PONCA CITY, OKLAHOMA FOR APPOINTMENT OF OFFICERS AND DEPARTMENT HEADS FOR THE CITY OF PONCA CITY, OKLAHOMA AND SETTING THE TERM OF OFFICE THEREOF.

8. Consider And Vote To Acknowledge Final Acceptance And Authorize Final Payment On Contract No. 17285 CDBG 18, Marland's Grand Home Improvements – Phase I, 1000 East Grand Avenue, In The Amount Of \$19,169.60.
9. Consider And Vote Upon Authorizing The City Clerk To Advertise For Bids For Project No. SST 20-4, Hartford Avenue And Kygar Road Street Improvements.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

10. None

****COMMUNICATIONS FROM MAYOR AND COMMISSIONERS****

11. Mayor Nicholson welcomed Glenda Underwood to the meeting, who is shadowing the City Commission as a member of the Ponca City Leadership class.

****REPORTS****

12. CITY MANAGER'S REPORT

Assistant City Manager Tana McKinley announced that through a grant, the City will have weather radios on sale for \$5.00. These radios normally cost \$30 to \$40, so this is a great deal. In addition, volunteers have programed these weather radios to the right frequency and county code, so they will only alert you to Kay County storms, unless you choose to modify and add others. So, please mark your calendars for the NOAA Weather Radio Sale at the Ponca City RecPlex on September 11, 2019 from 5:00 p.m. to 7:00 p.m. and September 12, 2019 from 9:00 a.m. to 1:00 p.m. Please bring \$5.00 cash, and proof of Ponca City address. For additional information, please contact Paula Cain, Emergency Management Director, at 580-767-0380.

****NEW BUSINESS****

13. Consider And Vote On An Ordinance Detaching A Tract Of Land From The Corporate Limits Of The City Of Ponca City, Describing The Tract Included In Such Detachment, Repealing All Ordinances In Conflict Or Parts Of Ordinances In Conflict Herewith; And Establishing An Effective Date.

ORDINANCE NO. 6271

AN ORDINANCE DETACHING A TRACT OF LAND FROM THE CORPORATE LIMITS OF THE CITY OF PONCA CITY, DESCRIBING THE TRACT INCLUDED IN SUCH DETACHMENT, REPEALING ALL ORDINANCES IN CONFLICT OR PARTS OF ORDINANCES IN CONFLICT HEREWITH; AND ESTABLISHING AN EFFECTIVE DATE.

Commissioner Taylor made the motion to approve item #13. Commissioner Austin seconded.

Roll: Yeas; Taylor, Austin, Nicholson, Scott, Chapman. Nays; None. Motion carried.

14. Consider And Take Action With Respect To A Joint Resolution Of The City Of Ponca City, Oklahoma (The "City") And The Ponca City Utility Authority (The "Authority") Approving The Incurrence Of Indebtedness By The Ponca City Broadband Fund To The Ponca City Utility Authority Pooled Cash Fund With A Line Of Credit Not To Exceed \$9,000,000 For Engineering/Design, Bidding, Construction Management And Construction Of Phase II And III Of The Broadband Utility Buildout For Residents Of Ponca City.

RESOLUTION NO. 6476

A JOINT RESOLUTION OF THE CITY OF PONCA CITY, OKLAHOMA (THE "CITY") AND THE PONCA CITY UTILITY AUTHORITY (THE "AUTHORITY") APPROVING THE INCURRENCE OF INDEBTEDNESS BY THE PONCA CITY BROADBAND FUND TO THE PONCA CITY UTILITY AUTHORITY POOLED CASH FUND WITH A LINE OF CREDIT NOT TO EXCEED \$9,000,000 FOR ENGINEERING/DESIGN, BIDDING, CONSTRUCTION MANAGEMENT AND CONSTRUCTION OF PHASE II AND III OF THE BROADBAND UTILITY BUILDOUT FOR RESIDENTS OF PONCA CITY.

Commissioner Austin made the motion to approve item #14 as stated. Commissioner Chapman seconded.

Roll: Yeas; Austin, Chapman, Nicholson, Taylor, Scott. Nays; None. Motion carried.

****CITIZENS COMMENTS ****

15. Gary Schauer, 500 N. Peachtree, questioned why the RecPlex does not give a discount to disables veterans. Schauer also requested that the City sell excess paving street bricks that are held by the City Water Plant.

16. ADJOURN

The motion to adjourn was made by Commissioner Scott and seconded by Commissioner Taylor.

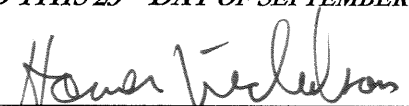
Roll: Yeas; Scott, Taylor, Nicholson, Austin, Chapman. Nays; None. Motion carried.

Mayor Nicholson adjourned the Board of Commissioners meeting at 6:01 p.m.

PASSED IN SESSION AND APPROVED THIS 23RD DAY OF SEPTEMBER 2019.

ATTEST:

The seal is circular with a double-line border. The outer ring contains the text "PONCA CITY" at the top and "STATE OF OKLAHOMA" at the bottom. Inside the ring, the word "CORPORATE" is at the top and "SEAL" is at the bottom, separated by two small horizontal lines. A signature is written across the seal.
Molly Walden
CITY CLERK

A handwritten signature in cursive script, appearing to read "Homer Nicholson", is written above a horizontal line.
MAYOR

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
PONCA CITY UTILITY AUTHORITY
September 9, 2019

Pursuant to notice as required by law, the Board of Trustees of the Ponca City Utility Authority met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Chairman Homer Nicholson presiding.

Present: Homer Nicholson, Chairman
Ryan Austin, Trustee
Lanita Chapman, Trustee
Shasta Scott, Trustee
Paul Taylor, Trustee
Tana McKinley, Assistant City Manager
Michael Vanderburg, Trust Attorney
Marc LaBossiere, Secretary

Absent: Craig Stephenson, City Manager

Others Present: Chris Henderson, Terry Brown, Darwin Haney, Dave Williams, John Andrew, Mike Lane, Richard Evans, Butch Herring, City Staff; citizens; Mike Seals, Ponca City News.

1. CALL TO ORDER

Chairman Homer Nicholson called the meeting to order at 6:01 p.m.

****CONSENT AGENDA****

The Board of Trustees found items #2 through #6 noncontroversial and routine in nature by the governing body and are approved by one motion.

Trustee Austin made the motion to approve the consent agenda as presented. Trustee Taylor seconded.

Roll: Yeas; Austin, Taylor, Nicholson, Chapman, Scott. Nays; None. Motion carried.

2. Consider And Vote Upon The Minutes Of The Regular Session Held August 26, 2019.
3. Consider And Vote Upon A Resolution Appropriating Money For Payment Of Claims Against The Ponca City Utility Authority Of Ponca City, Oklahoma.

RESOLUTION NO. 1076

A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE PONCA CITY UTILITY AUTHORITY OF PONCA CITY, OKLAHOMA

4. Consider And Vote Upon A Resolution Of The Ponca City Utility Authority, Ponca City, Oklahoma Amending The Operating Budget Of Various PCUA Funds For Fiscal Year 2019-20.

RESOLUTION NO. 1077

A RESOLUTION OF THE PONCA CITY UTILITY AUTHORITY, PONCA CITY, OKLAHOMA AMENDING THE OPERATING BUDGET OF VARIOUS PCUA FUNDS FOR FISCAL YEAR 2019-20.

5. Consider And Vote Upon Authorizing Chairman To Submit Monthly Operating Statement To OWRB.
6. Consider And Vote On The Purchase Of A New Electronic Operating System For The Camera Van, From J&R Equipment Of Oklahoma City, In The Amount Of \$127,862.00.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

7. None

****NEW BUSINESS****

8. Consider And Take Action With Respect To A Joint Resolution Of The City Of Ponca City, Oklahoma (The "City") And The Ponca City Utility Authority (The "Authority") Approving The Incurrence Of Indebtedness By The Ponca City Broadband Fund To The Ponca City Utility Authority Pooled Cash Fund With A Line Of Credit Not To Exceed \$9,000,000 For Engineering/Design, Bidding, Construction Management And Construction Of Phase II And III Of The Broadband Utility Buildout For Residents Of Ponca City.

RESOLUTION NO. 1078

Trustee Scott made the motion to approve item #8. Trustee Chapman seconded.

Roll: Yeas; Scott, Chapman, Nicholson, Austin, Taylor. Nays; None. Motion carried.

9. Consider And Vote Upon A Contract With MRL (Monte R. Lee And Company) For The Final Engineering, Staking Sheet, Bid Preparation, Bid Processing, And Testing Of The Phase 2 and Phase 3, Ponca City Broadband Fiber To The Home Project And Authorizing The Chairman Of The PCUA Board Of Trustees To Sign Any And All Documents Necessary To Initiate The Contract In The Not To Exceed Amount Of \$833,534.00.

Trustee Taylor made the motion to approve item #9 and contract with Monte R. Lee And Company in the amount of \$833,534.00. Trustee Scott seconded.

Roll: Yeas; Taylor, Scott, Nicholson, Austin, Chapman. Nays; None. Motion carried.

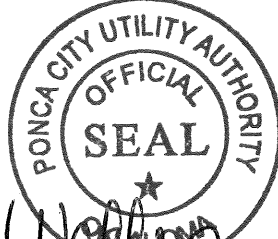
8. ADJOURN

A motion to adjourn was made by Trustee Austin and seconded by Trustee Taylor.

Roll: Yeas; Austin, Taylor, Nicholson, Chapman, Scott. Nays; None. Motion carried.

Chairman Nicholson adjourned the Ponca City Utility Authority meeting at 6:11 p.m.

PASSED IN SESSION AND APPROVED THIS 23RD DAY of September 2019.



ATTEST:

Nolly Walker

TRUST SECRETARY

Henry Wickham

CHAIRMAN

