

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS
PONCA CITY, OKLAHOMA
October 28, 2019

Southwest Business Products E1809727KV

Pursuant to notice as required by law, the Ponca City Board of Commissioners met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Mayor Homer Nicholson presiding:

Present: Homer Nicholson, Mayor
Ryan Austin, Commissioner
Lanita Chapman, Commissioner
Shasta Scott, Commissioner
Paul Taylor, Commissioner
Craig Stephenson, City Manager
Michael Vanderburg, City Attorney
Marc LaBossiere, Finance Director/City Clerk

Absent: None

Others Present: Tana McKinley, Jesse Beck, Chris Henderson, Don Nuzum, Paula Cain, Richard Evans, Butch Herring, Dave Williams, John Andrew, City Staff; citizens; Beverly Bryant, Team Radio, Mike Seals, Ponca City News.

1. CALL TO ORDER
Mayor Homer Nicholson called the meeting to order at 5:30 p.m.
2. PLEDGE OF ALLEGIANCE

****CONSENT AGENDA****

The Board of Commissioners found items #3 through #8 non-controversial and routine in nature. Commissioner Austin made the motion to approve the consent agenda as stated. Commissioner Taylor seconded.

Roll: Yeas; Austin, Taylor, Nicholson, Chapman, Scott. Nays; None. Motion carried.

3. Consider And Vote Upon Minutes Of The Ponca City Board Of Commissioners Regular Session Held October 14, 2019.
4. Consider And Vote Upon A Resolution Appropriating Money For Payment Of Claims Against The City of Ponca City, Oklahoma.

RESOLUTION NO. 6481

A RESOLUTION APPROPRIATING MONEY FOR PAYMENT OF CLAIMS AGAINST THE CITY OF PONCA CITY, OKLAHOMA.

5. Consider And Vote On A Resolution Of The Board Of Commissioners Of The City Of Ponca City, Oklahoma Amending The Operating Budget Of Various Funds For Fiscal Year 2019-20.

RESOLUTION NO. 6482

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF PONCA CITY, OKLAHOMA AMENDING THE OPERATING BUDGET OF VARIOUS FUNDS FOR FISCAL YEAR 2019-20.

6. Consider And Vote On A Resolution Establishing A New Accounting Fund Call The Public Safety Center Tax Fund, And Directing The Finance Director To Implement Changes.

RESOLUTION NO. 6483

A RESOLUTION ESTABLISHING A NEW ACCOUNTING FUND CALL THE PUBLIC SAFETY CENTER TAX FUND, AND DIRECTING THE FINANCE DIRECTOR TO IMPLEMENT CHANGES.

7. Consider And Vote On A Resolution Designating Certain Fund Balance Accounts Of Governmental Fund Types, And Directing The Finance Director To Implement The Terms Of This Resolution.

RESOLUTION NO. 6484

A RESOLUTION DESIGNATING CERTAIN FUND BALANCE ACCOUNTS OF GOVERNMENTAL FUND TYPES, AND DIRECTING THE FINANCE DIRECTOR TO IMPLEMENT THE TERMS OF THIS RESOLUTION.

8. Consider And Vote Upon The Final Change Order, Acknowledge Final Acceptance, And Authorize Final Payment On Project No. Gen 19-8, "Third Street Sidewalk Reconstruction – West Side From Grand Avenue To Cleveland Avenue" In The Amount of \$93,902.33.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

9. None

****COMMUNICATIONS FROM MAYOR AND COMMISSIONERS****

10. Mayor Nicholson welcomed Glenda Underwood, from Leadership Ponca City, to the meeting.

****REPORTS****

11. CITY MANAGER'S REPORT

City Manager Craig Stephenson let the public know that the U.S. Census Bureau will be taking applications October 29, 2019 thru October 31, 2019 between the hours of 10:00 a.m. and 2:00 p.m. at the Ponca City Library, located at 515 E. Grand Avenue, and the Ponca City Work Force Center, located at 1201 W. Grand Avenue. For specific application requirements or to apply, go to: 2020census.gov/jobs, or call 1-855-JOB-2020.

Stephenson invited the public to the next Listen and Learn Series Presentation will be, You Rock, from 10:00 a.m. to 12:00 p.m., on November 9, 2019, at the Marland's Grand Home. Gary Bracken will present information on the collection of American Indian arrow points, tools, and jewelry on display at the Marland's Grand Home. The presentation will be followed by flint napping, dried corn grinding, and bead stringing activities, as well as refreshments provided by the Daughters of the American Revolution. For reservations, please call 580.767.0427.

Stephenson was excited to announce that the Senior Diner's three month trial period ended with great results! Beginning November 1, 2019 the Senior Center will prepare meals five days a week. Joining the Senior Diner for November and December meal preps will be the Pioneer Technology Center's Culinary Class students. The culinary students will prepare the Thursday meals each week during these two months. Monday, Tuesday, Wednesday, and Thursday meals will be \$3.00, and the Friday meal will be \$4.00. Based on income, you may apply for a reduced cost for the Friday meal. Please call the Senior Diner for your meal reservation at 763-8051.

Stephenson encouraged the public to get their cameras out and capture a beautiful fall photo in Ponca City! Entries will be taken through Noon, November 22, 2019. Go to: www.poncacityok.gov/parksandrec-registration for details, rules, and prizes or call the Parks and Recreation Department at 580-767-0430 for more information.

Stephenson stated that the Veterans Day Parade, a Celebration of Freedom, will begin downtown at 10:45 a.m. November 2, 2019. Activities will follow the parade at War Memorial Park, where there will be food, live music, flyovers, booths, and various other activities.

Stephenson relayed that the Moonlight Turkey Trot will be held Tuesday, November 26, 2019 at 6:00 p.m. Registration through November 7 guarantees a t-shirt, however registration will be permitted up to the evening of the event. The registration fee for 17 years & under is \$8.00 and 19 years & over is \$12.00. Go to: www.poncacityok.gov/parksandrec-registration for details or call Parks and Recreation at 580-767-0430 for more information.

****NEW BUSINESS****

12. Consider And Vote On The Ponca City Emergency Operations Plan Annual Update.

Commissioner Scott made the motion to approve the Emergency Operations Plan. Commissioner Chapman seconded.

Roll: Yeas; Scott, Chapman, Nicholson, Austin, Taylor. Nays; None. Motion carried.

****CITIZENS COMMENTS ****

13. None

RECESS TO PONCA CITY UTILITY AUTHORITY MEETING

Commissioner Austin made the motion to recess to the Ponca City Utility Authority meeting. Commissioner Taylor seconded.

Roll: Yeas; Austin, Taylor, Nicholson, Chapman, Scott. Nays; None. Motion carried.

At 5:46 p.m. Mayor Nicholson recessed to the Ponca City Utility Authority Meeting.

At 5:48 p.m. the Commission returned to regular session.

14. Consider And Vote To Conduct An Executive Session For The Confidential Communication Between The Commission And Its Staff On The Purchase Of Real Property. The City Attorney Advises That Public Disclosure Will Seriously Impair The Ability Of The Commission To Process The Claim And Any Possible Price Authorized Therefrom In The Public Interest. Authority For The Executive Session Is 25 O.S. § 307B.3.

Commissioner Scott made the motion to enter into executive session. Commissioner Chapman seconded.

Roll: Yeas; Scott, Chapman, Nicholson, Austin, Taylor. Nays; None. Motion carried.

At 6:23 p.m. the Commission returned to regular session.

15. Return To Regular Session And Take Any Necessary Action, If Appropriate, On Items Discussed In Executive Session.

No action was taken.

16. ADJOURN

The motion to adjourn was made by Commissioner Taylor and seconded by Commissioner Chapman.

Roll: Yeas; Taylor, Chapman, Nicholson, Austin, Scott. Nays; None. Motion carried.

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Mayor Nicholson adjourned the Board of Commissioners meeting at 6:23 p.m.

PASSED IN SESSION AND APPROVED THIS 11TH DAY OF NOVEMBER 2019.

ATTEST:

Nolly Wallen
CITY CLERK



Norm Nicholson

MAYOR

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
PONCA CITY UTILITY AUTHORITY
October 28, 2019

Pursuant to notice as required by law, the Board of Trustees of the Ponca City Utility Authority met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Chairman Homer Nicholson presiding.

Present: Homer Nicholson, Chairman
Ryan Austin, Trustee
Lanita Chapman, Trustee
Shasta Scott, Trustee
Paul Taylor, Trustee
Craig Stephenson, City Manager
Michael Vanderburg, Trust Attorney
Marc LaBossiere, Secretary

Absent: None

Others Present: Tana McKinley, Jesse Beck, Chris Henderson, Don Nuzum, Richard Evans, Butch Herring, Dave Williams, City Staff; citizens; Beverly Bryant, Team Radio, Mike Seals, Ponca City News.

1. CALL TO ORDER

Chairman Homer Nicholson called the meeting to order at 5:46 p.m.

****CONSENT AGENDA****

The Board of Trustees found items #2 through #5 noncontroversial and routine in nature by the governing body and are approved by one motion.

Trustee Scott made the motion to approve the consent agenda. Trustee Taylor seconded.

Roll: Yeas; Scott, Taylor, Nicholson, Austin, Chapman. Nays; None. Motion carried.

2. Consider And Vote Upon The Minutes Of The Regular Session Held October 14, 2019.
3. Consider And Vote Upon A Resolution Appropriating Money For Payment Of Claims Against The Ponca City Utility Authority Of Ponca City, Oklahoma.

RESOLUTION NO. 1081

***A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE
PONCA CITY UTILITY AUTHORITY OF PONCA CITY, OKLAHOMA***

4. Consider And Vote To Upon A Resolution Of The Ponca City Utility Authority, Ponca City, Oklahoma Amending The Operating Budget Of Various PCUA Funds For Fiscal Year 2019-20.

RESOLUTION NO. 1082

A RESOLUTION OF THE PONCA CITY UTILITY AUTHORITY, PONCA CITY, OKLAHOMA AMENDING THE OPERATING BUDGET OF VARIOUS PCUA FUNDS FOR FISCAL YEAR 2019-20.

5. Consider And Vote Upon Authorizing Chairman To Submit Monthly Operating Statement To OWRB.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

6. None

****NEW BUSINESS****

None

7. ADJOURN

A motion to adjourn was made by Trustee Taylor and seconded by Trustee Austin.

Roll: Yeas; Taylor, Austin, Nicholson, Chapman, Scott. Nays; None. Motion carried.

Chairman Nicholson adjourned the Ponca City Utility Authority meeting at 5:48 p.m.

PASSED IN SESSION AND APPROVED THIS 11TH DAY of November 2019.

ATTEST:


Nolly Wallen
TRUST SECRETARY

Norma Nicholson
CHAIRMAN