

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS
PONCA CITY, OKLAHOMA
November 25, 2019

Southwest Business Products E1809727KV

Pursuant to notice as required by law, the Ponca City Board of Commissioners met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Mayor Homer Nicholson presiding:

Present: Homer Nicholson, Mayor
Ryan Austin, Commissioner
Lanita Chapman, Commissioner
Shasta Scott, Commissioner
Paul Taylor, Commissioner
Craig Stephenson, City Manager
Michael Vanderburg, City Attorney
Marc LaBossiere, Finance Director/City Clerk

Absent: None

Others Present: Chris Henderson, John Andrew, Richard Evans, Terry Brown, Mike Lane, Eric Newell, Butch Herring, Dave Williams, City Staff; citizens; Beverly Bryant, Team Radio.

1. CALL TO ORDER
Mayor Homer Nicholson called the meeting to order at 5:30 p.m.
2. PLEDGE OF ALLEGIANCE

****CONSENT AGENDA****

The Board of Commissioners found items #4 through #7 non-controversial and routine in nature. Commissioner Austin made the motion to approve the consent agenda as read. Commissioner Chapman seconded.

Roll: Yeas; Austin, Chapman, Nicholson, Scott, Taylor. Nays; None. Motion carried.

3. Consider And Vote Upon Minutes Of The Ponca City Board Of Commissioners Regular Session Held November 11, 2019.
4. Consider And Vote Upon Resolution Appropriating Money For Payment Of Claims Against The City of Ponca City, Oklahoma.

RESOLUTION NO. 6487

A RESOLUTION APPROPRIATING MONEY FOR PAYMENT OF CLAIMS AGAINST THE CITY OF PONCA CITY, OKLAHOMA.

5. Consider And Vote Upon Authorizing Advertisement Of Bids To Obtain Unit Prices For Items Of Work Performed For Sidewalk Maintenance During The Period January 1, 2020 Through June 30, 2020

****ITEMS REMOVED FROM THE CONSENT AGENDA****

6. None

****COMMUNICATIONS FROM MAYOR AND COMMISSIONERS****

7. Mayor Nicholson expressed excitement over the opening of Marshall's, the newest retailer to open in Ponca City. Nicholson also announced Festival of Angels starts this week.

****REPORTS****

8. CITY MANAGER'S REPORT

City Manager Craig Stephenson reminded the public that the City of Ponca City offices will be closed November 28, 2019 and November 29, 2019 for the Thanksgiving Holiday:

- Residential Refuse WILL NOT BE PICKED UP November 28, 2019 or November 29, 2019 and will RESUME December 2, 2019.
- The Landfill will be CLOSED November 28, 2019 and November 29, 2019 and will REOPEN November 30, 2019.
- Ponca City Library will CLOSE at 5:00 p.m. November 27, 2019 and REOPEN December 1, 2019.
- Marland's Grand Home will be CLOSED November 28, 2019 and November 29, 2019 and REOPEN November 30, 2019.
- Marland Mansion and Estate will be CLOSED November 28, 2019 and REOPEN November 29, 2019.
- Lew Wentz Memorial Golf Course will be CLOSED November 28, 2019 and will REOPEN November 29, 2019.
- Ponca City Senior Center will be CLOSE at 2:00 p.m. on November 27, 2019 and will REOPEN December 3, 2019.
- Ponca City RecPlex will be OPEN November 28, 2019 5:00 a.m. to 11:00 a.m. only, and REOPEN November 29, 2019.

Stephenson announced In celebration of Native American Heritage Month, the Native American Collection at Marland's Grand Home will be featured on *Discover Oklahoma* on December 7, 2019 at 6:30 p.m. on KFOR TV channel 4, KTUL TV channel 8, and KSWO TV channel 7.

Stephenson let it be known that The City of Ponca City's *Autumn Leaf Collection* has begun and will continue through January 24, 2020. The City's Crew will be working the City section by section, so it may take two weeks or more to collect the leaves due to the large volumes expected. Residents are asked to bag their leaves if possible. Bagged leaves placed in the regular refuse collection area will be collected free of charge until January 24, 2020. Bagged leaves will be picked up at the rate of 10 bags per pickup day.

Stephenson noted that everyone enjoys a Parade! If individuals or groups are interested in participating in the 2019 Lighted Christmas parade, registration forms are now available at the Parks and Recreation Department or online, participants are encouraged to decorate their entries with lights. The Lighted Christmas Parade will be held on December 6, 2019 at 6:00 p.m.

Stephenson reminded the public once again that the Parks and Recreation Department will be hosting Santa's Mailbox. The mailbox will be outside the RecPlex at 1604 Grand Avenue through December 18, 2019. If you send a letter with a self-addressed stamped envelope, Santa will send a letter back. In the past, the location of Santa's Mailbox has been the Senior Center so this is a new location for children.

Stephenson stated that the Festival of Angels will kick off the Holiday Season Wednesday, November 27, 2019. See the various lighted displays at Lake Ponca Park and a 30 foot lighted angel located at 14th Street and Lake Road, and Cann Gardens located at 14th Street and Grand Avenue. The displays will be available thru December 31, 2019 each evening from 6:00 p.m. to 10:00 p.m.

Stephenson commented that the Marland Mansion and Marland's Grand Home are decorated for the Holidays and are a great place to take a tour. There are several events occurring at both locations during this season please go to the City's website to see all the possibilities for an outing.

Stephenson invited the public to Marland's Grand Home "1916 Marland's Grand Home Holiday Open House – A Simple Holiday, Christmas During the WWI Years" on December 14, 2019 from 10:00 a.m. to 5:00 p.m. Activities will include: Photos With Santa, 10:00 a.m. to Noon. The *Story of the Christmas Truce of 1914*, featuring a historic WWI re-enactor telling stories of Christmas during the war years along with a display of WWI personal items, Noon to 4:00 p.m. Traditional carols by pianist, Mike Seals, 2:00 p.m. to 4:00 p.m. Make your own simple WWI ornament, and free refreshments, all day long.

Stephenson mentioned that the Marland Mansion and Estate invites visitors to a free event, "Marland Mansion's Candlelight Evening" on December 13, 2019 from 5:30 p.m. to 7:30 p.m. Experience the Marland Estate in a whole new light by visiting over 20 beautifully decorated theme rooms and walking through thousands of twinkling lights. The Marland Mansion Gift Shop, at 901 Monument Road is open Monday through Saturday, 10:00 a.m. to 5:00 p.m., and on Sunday from 1:00 p.m. to 5:00 p.m., for unique Christmas gifts.

Stephenson wished everyone a Safe, Blessed, and Happy Thanksgiving weekend!

****NEW BUSINESS****

9. Consider And Vote On A Resolution Of The City Of Ponca City, Oklahoma Directing And Authorizing The City Manager Or A Designee To Proceed With The Creation Of The Northern Oklahoma Regional Animal Care Facility, Ponca City, By Relocating The Current Animal Control Operations To A More Visible Location.

RESOLUTION NO. 6488

A RESOLUTION OF THE CITY OF PONCA CITY, OKLAHOMA DIRECTING AND AUTHORIZING THE CITY MANAGER OR A DESIGNEE TO PROCEED WITH THE CREATION OF THE NORTHERN OKLAHOMA REGIONAL ANIMAL CARE FACILITY, PONCA CITY, BY RELOCATING THE CURRENT ANIMAL CONTROL OPERATIONS TO A MORE VISIBLE LOCATION.

Commissioner Scott made the motion to approve item #9. Commissioner Taylor seconded.

Roll: Yeas; Scott, Taylor, Nicholson, Austin, Chapman. Nays; None. Motion carried.

****CITIZENS COMMENTS****

10. None

RECESS TO THE PONCA CITY UTILITY AUTHORITY MEETING

Commissioner Chapman made the motion to recess to the Ponca City Utility Authority Meeting. Commissioner Austin seconded.

Roll: Yeas; Chapman, Austin, Nicholson, Scott, Taylor. Nays; None. Motion carried.

At 5:42 p.m. Mayor Nicholson recessed to the Ponca City Utility Authority Meeting.

11. Consider And Vote To Conduct An Executive Session:

11a. For The Confidential Communication Between The Commission And Its Attorney On The Pending Contract Claims Over The Water Sales Contracts Of The City Of Ponca City. The City Attorney Advises That Public Disclosure Will Seriously Impair The Ability Of The Commission To Process The Claim And Any Related Future Litigation Therefrom In The Public Interest. Authority For The Executive Session Is 25 O.S. § 307B.3

11b. For Purposes Of Discussing Negotiations With The IAFF (International Association of Fire Fighters) And FOP (Fraternal Order of Police). Authority For The Executive Session Is 25 O.S. § 307B.2.

At 5:45 p.m. Commissioner Taylor made the motion go in to executive session to discuss items 11a and 11b. Commissioner Scott seconded.

Roll: Yeas; Taylor, Scott, Nicholson, Austin, Chapman. Nays; None. Motion carried.

At 6:55 p.m. the Commission returned to regular session.

16. ADJOURN

The motion to adjourn was made by Commissioner Austin and seconded by Commissioner Scott.

Roll: Yeas; Austin, Scott, Nicholson, Taylor, Chapman. Nays; None. Motion carried.

Mayor Nicholson adjourned the Board of Commissioners meeting at 6:55 p.m.

PASSED IN SESSION AND APPROVED THIS 9TH DAY OF DECEMBER 2019.



Homer Nicholson

MAYOR

ATTEST:

[Signature]

CITY CLERK

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
PONCA CITY UTILITY AUTHORITY
November 25, 2019

Pursuant to notice as required by law, the Board of Trustees of the Ponca City Utility Authority met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Chairman Homer Nicholson presiding.

Present: Homer Nicholson, Chairman
Ryan Austin, Trustee
Lanita Chapman, Trustee
Shasta Scott, Trustee
Paul Taylor, Trustee
Craig Stephenson, City Manager
Michael Vanderburg, Trust Attorney
Marc LaBossiere, Secretary

Absent: None

Others Present: Chris Henderson, John Andrew, Richard Evans, Terry Brown, Mike Lane, Eric Newell, Butch Herring, Dave Williams, City Staff; citizens; Beverly Bryant, Team Radio.

1. CALL TO ORDER
Chairman Homer Nicholson called the meeting to order at 5:42 p.m.

****CONSENT AGENDA****

The Board of Trustees found items #2 through #3 noncontroversial and routine in nature by the governing body and are approved by one motion.

Trustee Taylor made the motion to approve the consent agenda. Trustee Scott seconded.

Roll: Yeas; Taylor, Scott, Nicholson, Austin, Chapman. Nays; None. Motion carried.

2. Consider And Vote Upon The Minutes Of The Regular Session Held November 11, 2019.
3. Consider And Vote Upon A Resolution Appropriating Money For Payment Of Claims Against The Ponca City Utility Authority Of Ponca City, Oklahoma.

RESOLUTION NO. 1084

***A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE
PONCA CITY UTILITY AUTHORITY OF PONCA CITY, OKLAHOMA***

****ITEMS REMOVED FROM THE CONSENT AGENDA****

6. None

****NEW BUSINESS****

None

9. ADJOURN

A motion to adjourn was made by Trustee Taylor and seconded by Trustee Austin.

Roll: Yeas; Taylor, Austin, Nicholson, Chapman, Scott. Nays; None. Motion carried.

Chairman Nicholson adjourned the Ponca City Utility Authority meeting at 5:43 p.m.

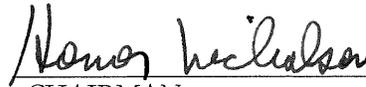
PASSED IN SESSION AND APPROVED THIS 9TH DAY of December 2019.

ATTEST:



TRUST SECRETARY





CHAIRMAN