

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS
PONCA CITY, OKLAHOMA
December 23, 2019

Southwest Business Products E1809727KV

Pursuant to notice as required by law, the Ponca City Board of Commissioners met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Mayor Homer Nicholson presiding:

Present: Homer Nicholson, Mayor
Ryan Austin, Commissioner
Paul Taylor, Commissioner
Shasta Scott, Commissioner
Craig Stephenson, City Manager
John Andrew, Assistant City Attorney
Marc LaBossiere, Finance Director/City Clerk

Absent: Lanita Chapman, Commissioner
Michael Vanderburg, City Attorney

Others Present: Tana McKinley, Terry Brown, Randy Tyner, Rob Dick, Dave Williams, City Staff; citizens; Mike Seals, Ponca City News.

1. CALL TO ORDER
Mayor Homer Nicholson called the meeting to order at 5:30 p.m.
2. PLEDGE OF ALLEGIANCE

****CONSENT AGENDA****

The Board of Commissioners found items #3 through #6 non-controversial and routine in nature. Commissioner Scott made the motion to approve the consent agenda as read. Commissioner Austin seconded.

Roll: Yeas; Scott, Austin, Nicholson, Taylor. Nays; None. Motion carried.

3. Consider And Vote Upon Minutes Of The Ponca City Board Of Commissioners Regular Session Held December 9, 2019.
4. Consider And Vote Upon Resolution Appropriating Money For Payment Of Claims Against The City of Ponca City, Oklahoma.

RESOLUTION NO. 6490

A RESOLUTION APPROPRIATING MONEY FOR PAYMENT OF CLAIMS AGAINST THE CITY OF PONCA CITY, OKLAHOMA.

5. Consider And Vote Upon A Resolution Designating Certain City Employees As Purchasing Officers With Authority To Make Purchases Against City And Municipal Trust Appropriations.

RESOLUTION NO. 6491

A RESOLUTION DESIGNATING CERTAIN CITY EMPLOYEES AS PURCHASING OFFICERS WITH AUTHORITY TO MAKE PURCHASES AGAINST CITY AND MUNICIPAL TRUST APPROPRIATIONS.

6. Consider And Vote To Purchase Real Property At 1200 W. Hubbard Road, Ponca City, Authorize The Mayor To Sign Related Documents, And Direct The City Clerk To Issue A Manual Payment For The Property And Ancillary Closing Costs.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

7. None

****COMMUNICATIONS FROM MAYOR AND COMMISSIONERS****

8. Commissioner Shasta Scott wished everyone a happy holiday and blessed new year. Scott also expressed appreciation for staff who must work on the holiday

****REPORTS****

9. CITY MANAGER'S REPORT

City Manager Craig Stephenson reminded the public that The City of Ponca City will observe December 24, 2019 and December 25, 2019 as City Holidays and City offices will be closed both days. Also, The City of Ponca City will observe January 1, 2020 as a City Holiday and City offices will be closed.

Stephenson let the public know that the City of Ponca City's *Autumn Leaf Collection* has begun and ends January 24, 2020.

Stephenson reminded Commissioners that the following Monday is the fifth Monday in December, and therefore, there is no City Commission meeting scheduled.

****NEW BUSINESS****

None

****CITIZENS COMMENTS ****

10. None

RECESS TO THE PONCA CITY UTILITY AUTHORITY MEETING

Commissioner Taylor made the motion to recess to the Ponca City Utility Authority Meeting. Commissioner Scott seconded.

Roll: Yeas; Taylor, Scott, Nicholson, Austin. Nays; None. Motion carried.

At 5:36 p.m. Mayor Nicholson recessed to the Ponca City Utility Authority Meeting.

11. Consider And Vote To Conduct An Executive Session For Purposes Of Discussing Negotiations With The IAFF (International Association of Fire Fighters) And FOP (Fraternal Order of Police). Authority For The Executive Session Is 25 O.S. § 307B.2.

At 5:38 p.m. the City Commission returned to regular session, and Commissioner Austin made the motion to enter into executive session. Commissioner Scott seconded.

Roll: Yeas; Austin, Scott, Nicholson, Taylor. Nays; None. Motion carried.

At 5:58 p.m. the Commission returned to regular session.

12. ADJOURN

The motion to adjourn was made by Commissioner Taylor and seconded by Commissioner Austin.

Roll: Yeas; Taylor, Austin, Nicholson, Scott. Nays; None. Motion carried.

Mayor Nicholson adjourned the Board of Commissioners meeting at 5:58 p.m.

PASSED IN SESSION AND APPROVED THIS 13TH DAY OF JANUARY 2020.



Henry Nicholson

MAYOR

ATTEST:

Kally Waller

CITY CLERK

; MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
PONCA CITY UTILITY AUTHORITY
December 23, 2019

Pursuant to notice as required by law, the Board of Trustees of the Ponca City Utility Authority met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Chairman Homer Nicholson presiding.

Present: Homer Nicholson, Chairman
 Ryan Austin, Trustee
 Paul Taylor, Trustee
 Shasta Scott, Trustee
 Craig Stephenson, City Manager
 John Andrew, Assistant Trust Attorney
 Marc LaBossiere, Secretary

Absent: Lanita Chapman, Trustee
 Michael Vanderburg, Trust Attorney

Others Present: Tana McKinley, Terry Brown, Randy Tyner, Rob Dick, Dave Williams, City Staff; citizens; Mike Seals, Ponca City News.

1. CALL TO ORDER
Chairman Homer Nicholson called the meeting to order at 5:36 p.m.

****CONSENT AGENDA****

The Board of Trustees found items #2 through #4 noncontroversial and routine in nature by the governing body and are approved by one motion.

Trustee Austin made the motion to approve the consent agenda. Trustee Taylor seconded.

Roll: Yeas; Austin, Taylor, Nicholson, Scott. Nays; None. Motion carried.

2. Consider And Vote Upon The Minutes Of The Regular Session Held December 9, 2019.
3. Consider And Vote Upon A Resolution Appropriating Money For Payment Of Claims Against The Ponca City Utility Authority Of Ponca City, Oklahoma.

RESOLUTION NO. 1086

***A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE
PONCA CITY UTILITY AUTHORITY OF PONCA CITY, OKLAHOMA***

4. Consider And Vote Upon Authorizing Chairman To Submit Monthly Operating Statement To OWRB.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

5. None

****NEW BUSINESS****

None

9. ADJOURN

A motion to adjourn was made by Trustee Austin and seconded by Trustee Taylor.

Roll: Yeas; Austin, Taylor, Nicholson, Scott. Nays; None. Motion carried.

Chairman Nicholson adjourned the Ponca City Utility Authority meeting at 5:38 p.m.

PASSED IN SESSION AND APPROVED THIS 13TH DAY of January 2020.

ATTEST:

The seal is circular with the text "PONCA CITY UTILITY AUTHORITY" around the perimeter and "OFFICIAL SEAL" in the center. A star is positioned at the bottom center of the seal.
Nolly Wallen
TRUST SECRETARY

Nancy Nicholson

CHAIRMAN