

Park and Recreation Advisory Board
Minutes – Regular Meeting
November 21, 2019

Pursuant to the notice as required by law, the Park and Recreation Advisory Board of the City of Ponca City, Oklahoma, convened in open session at 5:30 pm. in the B. S. Barnes Room, City Hall, 516 E. Grand Ave.

MEMBERS PRESENT: Stuever, Wentroth, Riley, Devinney, Frederick, and Goff
MEMBERS ABSENT: Bowers and Arnold
Eric Newell, Director; Katrina Warrior, Staff; Beverly Bryant, Team Radio; Mike Seals, PC News; Donna Hingtgen, Charity Angel Ambucs; Wendy Bond, Charity Angel
OTHERS PRESENT: Ambucs; Sydney Bond, Charity Angel Ambucs; Emily Goff, Citizen

1. CALL TO ORDER
2. RECOGNIZE VISITORS & NEW BOARD MEMBERS
3. Consider And Vote Upon Minutes Of The Park & Recreation Advisory Board Regular Session Held August 15, 2019.
Motion was made to approved minutes from August 15, 2019 by Wentroth seconded by Riley. Yes: Stuever, Wentroth, Riley, Devinney, Frederick, and Goff; No: None; Abstain – None.
4. Consider And Vote Upon Minutes Of The Park & Recreation Advisory Board Regular Session Held October 17, 2019.
Motion was made to approved minutes from October 17, 2019 by Wentroth seconded by Goff. Yes: Stuever, Wentroth, Riley, Devinney, Frederick, and Goff; No: None; Abstain – None.
5. Communications from Chair and Members
 - Wentroth loves the open public area around the lake.

REPORTS

6. Director's Report
 - a. Walking Trail
Phase I – Finishing up electrical work
 - b. Fishing Dock
Finalizing proposal and should go out mid-Dec.
 - c. Capital
Newell stated fiscal year budgets for 20-21 are coming due. If any of the board has capital ideas for and of the Parks & Rec areas please let him know. Goff stated he would like to see a skate/bike park at Redbud Park.
 - d. RecPlex
 - Memberships are going up.
 - Sherbon retired at the end of October
 - Submitted offer letter to Recreation Superintendent applicant; they will possibly be here by January.
 - Installing new LED lighting
 - Pool area has new Wildcat logo
 - Installed bottle re-fill stations
 - Shirts and hoodies available for sale
 - Have RFP for massage therapist
 - e. Kayaks
Received a grant from Clark Family Trust to purchase 20 kayaks. Ordered from Boat House. Will hold classes for senior citizens at the RecPlex and rent out kayaks during summer. Devinney asked if the rental will be manned or automated. Newell stated it will be manned.
 - f. Budget Requests
Covered in "c"
 - g. Updates
 - Clearing brush away from hill around dining hall at Wentz Camp. Devinney asked if there

were any plans to clear brush over to VFW dock. Newell stated there were not any plans at the moment. Wentroth asked if Newell had contacted the K-O Prescribed Burn Assoc. Newell stated he reached out to them but never heard back.

h. Possible Ambuc Park Additions

Wendy Bond of Charity Angel Ambucs stated they received a gift and would like to improve the Ambuc Park playground. Attached is the budget and drawing of proposed addition. They would like to install a basket swing and wheelchair accessible merry-go-round. The merry-go-round will hold 2 wheelchairs and 4-6 kids. It will be level to the ground with no transition. Newell stated the location of the addition is the only place available to place the playground. They will have to remove a tree. The existing playground will be northwest of the new playground on the other side of the sidewalk. Once the agreement is approved it will go to commission for approval. The agreement will state that Charity Angles will build it, install it, and then gift it to the city with the warranty transferring over to the city.

Newell also stated that the turf on the old playground will need to be replaced shortly. He is getting quotes and will probably turn it in as a capital item.

Wentroth stated the quote didn't include concrete work. Bond stated the concrete quote was on the back of the packet. The quote is for footing that goes from one edge to the other. Wentroth asked what the purpose of the curbing was for. Newell stated it was to hold the turf in place. Once the agreement is finished it will be brought to the board for recommendation to city commission.

- 7. Recreation Committee Report - None
- 8. Park Committee Report - None
- 9. Lake Committee Report - None

PUBLIC HEARINGS

- 10. None

OLD BUSINESS

- 11.

NEW BUSINESS

- 12. Consider and vote upon approving meeting calendar for annual state reporting.


Newell stated the dates were on the last page of the board packet. He offered possibly changing the fall break meeting date and Devinney suggested moving the spring break date. Newell suggested moving the October date to October 8th and the March date to March 26th.

A motion was made to accept the changes from March 19th to March 26th and October 15th to October 8th by Goff and seconded by Riley. Yes: Stuever, Wentroth, Riley, Devinney, Frederick, and Goff; No: None; Abstain – None.

- 13. Citizens Comments (To be held to items not on this Agenda) - None

- 14. A motion to adjourn was made by Goff and seconded by Riley. Yes: Stuever, Wentroth, Riley, Devinney, Frederick, and Goff; No: None; Abstain – None.

ATTEST:


Chairperson


Katrina Warrior, Parks & Rec Secretary