

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS
PONCA CITY, OKLAHOMA
March 9, 2020

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Pursuant to notice as required by law, the Ponca City Board of Commissioners met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Mayor Homer Nicholson presiding:

Present: Homer Nicholson, Mayor
Ryan Austin, Commissioner
Lanita Chapman, Commissioner
Shasta Scott, Commissioner
Paul Taylor, Commissioner
Craig Stephenson, City Manager
John Andrew, Assistant City Attorney
Holly Wallen, Deputy City Clerk

Absent: Marc LaBossiere, Finance Director/City Clerk

Others Present: David Williams, Tana McKinley, Eric Newell, Chris Henderson, Terry Brown, Randy Tyner, Korey Pruitt, City Staff; citizens; Beverly Bryant, TEAM Radio.

1. CALL TO ORDER
Mayor Home Nicholson called the meeting to order at 5:30 p.m.
2. PLEDGE OF ALLEGIANCE

****CEREMONIES & PROCLAMATIONS****

3. Character Trait For March: Enthusiasm

****CHARTER ITEM****

4. Election of Vice-Mayor In Accordance With Provisions Of Section 60 Of The City Charter.

Commissioner Chapman nominated Paul Taylor as Vice Mayor, Commissioner Scott seconded.

Roll: Yeas; Chapman, Scott, Nicholson, Taylor, Austin. Nays; None. Motion carried.

****CONSENT AGENDA****

The Board of Commissioners found items #5 through #7 non-controversial and routine in nature. Commissioner Austin made the motion to approve the consent agenda as presented. Commissioner Chapman seconded.

Roll: Yeas; Austin, Chapman, Nicholson, Taylor, Scott. Nays; None. Motion carried.

5. Consider And Vote Upon Minutes Of The Ponca City Board Of Commissioners Regular Session Held February 24, 2020.

6. Consider And Vote Upon Resolution Appropriating Money For Payment Of Claims Against The City of Ponca City, Oklahoma.

RESOLUTION NO. 6500

A RESOLUTION APPROPRIATING MONEY FOR PAYMENT OF CLAIMS AGAINST THE CITY OF PONCA CITY, OKLAHOMA.

7. Consider And Vote On A Resolution Of The Board Of Commissioners Of The City Of Ponca City, Oklahoma, Confirming Nomination Of The Mayor Of Ponca City, Oklahoma For Appointment Of Officer And Department Head For The City Of Ponca City, Oklahoma And Setting The Term Of Office Thereof.

RESOLUTION NO. 6501

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF PONCA CITY, OKLAHOMA, CONFIRMING NOMINATION OF THE MAYOR OF PONCA CITY, OKLAHOMA FOR APPOINTMENT OF OFFICER AND DEPARTMENT HEAD FOR THE CITY OF PONCA CITY, OKLAHOMA AND SETTING THE TERM OF OFFICE THEREOF.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

8. None

****COMMUNICATIONS FROM MAYOR AND COMMISSIONERS****

9. Mayor Nicholson thanked Vice Mayor Austin for filling in, and congratulated Shasta Scott and Lanita Chapman on being sworn in last week.

Commissioner Lanita Chapman told Commissioner Ryan Austin thank you for being Vice Mayor this past year, and congratulated Commissioner Paul Taylor on upcoming year as Vice Mayor.

****REPORTS****

10. CITY MANAGER'S REPORT

City Manager Craig Stephenson let the public know that the Ponca City Fire Department began flow-testing and maintenance of fire hydrants in the northern areas of Ponca City on March 2, 2020. This hydrant testing project will occur throughout the month of March and will test all hydrants north of Highland Avenue and Lake Road. Testing and maintenance will occur between the hours of 8:30 a.m. and 4:30 p.m. Hydrant testing near your home may cause your tap water to be discolored. If discoloration is noticed, you should flow water from the faucets in your home until it becomes clear again. Water discoloration is not a health threat. However, water should be monitored before washing clothes, because discolored water may stain clothing. Residents who live near area borders should also monitor their water on the days designated for testing in adjacent areas.

Stephenson announced that residents will begin receiving information from the United States Census Bureau beginning March 12-20, 2020. During this time period 90% of all the households in the United States will receive a mailing. Residents will have the opportunity to complete the Census form one of three ways; on-line, via phone or paper questionnaire.

Stephenson made it known that Spring Cleanup will be held March 28, 2020 thru April 4, 2020 for Ponca City residents. Solid Waste crews will pick up most trash and haul it away, or residents can haul it to the Landfill themselves and get rid of it for free. There is information on the City's website on what will not be picked-up. Everyone receiving a utility from Ponca City has or will receive a flyer outlining the details.

Stephenson also included that the annual City Wide Garage Sale will be held on March 28, 2020. For this one day ONLY the City will waive the regular requirements for a garage sale. The \$5 permit won't be required, and the garage sale will not be counted toward the yearly limit of two. Residents who hold garage sales on this day are encouraged to place the leftovers out at their regular trash pickup spot for proper disposal or donate them to a local charity. In case of inclement weather, the event will be held on April 4, 2020.

Stephenson also let the public know that the AARP Foundation Tax-Aide is currently in the Ponca City Library Monday through Thursday each week from 9:00 a.m. to 5:00 p.m. through April 15, 2020. Drop-ins only; first come, first served. Inclement weather policy: If the Library is open, AARP Foundation Tax-Aide will be there, Monday thru Thursday.

Stephenson confirmed that there will be a Work Session March 16, 2020 to hear presentations from the Outside Agencies and their requests. This is part of the annual budget process.

Stephenson also wanted to remind the City Commission that April 20-21, 2020 are the two days scheduled for all day budget meetings with City staff and Department Heads.

Stephenson concluded by announcing that the Household Hazardous Waste Collection will be May 30, 2020 this year. Do to staffing issues with volunteers in the community this event will be early this year, as usually it is in the fall. There will be more information forth coming in the next couple of months but wanted to start getting it on resident's minds. This event is held every other year and is in partnership with Phillips 66.

****NEW BUSINESS****

11. Consider And Vote Upon An Ordinance Amending Title 10, Chapter 1, Of The City Code Of Ponca City, Entitled "Building Codes And Regulations"; Providing For The Adoption Of The ICC 2018 Edition Of The International Property Maintenance Code; Providing For Repealer And Severability.

ORDINANCE NO. 6276

AN ORDINANCE AMENDING TITLE 10, CHAPTER 1, OF THE CITY CODE OF PONCA CITY, ENTITLED "BUILDING CODES AND REGULATIONS"; PROVIDING FOR THE ADOPTION OF THE ICC 2018 EDITION OF THE INTERNATIONAL PROPERTY MAINTENANCE CODE; PROVIDING FOR REPEALER AND SEVERABILITY.

Commissioner Austin made the motion to approve item #11. Commissioner Scott seconded.

Roll: Yeas; Austin, Scott, Nicholson, Taylor, Chapman. Nays; None. Motion carried.

****CITIZENS COMMENTS ****

11. NONE

12. ADJOURN

The motion to adjourn was made by Commissioner Taylor and seconded by Commissioner Chapman.

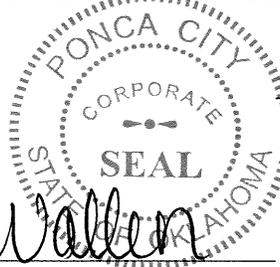
Roll: Yeas; Taylor, Chapman, Nicholson, Scott, Austin. Nays; None. Motion carried.

Mayor Nicholson adjourned the Board of Commissioners meeting at 5:52 p.m.

PASSED IN SESSION AND APPROVED THIS 23RD DAY OF MARCH 2020.

ATTEST:

Nolly Wallen
CITY CLERK



Norm Nicholson
MAYOR

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
PONCA CITY UTILITY AUTHORITY
March 9, 2020

Pursuant to notice as required by law, the Board of Trustees of the Ponca City Utility Authority met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Chairman Homer Nicholson presiding.

Present: Homer Nicholson, Chairman
Ryan Austin, Trustee
Lanita Chapman, Trustee
Shasta Scott, Trustee
Paul Taylor, Trustee
Craig Stephenson, City Manager
John Andrew, Trust Assistant Attorney
Holly Wallen, Deputy Secretary

Absent: Marc LaBossiere, Secretary

Others Present: David Williams, Tana McKinley, Eric Newell, Chris Henderson, Terry Brown, Randy Tyner, Corey Pruitt, City Staff; citizens; Beverly Bryant, TEAM Radio.

1. CALL TO ORDER

Mayor Homer Nicholson called the meeting to order at 5:52 p.m.

****CONSENT AGENDA****

The Board of Trustees found items #2 and #3 noncontroversial and routine in nature by the governing body and are approved by one motion.

Trustee Chapman made the motion to approve the consent agenda. Trustee Austin seconded.

Roll: Yeas; Chapman, Austin, Nicholson, Scott, Taylor. Nays; None. Motion carried.

2. Consider And Vote Upon The Minutes Of The Ponca City Utility Authority Regular Session Held February 24, 2020.
3. Consider And Vote Upon A Resolution Appropriating Money For Payment Of Claims Against The Ponca City Utility Authority Of Ponca City, Oklahoma.

RESOLUTION NO. 1094

***A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE
PONCA CITY UTILITY AUTHORITY OF PONCA CITY, OKLAHOMA***

****ITEMS REMOVED FROM THE CONSENT AGENDA****

7. NONE

****NEW BUSINESS****

NONE

8. ADJOURN

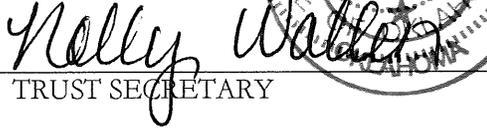
A motion to adjourn was made by Trustee Taylor and seconded by Trustee Scott.

Roll: Yeas; Taylor, Scott, Nicholson, Austin, Chapman. Nays; None. Motion carried.

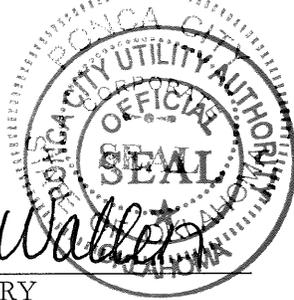
Mayor Nicholson adjourned the Ponca City Utility Authority meeting 5:56 p.m.

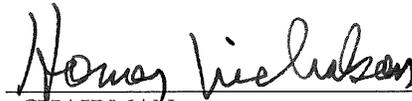
PASSED IN SESSION AND APPROVED THIS 23RD DAY of March 2020.

ATTEST:



TRUST SECRETARY





CHAIRMAN