

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS
PONCA CITY, OKLAHOMA
January 27, 2020

Southwest Business Products E1809727KV

Pursuant to notice as required by law, the Ponca City Board of Commissioners met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Mayor Homer Nicholson presiding:

Present: Homer Nicholson, Mayor
Ryan Austin, Commissioner
Paul Taylor, Commissioner
Shasta Scott, Commissioner
Craig Stephenson, City Manager
Michael Vanderburg, City Attorney
Marc LaBossiere, Finance Director/City Clerk

Absent: Lanita Chapman, Commissioner

Others Present: Terry Brown, Randy Tyner, Richard Evans, John Andrew, Butch Herring, Don Bohon, Chris Henderson, Dave Williams, Eric Newell, Hong Fu, Tana McKinley, City Staff; Glenda Underwood, citizens; Beverly Bryant, TEAM Radio.

1. CALL TO ORDER
Mayor Homer Nicholson called the meeting to order at 5:30 p.m.
2. PLEDGE OF ALLEGIANCE

****CONSENT AGENDA****

The Board of Commissioners found items #3 through #6 non-controversial and routine in nature. Commissioner Scott made the motion to approve the consent agenda as presented. Commissioner Austin seconded.

Roll: Yeas; Scott, Austin, Nicholson, Taylor. Nays; None. Motion carried.

3. Consider And Vote Upon Minutes Of The Ponca City Board Of Commissioners Regular Session Held January 13, 2020.
4. Consider And Vote Upon Resolution Appropriating Money For Payment Of Claims Against The City of Ponca City, Oklahoma.

RESOLUTION NO. 6494

A RESOLUTION APPROPRIATING MONEY FOR PAYMENT OF CLAIMS AGAINST THE CITY OF PONCA CITY, OKLAHOMA.

5. Consider And Vote To Award The Audit Of Financial Statements For Fiscal Year 2019-20 (Year Ending June 30, 2020) To Berberich Trahan & Co., P.A. Certified Public Accountants, Of Topeka, Kansas, And Authorize The Mayor To Execute All Related Documents.

6. Consider And Vote To Authorize The Mayor To Sign The 2019-2020 Collective Bargaining Agreement Between The City Of Ponca City And The Fraternal Order Of Police, Lodge #103.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

7. None

****COMMUNICATIONS FROM MAYOR AND COMMISSIONERS****

8. Commission Paul Taylor commented he is looking forward to Chamber Banquet.

****REPORTS****

9. CITY MANAGER'S REPORT

City Manager Craig Stephenson reminded the public that United Community Action Program, Inc./Cimarron Public Transit will hold its Ponca City community forum tomorrow, Tuesday January 28, 2020 in the Barnes Room, from 11:00 a.m. to Noon. Cimarron Transit seeks comments from citizens regarding transportation needs and issues for consideration in updating the agency's transportation plan. Those unable to attend a meeting can submit responses by email to lcorff@ucapinc.org, by fax to 918-762-3041 Ext.181 or by mail to 501 Sixth Street, Pawnee, OK 74058.

Stephenson announced that the City will be placing signs on a majority of the municipal fleet to encourage individuals to be counted! The City is also working with PCDA (Ponca City Development Authority) and Speak Now Film Company to produce several 10-15 second spots to encourage residents to be counted. These spots will be done by residents of the Ponca City community encouraging everyone to be counted! Low census counts in 2020 will mean millions of dollars that are unavailable to programs impacting children, the disabled, seniors, veterans, new business restaurants, and community infrastructure for the next 10 years. The value of each person's census value in Oklahoma is \$1,675.00 each year. Residents will begin receiving information from the United States Census Bureau mid-March of this year. Residents will have the opportunity to complete the Census form one of three ways, on-line, via phone, or paper questionnaire.

Stephenson let it be known that grant funding is available for Homebuyer Assistance and Special Services/Interim Assistance through the City of Ponca City's CDBG Small City Program. The City of Ponca City recognizes that most renters could afford to make monthly house payments, but the largest obstacle is saving money for a down payment and closing costs. The Homebuyer Assistance Program is designed to decrease the barriers preventing low to moderate income individuals and families from owning homes. The Homebuyer Assistance Program will provide applicants with assistance for down payment and closing costs up to \$3,500.00 on a first-come, first-served basis, as long as funding is available. To be eligible to receive funding, the applicant must meet the homebuyer assistance conditions.

Stephenson let it be known there is also Special Services/Interim Assistance: The purpose of this program is to provide Special Services/Interim Assistance to low to moderate income homeowners in Ponca City where immediate action is necessary in order to arrest the physical deterioration of residential properties until something permanent can be undertaken. Additionally, Special Services/Interim Assistance will be available to low to moderate income residents to eliminate conditions which threaten their health and safety on a first-come, first-served basis, as long as funding is available. Each applicant for special services/interim assistance must submit an application for financial assistance and meet the income guidelines as set forth by the Oklahoma Department of Commerce for Kay County, Oklahoma.

****NEW BUSINESS****

10. Consider And Vote On The Purchase Of A Triple Combination Pumper Apparatus From Route 66 Emergency Equipment Of Wagner, Oklahoma In The Amount Of \$446,517.00

Commissioner Austin made the motion to approve item # 10 as stated. Commissioner Taylor seconded.

Roll: Yeas; Austin, Taylor, Nicholson, Scott. Nays; None. Motion carried.

****CITIZENS COMMENTS ****

11. None

RECESS TO THE PONCA CITY UTILITY AUTHORITY MEETING

Commissioner Taylor made the motion to recess to the Ponca City Utility Authority Meeting. Commissioner Scott seconded.

Roll: Yeas; Taylor, Scott, Nicholson, Austin. Nays; None. Motion carried.

At 5:49p.m. Mayor Nicholson recessed to the Ponca City Utility Authority Meeting.

12. Consider And Vote To Conduct An Executive Session For The Confidential Communication Between The Commission And Its Attorney On The Pending Litigation Styled City Of Ponca City V Purdue Pharma, et al. The City Attorney Advises That Public Disclosure Will Seriously Impair The Ability Of The Commission To Process The Claim And Any Possible Litigation Authorized Therefrom In The Public Interest. Authority For The Executive Session Is 25 O. S. § 307B.4.

At 5:51 p.m. the City Commission returned to regular session, and Commissioner Scott made the motion to enter into executive session. Commissioner Austin seconded.

Roll: Yeas; Scott, Austin, Nicholson, Taylor. Nays; None. Motion carried.

At 6:03 p.m. the City Commission returned to regular session.

13. Return To Regular Session And Take Any Necessary Action, If Appropriate, On Items Discussed In Executive Session.

No action was taken.

14. ADJOURN

The motion to adjourn was made by Commissioner Austin and seconded by Commissioner Scott.

Roll: Yeas; Austin, Scott, Nicholson, Taylor . Nays; None. Motion carried.

Mayor Nicholson adjourned the Board of Commissioners meeting at 6:03 p.m.

PASSED IN SESSION AND APPROVED THIS 10TH DAY OF FEBRUARY 2020.

Howard Nicholson

MAYOR

ATTEST:

[Signature]

CITY CLERK



MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
PONCA CITY UTILITY AUTHORITY
January 27, 2019

Pursuant to notice as required by law, the Board of Trustees of the Ponca City Utility Authority met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Chairman Homer Nicholson presiding.

Present: Homer Nicholson, Chairman
Ryan Austin, Trustee
Paul Taylor, Trustee
Shasta Scott, Trustee
Craig Stephenson, City Manager
Michael Vanderburg, Trust Attorney
Marc LaBossiere, Secretary

Absent: Lanita Chapman, Trustee

Others Present: Terry Brown, Randy Tyner, Richard Evans, John Andrew, Butch Herring, Don Bohon, Chris Henderson, Dave Williams, Eric Newell, Hong Fu, Tana McKinley, City Staff; Glenda Underwood, citizens; Beverly Bryant, TEAM Radio.

1. CALL TO ORDER
Chairman Homer Nicholson called the meeting to order at 5:49 p.m.

****CONSENT AGENDA****

The Board of Trustees found items #2 through #6 noncontroversial and routine in nature by the governing body and are approved by one motion.

Trustee Scott made the motion to approve the consent agenda. Trustee Austin seconded.

Roll: Yeas; Scott, Austin, Nicholson, Taylor. Nays; None. Motion carried.

2. Consider And Vote Upon The Minutes Of The Ponca City Utility Authority Regular Session Held January 13, 2020.
3. Consider And Vote Upon A Resolution Appropriating Money For Payment Of Claims Against The Ponca City Utility Authority Of Ponca City, Oklahoma.

RESOLUTION NO. 1089

A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE PONCA CITY UTILITY AUTHORITY OF PONCA CITY, OKLAHOMA

4. Consider And Vote Upon Authorizing Chairman To Submit To Submit Monthly Operating Statement To OWRB.
5. Consider And Vote On Acknowledgement And Approval Of Septic Hauler Use Permits And DEQ Consent Forms For Cary's Septic LLC And United Rentals dba Reliable Onsite Services For Calendar Year 2020.

6. Consider And Vote To Acknowledge Receipt Of Oklahoma Department Of Environmental Quality Construction Permit SL000036190613 For The Construction Of 8,160 Linear Feet Of 27-Inch PVC Sewer Line For The Bois D'Arc Sanitary Sewer, Phase II Project.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

7. None

****NEW BUSINESS****

None

9. ADJOURN

A motion to adjourn was made by Trustee Taylor and seconded by Trustee Austin.

Roll: Yeas; Taylor, Austin, Nicholson, Scott. Nays; None. Motion carried.

Chairman Nicholson adjourned the Ponca City Utility Authority meeting at 5:51 p.m.

PASSED IN SESSION AND APPROVED THIS 10TH DAY of February 2020.



CHAIRMAN

ATTEST



TRUST SECRETARY

