

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS  
PONCA CITY, OKLAHOMA  
February 10, 2020

Southwest Business Products E1809727KV

Pursuant to notice as required by law, the Ponca City Board of Commissioners met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Mayor Homer Nicholson presiding:

Present: Homer Nicholson, Mayor  
Ryan Austin, Commissioner  
Lanita Chapman, Commissioner  
Paul Taylor, Commissioner  
Craig Stephenson, City Manager  
Michael Vanderburg, City Attorney  
Marc LaBossiere, Finance Director/City Clerk

Absent: Shasta Scott, Commissioner

Others Present: Chris Henderson, Jesse Beck, John Andrew, Don Bohon, Richard Evans, Darwin Haney, Terry Brown, Eric Newell, Phil Johnston, Dave Williams, Jim Fairbanks, Butch Herring, Hong Fu, Tana McKinley, City Staff; citizens; Beverly Bryant, TEAM Radio.

1. CALL TO ORDER  
Mayor Homer Nicholson called the meeting to order at 5:30 p.m.
2. PLEDGE OF ALLEGIANCE

**\*\*CEREMONIES & PROCLAMATIONS\*\***

3. Character Trait for February: Tolerance

**\*\*CONSENT AGENDA\*\***

The Board of Commissioners found items #4 through #6 non-controversial and routine in nature. Commissioner Taylor made the motion to approve the consent agenda as presented. Commissioner Chapman seconded.

Roll: Yeas; Taylor, Chapman, Nicholson, Austin. Nays; None. Motion carried.

4. Consider And Vote Upon Minutes Of The Ponca City Board Of Commissioners Regular Session Held January 27, 2020.
5. Consider And Vote Upon Resolution Appropriating Money For Payment Of Claims Against The City of Ponca City, Oklahoma.

**RESOLUTION NO. 6495**

***A RESOLUTION APPROPRIATING MONEY FOR PAYMENT OF CLAIMS AGAINST THE CITY OF PONCA CITY, OKLAHOMA.***

6. Consider And Vote To Authorize The Mayor To Sign The CBA (Collective Bargaining Agreement) Between City Of Ponca City And International Association Of Fire Fighters, Local 2479, For Fiscal Years 2019-2020 And 2020-2021.

**\*\*ITEMS REMOVED FROM THE CONSENT AGENDA\*\***

7. None

**\*\*COMMUNICATIONS FROM MAYOR AND COMMISSIONERS\*\***

8. Mayor Nicholson welcomed girls from Troop 501.

**\*\*REPORTS\*\***

9. CITY MANAGER'S REPORT

City Manager Craig Stephenson announced the City has been placing signs on a majority of the municipal fleet to encourage individuals to be counted! The City is also working with PCDA (Ponca City Development Authority) and Speak Now Film Company to produce several 10-15 second spots to encourage residents to be counted. These spots will be done by residents of the Ponca City community encouraging everyone to be counted! Low census counts in 2020 will mean millions of dollars that are unavailable to programs impacting children, the disabled, seniors, veterans, new business, restaurants, and community infrastructure for the next 10 years. Residents will begin receiving information from the United States Census Bureau mid-March of this year. Residents will have the opportunity to complete the Census form one of three ways: on-line, via phone, or paper questionnaire.

Stephenson invited the Community to attend a reception on Monday, February 24, at 5:00 p.m. in the Commission Chamber of City Hall honoring Commissioner Lanita Chapman and Commissioner Shasta Scott, who will be sworn in as City Commissioners for another 3-year term. The swearing-in ceremony will take place during the City Commission meeting, which will begin at 5:30 p.m. in the Commission Chamber. Chapman has served as a City Commissioner since 2008 and Scott has served as a City Commissioner since 2017. Both will assume office for their new terms on March 1, 2020.

Stephenson let it be known that a retirement reception will be held for City Attorney Mike Vanderburg on February 28, 2020 from 3:30 p.m. to 4:30 p.m. in the McFadden Room of City Hall. Vanderburg has served as the City Attorney for the City of Ponca City since December 15, 2014, and he was recently inducted into the Oklahoma Hall of Fame for City and Town Officials.

Stephenson invited the public to the 16th Annual Bridal Affair at the Marland Mansion on February 16, 2020 from 1:00 p.m. to 4:00 p.m., and admission is free.

Stephenson noted that Silvan Zingg will present a live solo concert at Marland's Grand Home on February 15, 2020 at 6:30 p.m. Tickets are \$25.00 each. A nostalgic journey of music and history with Silvan Zingg, the boogie woogie, blues, and jazz pianist extraordinaire from Switzerland. It will also include music from the 1920's that was popular during E.W. Marland's days and through the eras. Light hors d'oeuvres and refreshments will be served.

Stephenson informed the public that the Ponca City RecPlex will refinish all hardwood surfacing, art studio, and the walking track beginning the evening of February 15, 2020. The work will take approximately three to four days to complete. All basketball practices scheduled the week of February 15 will be moved to Unity Gym.

10. Receive Budget Status Report For The Second Quarter Ended December 31, 2019.

Finance Director Marc LaBossiere presented a budget report for commissioners.

**\*\*PUBLIC HEARINGS\*\***

- 11A. Conduct A Public Hearing On Subparagraph (B) Hereof;

No comment was received.

- 11B. Consider And Vote Upon An Ordinance Amending Title 11, Chapter 6, Section 6-2.1 Of The Code Of Ponca City, Entitled "Permitted Use Table, Residential Zoning Districts, By Permitting Construction Services As A Special Use Permit In R-1, Repealing Ordinances In Conflict; Providing For Severability And Declaring An Emergency.

**ORDINANCE NO. 6275**

An Ordinance Amending Title 11, Chapter 6, Section 6-2.1 Of The Code Of Ponca City, Entitled "Permitted Use Table, Residential Zoning Districts, By Permitting Construction Services As A Special Use Permit In R-1, Repealing Ordinances In Conflict; Providing For Severability And Declaring An Emergency.

Commissioner Taylor made the motion to approve item 11B as written and stated. Commissioner Austin seconded.

Roll: Yeas; Taylor, Austin, Nicholson, Chapman. Nays; None. Motion carried.

**\*\*NEW BUSINESS\*\***

12. Consider And Vote Upon Authorization And Execution Of The Contract Documents To Marine Development, Inc. Of Eufala, Oklahoma For "Checkstand Road Fishing Dock", Project No. GEN 20-1, In The Amount Of \$118,730.00.

Commissioner Chapman made the motion to approve item #12 as stated. Commissioner Austin seconded.

Roll: Yeas; Chapman, Austin, Nicholson, Taylor. Nays; None. Motion carried.

13. Consider And Vote On The Purchase Of Three (3) 2020 Dodge Durango All Wheel Drive Police SUVs From Bob Hurley DCJR Of Ponca City, In The Amount Of \$83,031.00.

Commissioner Austin made the motion to approve item #13. Commissioner Taylor seconded.

Roll: Yeas; Austin, Taylor, Nicholson, Chapman. Nays; None. Motion carried.

14. Consider And Vote Upon Authorization To Advertise For Bids For "Fourth Street Sidewalk Reconstruction, East Side From Grand Avenue To Cleveland Avenue – Project No. SST 20-7."

Commissioner Taylor made the motion to approve item #14. Commissioner Austin seconded.

Roll: Yeas; Taylor, Austin, Nicholson, Chapman. Nays; None. Motion carried.

**\*\*CITIZENS COMMENTS \*\***

15. None.

16. ADJOURN

The motion to adjourn was made by Commissioner Taylor and seconded by Commissioner Chapman.

Roll: Yeas; Taylor, Chapman, Nicholson, Austin. Nays; None. Motion carried.

Mayor Nicholson adjourned the Board of Commissioners meeting at 6:13 p.m.

***PASSED IN SESSION AND APPROVED THIS 24<sup>TH</sup> DAY OF FEBRUARY 2020.***

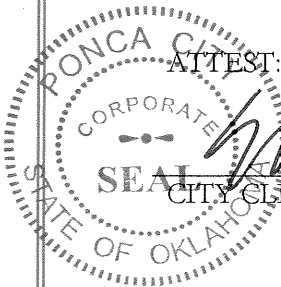
VICE

MAYOR

*Ryan Austin*

ATTEST:

CITY CLERK



MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES  
PONCA CITY UTILITY AUTHORITY  
February 10, 2020

Pursuant to notice as required by law, the Board of Trustees of the Ponca City Utility Authority met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Chairman Homer Nicholson presiding.

Present: Homer Nicholson, Chairman  
Ryan Austin, Trustee  
Lanita Chapman, Trustee  
Paul Taylor, Trustee  
Craig Stephenson, City Manager  
Michael Vanderburg, Trust Attorney  
Marc LaBossiere, Secretary

Absent: Shasta Scott, Trustee

Others Present: Chris Henderson, Jesse Beck, John Andrew, Richard Evans, Darwin Haney, Eric Newell, Phil Johnston, Dave Williams, Jim Fairbanks, Butch Herring, Hong Fu, Tana McKinley, City Staff; citizens; Beverly Bryant, TEAM Radio.

1. CALL TO ORDER

Chairman Homer Nicholson called the meeting to order at 6:13 p.m.

**\*\*CONSENT AGENDA\*\***

The Board of Trustees found items #2 and #3 noncontroversial and routine in nature by the governing body and are approved by one motion.

Trustee Taylor made the motion to approve the consent agenda. Trustee Austin seconded.

Roll: Yeas; Taylor, Austin, Nicholson, Chapman. Nays; None. Motion carried.

2. Consider And Vote Upon The Minutes Of The Ponca City Utility Authority Regular Session Held January 27, 2020.
3. Consider And Vote Upon A Resolution Appropriating Money For Payment Of Claims Against The Ponca City Utility Authority Of Ponca City, Oklahoma.

**RESOLUTION NO. 1090**

***A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE  
PONCA CITY UTILITY AUTHORITY OF PONCA CITY, OKLAHOMA***

**\*\*ITEMS REMOVED FROM THE CONSENT AGENDA\*\***

4. None

**\*\*NEW BUSINESS\*\***

- 5A. Consider And Vote On A Resolution Approving Participation In The Oklahoma Municipal Alliance's Mutual Aid Agreement.

**RESOLUTION NO. 1091**

**A RESOLUTION APPROVING PARTICIPATION IN THE OKLAHOMA MUNICIPAL ALLIANCE'S MUTUAL AID AGREEMENT**

Trustee Chapman made the motion to approve item #5A as stated. Trustee Austin seconded.

Roll: Yeas; Chapman, Austin, Nicholson, Taylor. Nays; None. Motion carried.

- 5B. Consider And Vote On The Agreement Reaffirming Ponca City Energy's Commitment To Oklahoma Municipal Alliance's Mutual Aid Agreement.

Trustee Austin made the motion to approve item #5B as stated. Trustee Taylor seconded.

Roll: Yeas; Austin, Taylor, Nicholson Chapman. Nays; None. Motion carried.

6. Consider And Vote On A Construction Contract With Sober Brothers, Inc. For The West Broadway Avenue Water Line Replacement, North Lake Street To North Pine Street, Project PCUA 20-2, In The Amount Of \$216,564.61.

Trustee Chapman made the motion to approve item #6 as stated. Trustee Taylor seconded.

Roll: Yeas; Chapman, Taylor, Nicholson, Austin. Nays; None. Motion carried.

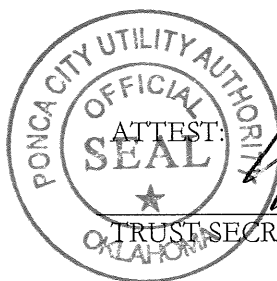
9. ADJOURN

A motion to adjourn was made by Trustee Chapman and seconded by Trustee Taylor.

Roll: Yeas; Chapman, Taylor, Nicholson, Austin. Nays; None. Motion carried.

Chairman Nicholson adjourned the Ponca City Utility Authority meeting at 6:19 p.m.

***PASSED IN SESSION AND APPROVED THIS 24<sup>TH</sup> DAY of February 2020.***



*[Handwritten signature]*  
\_\_\_\_\_  
TRUST SECRETARY

*[Handwritten signature]*  
\_\_\_\_\_  
VICE CHAIRMAN