

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS
PONCA CITY, OKLAHOMA
March 23, 2020

Southwest Business Products E1809727KV

Pursuant to notice as required by law, the Ponca City Board of Commissioners met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Mayor Homer Nicholson presiding:

Present: Homer Nicholson, Mayor
Shasta Scott, Commissioner
Paul Taylor, Commissioner
Craig Stephenson, City Manager
John Andrew, Interim City Attorney
Holly Wallen, Deputy City Clerk

Absent: Ryan Austin, Commissioner
Lanita Chapman, Commissioner
Marc LaBossiere, Finance Director/City Clerk

Others Present: Paula Cain, Randy Tyner, Don Bohon, Dave Williams, Richard Evans, Butch Herring, Eric Newell, Jesse Beck, Chris Henderson, Hong Fu, Tana McKinley, City Staff; citizens; Mike Seals, TEAM Radio.

1. CALL TO ORDER
Mayor Home Nicholson called the meeting to order at 5:30 p.m.
2. PLEDGE OF ALLEGIANCE

****CEREMONIES & PROCLAMATIONS****

3. Arbor Day Proclamation

****CONSENT AGENDA****

The Board of Commissioners found items #4 through #6 non-controversial and routine in nature. Commissioner Scott made the motion to approve the consent agenda as presented. Commissioner Taylor seconded.

Roll: Yeas; Scott, Taylor, Nicholson. Nays; None. Motion carried.

4. Consider And Vote Upon Minutes Of The Ponca City Board Of Commissioners Regular Session Held March 9, 2020 And Work Session Held March 16, 2020.
5. Consider And Vote Upon Resolution Appropriating Money For Payment Of Claims Against The City of Ponca City, Oklahoma.

RESOLUTION NO. 6502

A RESOLUTION APPROPRIATING MONEY FOR PAYMENT OF CLAIMS AGAINST THE CITY OF PONCA CITY, OKLAHOMA.

6. Consider And Vote On A Change Order For The Increased Amount of \$6,390.00 For The Purchase Of A Triple Combination Pumper Apparatus From Route 66 Emergency Equipment Of Wagner, Oklahoma.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

7. None

****COMMUNICATIONS FROM MAYOR AND COMMISSIONERS****

8. Mayor Homer Nicholson commented that he hopes everyone is sanitizing and practicing social distancing.

****REPORTS****

9. CITY MANAGER'S REPORT

City Manager Craig Stephenson made it known to the public that the City wide garage sale has been cancelled and will be rescheduled at a later date. Spring cleanup is still on for March 28, 2020 to April 4, 2020.

****NEW BUSINESS****

10. Consider And Vote Upon Authorization And Execution Of The Contract Documents To Nash Construction Company, Inc., Of Oklahoma City, For Fourth Street Sidewalk Reconstruction, East Side From Grand Avenue To Cleveland Avenue - Project No. SST 20-7, In The Amount Of \$67,527.00.

Commissioner Taylor made the motion to approve item #10. Commissioner Scott seconded.

Roll: Yeas; Taylor, Scott, Nicholson. Nays; None. Motion carried.

11. Conduct A Discussion Concerning The Current COVID-19 Coronavirus Pandemic. Should Action Need To Be Taken As A Result Of This Discussion, An Emergency Commission Meeting Shall Commence Following The Adjournment Of Both This Ponca City Board Of Commissioners Regular Meeting And The Ponca City Utility Authority Meeting.

City Manager Craig Stephenson updated commissioners on the many changes to City operations since the outbreak of COVID-19. Discussion ensued.

****CITIZENS COMMENTS ****

12. Dave Williams, 2402 Copper Creek, stated he appreciates the work of each of the Commissioners and Mayor, each volunteer without pay. COVID-19 is serious and we know five residents have tested positive, but what we don't know is how many are actually positive. Williams stated he is from Ponca City and this is his hometown and that he backs each one of the commissioners on the decisions made for our town.

Peter Hightower, 3421 Meadow Ln, and Debbie Fleharty 3419 Meadow Ln, stated a neighbor owns New Life Trails on Kingston, they have an overabundance of animals and they keep breeding the animals. The residents are concerned with how many animals are on the property and how it is currently zoned.

13. ADJOURN

The motion to adjourn was made by Commissioner Taylor and seconded by Commissioner Scott.

Roll: Yeas; Taylor, Scott, Nicholson. Nays; None. Motion carried.

Mayor Nicholson adjourned the Board of Commissioners meeting at 6:21 p.m.

PASSED IN SESSION AND APPROVED THIS 13TH DAY OF APRIL 2020.

ATTEST:

CITY CLERK



Henry Wilbanks
MAYOR

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
PONCA CITY UTILITY AUTHORITY
March 23, 2020

Pursuant to notice as required by law, the Board of Trustees of the Ponca City Utility Authority met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Chairman Homer Nicholson presiding.

Present: Homer Nicholson, Chairman
Shasta Scott, Trustee
Paul Taylor, Trustee
Craig Stephenson, City Manager
John Andrew, Interim Trust Attorney
Holly Wallen, Deputy Secretary

Absent: Ryan Austin, Trustee
Lanita Chapman, Trustee
Marc LaBossiere, Secretary

Others Present: Paula Cain, Randy Tyner, Don Bohon, Dave Williams, Richard Evans, Butch Herring, Eric Newell, Jesse Beck, Chris Henderson, Hong Fu, Tana McKinley, City Staff; citizens; Mike Seals, TEAM Radio.

1. CALL TO ORDER

Mayor Homer Nicholson called the meeting to order at 6:21 p.m.

****CONSENT AGENDA****

The Board of Trustees found items #2 through #4 noncontroversial and routine in nature by the governing body and are approved by one motion.

Trustee Scott made the motion to approve the consent agenda. Trustee Taylor seconded.

Roll: Yeas; Scott, Taylor, Nicholson. Nays; None. Motion carried.

2. Consider And Vote Upon The Minutes Of The Ponca City Utility Authority Regular Session Held March 9, 2020.
3. Consider And Vote Upon A Resolution Appropriating Money For Payment Of Claims Against The Ponca City Utility Authority Of Ponca City, Oklahoma.

RESOLUTION NO. 1095

***A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE
PONCA CITY UTILITY AUTHORITY OF PONCA CITY, OKLAHOMA***

4. Consider And Vote Upon Authorizing Chairman To Submit Monthly Operating Statement To OWRB.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

5. None

****NEW BUSINESS****

6. Consider And Vote On Change Order No. 1 In The Deduct Amount Of \$913.00 To The Construction Contract With Clark Well & Equipment, Inc. For The Replacement Water Well Project, Acknowledge That Project Is Complete, And Authorize Final Payment In The Amount Of \$24,982.79.

Trustee Taylor made the motion to approve item #6. Trustee Scott seconded.

Roll: Yeas; Taylor, Scott, Nicholson. Nays; None. Motion carried.

7. Consider And Vote Upon Request For Authorization To Advertise For Bids For Phases 2 And 3 Of The Fiber To The Home Project.

Trustee Taylor made the motion to approve item #7. Trustee Scott seconded

Roll: Yeas; Taylor, Scott, Nicholson. Nays; None. Motion carried.

8. ADJOURN

A motion to adjourn was made by Trustee Taylor and seconded by Trustee Scott.

Roll: Yeas; Taylor, Scott, Nicholson. Nays; None. Motion carried.

Mayor Nicholson adjourned the Ponca City Utility Authority meeting 6:32 p.m.

PASSED IN SESSION AND APPROVED THIS 13TH DAY of APRIL 2020.

ATTEST:

TRUST SECRETARY



Norman Nicholson
CHAIRMAN