

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS
PONCA CITY, OKLAHOMA
June 8, 2020

Southwest Business Products E1809727KV

Pursuant to notice as required by law, the Ponca City Board of Commissioners met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Mayor Homer Nicholson presiding:

Present: Homer Nicholson, Mayor (In Person)
Ryan Austin, Commissioner (Teleconference)
Lanita Chapman, Commissioner (Teleconference)
Shasta Scott, Commissioner (In Person)
Paul Taylor, Commissioner (In Person)
Tana McKinley, Assistant City Manager
John Andrew, Interim City Attorney
Marc LaBossiere, Finance Director/City Clerk

Absent: Craig Stephenson, City Manager

Others Present: Chris Henderson, Richard Evans, Rhonda Skrapke, Jeff Pameticky, Dave Williams, Butch Herring, Sherri Tapp, City Staff; citizens.

1. CALL TO ORDER

Mayor Home Nicholson called the meeting to order at 5:30 p.m.

A verbal roll call was taken by the City Clerk to confirm commissioner attendance listed above.

2. PLEDGE OF ALLEGIANCE

****CONSENT AGENDA****

The Board of Commissioners found items #3 through #9 non-controversial and routine in nature. Commissioner Scott made the motion to approve the consent agenda as presented. Commissioner Taylor seconded.

Roll: Yeas; Scott, Taylor, Nicholson, Austin, Chapman. Nays; None. Motion carried.

3. Consider And Vote Upon Minutes Of The Ponca City Board Of Commissioners Regular Session Held May 26, 2020.

4. Consider And Vote Upon Resolution Appropriating Money For Payment Of Claims Against The City of Ponca City, Oklahoma.

RESOLUTION NO. 6514

A RESOLUTION APPROPRIATING MONEY FOR PAYMENT OF CLAIMS AGAINST THE CITY OF PONCA CITY, OKLAHOMA.

5. Consider And Vote Upon A Resolution Of The Board Of Commissioners Of The City Of Ponca City, Oklahoma Appointing Members To Various Boards And Commissions And Establishing The Terms Of The Office Thereof.

RESOLUTION NO. 6515

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF PONCA CITY, OKLAHOMA APPOINTING MEMBERS TO VARIOUS BOARDS AND COMMISSIONS AND ESTABLISHING THE TERMS OF THE OFFICE THEREOF.

6. Consider And Vote Upon A Resolution Readopting The Citizen Participation Plan For The City Of Ponca City, Oklahoma Dated July 14, 2014.

RESOLUTION NO. 6516

A RESOLUTION READOPTING THE CITIZEN PARTICIPATION PLAN FOR THE CITY OF PONCA CITY, OKLAHOMA DATED JULY 14, 2014.

7. Consider and Vote On A Resolution By The Board Of Commissioners Of The City Of Ponca City, Oklahoma To Affirm The City's Commitment To Take All Action Within Its Power To Facilitate The Receipt Of Assistance Of Community Development Funds If The City Of Ponca City Is Awarded A Community Development Block Grant From The Oklahoma Department Of Commerce.

RESOLUTION NO. 6517

A RESOLUTION BY THE BOARD OF COMMISSIONERS OF THE CITY OF PONCA CITY, OKLAHOMA TO AFFIRM THE CITY'S COMMITMENT TO TAKE ALL ACTION WITHIN ITS POWER TO FACILITATE THE RECEIPT OF ASSISTANCE OF COMMUNITY DEVELOPMENT FUNDS IF THE CITY OF PONCA CITY IS AWARDED A COMMUNITY DEVELOPMENT BLOCK GRANT FROM THE OKLAHOMA DEPARTMENT OF COMMERCE.

8. Consider And Vote On A Resolution Designating Certain City Employees As Purchasing Officers With Authority To Make Purchases Against City And Municipal Trust Appropriations.

RESOLUTION NO. 6518

A RESOLUTION DESIGNATING CERTAIN CITY EMPLOYEES AS PURCHASING OFFICERS WITH AUTHORITY TO MAKE PURCHASES AGAINST CITY AND MUNICIPAL TRUST APPROPRIATIONS.

9. Consider And Vote Upon A Resolution Of The City Of Ponca City Establishing Petty Cash Accounts In Amounts Allocated By The Governing Body For Use In Making Payments For Costs Incurred In Operating Municipality.

RESOLUTION NO. 6519

A RESOLUTION OF THE CITY OF PONCA CITY ESTABLISHING PETTY CASH ACCOUNTS IN AMOUNTS ALLOCATED BY THE GOVERNING BODY FOR USE IN MAKING PAYMENTS FOR COSTS INCURRED IN OPERATING MUNICIPALITY

****ITEMS REMOVED FROM THE CONSENT AGENDA****

10. None

****COMMUNICATIONS FROM MAYOR AND COMMISSIONERS****

11. Commissioner Paul Taylor complimented residents on a peaceful march today, to express their opinion. Mayor Homer Nicholson concurred and expressed gratitude to the Police Department as well.

****REPORTS****

12. CITY MANAGER'S REPORT

Assistant City Manager Tana McKinley announced to anticipate a work session on June 15, 2020.

****PUBLIC HEARINGS****

- 13a. Conduct A Public Hearing On Subparagraph (B) Hereof.

Development Services Director Chris Henderson introduced the item and gave background on it.

No public comment was received.

- 13b. Consider And Vote On An Ordinance Amending Title 10, Chapter 2, Of The City Code Of Ponca City, Entitled "Building Codes And Regulations"; Providing For The Adoption Of The 2017 Edition Of The National Electric Code; Providing For Repealer And Severability.

ORDINANCE. 6279

AN ORDINANCE AMENDING TITLE 10, CHAPTER 2, OF THE CITY CODE OF PONCA CITY, ENTITLED "BUILDING CODES AND REGULATIONS"; PROVIDING FOR THE ADOPTION OF THE 2017 EDITION OF THE NATIONAL ELECTRIC CODE; PROVIDING FOR REPEALER AND SEVERABILITY.

Commissioner Taylor made the motion to approve item #13b. Commissioner Scott seconded.

Roll: Yeas; Taylor, Scott, Nicholson, Austin, Chapman. Nays; None. Motion carried.

- 14a. Conduct A Public Hearing On Subparagraph (B) Hereof.

Grant Administrator Rhonda Skrapke introduced the item, and gave background on it.

No public comment was received.

- 14b. Consider And Vote To Approve And Accept Contract No. 17285 CDBG18 As Complete.

Commissioner Scott made the motion to approve item #14b. Commissioner Taylor seconded.

Roll: Yeas; Scott, Taylor, Nicholson, Austin, Chapman. Nays; None. Motion carried.

****NEW BUSINESS****

15. Consider And Vote To Submit An Application For The Small Cities CDBG (Community Development Block Grant) Program To The Oklahoma Department Of Commerce For FY-2020 Funding In The Amount Of \$152,222.00 And Execute Resolution In Support Of Application.

Commissioner Scott made the motion to approve item #15. Commissioner Taylor seconded.

Roll: Yeas; Scott, Taylor, Nicholson, Austin, Chapman. Nays; none

16. Consider And Vote On A Resolution Obligating Funds To Be Used As Leverage With The Small Cities FY-20 CDBG (Community Development Block Grant) Award.

RESOLUTION NO. 6520

A RESOLUTION OBLIGATING FUNDS TO BE USED AS LEVERAGE WITH THE SMALL CITIES FY-20 CDBG (COMMUNITY DEVELOPMENT BLOCK GRANT) AWARD.

Commissioner Taylor made the motion to approve item #16. Commissioner Scott seconded.

Roll: Yeas; Taylor, Scott, Nicholson, Chapman, Austin. Nays; None. Motion carried.

- 17.. ADJOURN

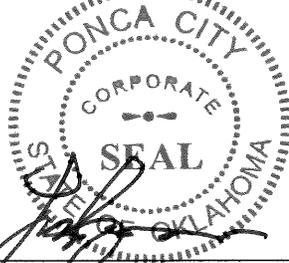
The motion to adjourn was made by Commissioner Scott and seconded by Commissioner Taylor.

Roll: Yeas; Scott, Taylor, Nicholson, Austin, Chapman. Nays; None. Motion carried.

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Mayor Nicholson adjourned the Board of Commissioners meeting at 5:50 p.m.

PASSED IN SESSION AND APPROVED THIS 22ND DAY OF JUNE 2020.



Hans Nicholson

MAYOR

ATTEST:

Wm. J. [Signature]

CITY CLERK

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
PONCA CITY UTILITY AUTHORITY
June 8, 2020

Pursuant to notice as required by law, the Board of Trustees of the Ponca City Utility Authority met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Chairman Homer Nicholson presiding.

Present: Homer Nicholson, Chairman (In Person)
Ryan Austin, Trustee (Teleconference)
Lanita Chapman, Trustee (Teleconference)
Shasta Scott, Trustee (In Person)
Paul Taylor, Trustee (In Person)
Tana McKinley, Assistant City Manager
John Andrew, Interim Trust Attorney
Marc LaBossiere, Secretary

Absent: Craig Stephenson, City Manager

Others Present: Chris Henderson, Richard Evans, Rhonda Skrapke, Jeff Pameticky, Dave Williams, Butch Herring, Sherri Tapp, City Staff; citizens.

1. CALL TO ORDER

Mayor Homer Nicholson called the meeting to order at 5:20 p.m.

****CONSENT AGENDA****

The Board of Trustees found items #2 through #4 noncontroversial and routine in nature by the governing body and are approved by one motion.

Trustee Scott made the motion to approve the consent agenda. Trustee Taylor seconded.

Roll: Yeas; Scott, Taylor, Nicholson, Austin, Chapman. Nays; None. Motion carried.

2. Consider And Vote Upon The Minutes Of The Ponca City Utility Authority Regular Session Held May 26, 2020.
3. Consider And Vote Upon A Resolution Appropriating Money For Payment Of Claims Against The Ponca City Utility Authority Of Ponca City, Oklahoma.

RESOLUTION NO. 1103

***A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE
PONCA CITY UTILITY AUTHORITY OF PONCA CITY, OKLAHOMA***

4. Consider And Vote To Write Off Ponca City Utility Authority Accounts With Delinquent Balances And Transfer Uncollectible Accounts To Bad Debt Expense.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

5. None

****NEW BUSINESS****

NONE

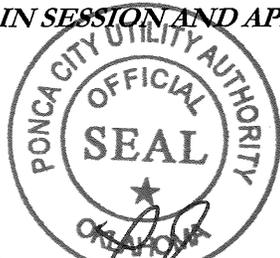
10. ADJOURN

A motion to adjourn was made by Trustee Taylor and seconded by Trustee Scott.

Roll: Yeas; Taylor, Scott, Nicholson, Austin, Chapman. Nays; None. Motion carried.

Mayor Nicholson adjourned the Ponca City Utility Authority meeting 5:52 p.m.

PASSED IN SESSION AND APPROVED THIS 22ND DAY of JUNE 2020.



ATTEST:



TRUST SECRETARY



CHAIRMAN