

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS
PONCA CITY, OKLAHOMA
June 22, 2020

Southwest Business Products E1809727KV

Pursuant to notice as required by law, the Ponca City Board of Commissioners met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Mayor Homer Nicholson presiding:

Present: Homer Nicholson, Mayor (In Person)
Ryan Austin, Commissioner (Teleconference)
Lanita Chapman, Commissioner (Teleconference)
Shasta Scott, Commissioner (Teleconference)
Paul Taylor, Commissioner (In Person)
Craig Stephenson, City Manager
John Andrew, Interim City Attorney
Marc LaBossiere, Finance Director/City Clerk

Absent: None

Others Present: Tana McKinley, Mike Lane, Don Nuzum, Rob Dick, Butch Herring, Randy Tyner, Eric Newell, City Staff; citizens.

1. CALL TO ORDER

Mayor Home Nicholson called the meeting to order at 5:30 p.m.

A verbal roll call was taken by the City Clerk to confirm commissioner attendance listed above.

2. PLEDGE OF ALLEGIANCE

****CONSENT AGENDA****

The Board of Commissioners found items #3 through #14 non-controversial and routine in nature. Commissioner Taylor made the motion to approve the consent agenda as presented. Commissioner Scott seconded.

Roll: Yeas; Taylor, Scott, Nicholson, Austin, Chapman. Nays; None. Motion carried.

3. Consider And Vote Upon Minutes Of The Ponca City Board Of Commissioners Regular Session Held June 8, 2020.

4. Consider And Vote Upon Resolution Appropriating Money For Payment Of Claims Against The City of Ponca City, Oklahoma.

RESOLUTION NO. 6521

A RESOLUTION APPROPRIATING MONEY FOR PAYMENT OF CLAIMS AGAINST THE CITY OF PONCA CITY, OKLAHOMA.

5. Consider And Vote Upon A Resolution Of The Board Of Commissioners Of The City Of Ponca City, Oklahoma Amending The Operating Budget Of Various Funds For Fiscal Year 2019-20.

RESOLUTION NO. 6522

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF PONCA CITY, OKLAHOMA AMENDING THE OPERATING BUDGET OF VARIOUS FUNDS FOR FISCAL YEAR 2019-20.

6. Consider And Vote Upon A Resolution Of The Board Of Commissioners Of The City Of Ponca City, Oklahoma, Appointing Members To Various Boards And Commissions And Establishing The Terms Of The Office Thereof.

RESOLUTION NO. 6523

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF PONCA CITY, OKLAHOMA, APPOINTING MEMBERS TO VARIOUS BOARDS AND COMMISSIONS AND ESTABLISHING THE TERMS OF THE OFFICE THEREOF.

7. Consider and Vote On A Contract Award For Road Construction Materials To The Lowest And Most Responsible Bidder Available For July 1, 2020 Through December 31, 2020.
8. Consider And Vote On The Ponca City Regional Airport Restaurant And Restaurant Office Lease Renewal For Enrique Avila, D/B/A Enrique's Inc.
9. Consider And Vote Upon An Agreement Between The City Of Ponca City And The Ponca City Area Chamber Of Commerce, Inc. For The Chamber to operate The Ponca City Tourism Bureau For The Purpose Of Encouraging, Promoting, And Fostering The Convention And Tourism Development Of Ponca City.
10. Consider And Vote On An Agreement In The Amount Of \$5,000.00 To Provide Funding For Santa Buck Giveaway.
11. Consider And Vote On Renewal Agreement In The Amount Of \$15,000.00 Between The City Of Ponca City And NOYS (The Northern Oklahoma Youth Services Center & Shelter, Inc.) Subject To Appropriation.
12. Consider And Vote On Renewal Agreement In The Amount Of \$35,000.00 Between The City Of Ponca City And Ponca City Main Street.
13. Consider And Vote On Renewal Agreement In The Amount Of \$25,000.00 Between The City Of Ponca City And United Community Action Program, Inc. For Transportation Services Provided By Cimarron Transit Subject To Appropriation.

14. Consider And Vote Upon Change Order No. 1 , In The Deduct Amount Of \$7,642.66, And The Final Payment In The Amount Of \$54,591.52 To Evans And Associates Construction Company, Inc., To Accept All Work As Complete For "Street Improvement Project, Knight Avenue – 14th Street To 1200 Feet West And Fifth – Prospect Avenue To 1570 Feet North", Project No. SST 20-2 And SST 20-3.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

15. None.

****COMMUNICATIONS FROM MAYOR AND COMMISSIONERS****

16. Mayor Nicholson congratulated Marc and Holly LaBossiere on celebrating their 30th wedding anniversary.

****REPORTS****

17. CITY MANAGER'S REPORT

City Manager Craig Stephenson stated the bid-opening for the Police Station and Jail has been moved back to June 30, 2020 at 2:00 p.m.

Stephenson encouraged households that receive the 2020 Census invitation packets to respond promptly using the census ID included in the questionnaire packet. People can respond online, by phone, or by completing and returning the paper form by mail.

Stephenson reminded everyone that June 29, 2020 is the fifth Monday of the month and so there is not a regularly scheduled City Commission meeting.

****NEW BUSINESS****

None

18. ADJOURN

The motion to adjourn was made by Commissioner Taylor and seconded by Commissioner Austin.

Roll: Yeas; Taylor, Austin, Nicholson, Chapman, Scott. Nays; None. Motion carried.

Mayor Nicholson adjourned the Board of Commissioners meeting at 5:38 p.m.

PASSED IN SESSION AND APPROVED THIS 13TH DAY OF JULY 2020.



Hanna Wilson
MAYOR

ATTEST:

[Handwritten Signature]
CITY CLERK

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
PONCA CITY UTILITY AUTHORITY
June 22, 2020

Pursuant to notice as required by law, the Board of Trustees of the Ponca City Utility Authority met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Chairman Homer Nicholson presiding.

Present: Homer Nicholson, Chairman (In Person)
Ryan Austin, Trustee (Teleconference)
Lanita Chapman, Trustee (Teleconference)
Shasta Scott, Trustee (In Person)
Paul Taylor, Trustee (In Person)
Craig Stephenson, City Manager
John Andrew, Interim Trust Attorney
Marc LaBossiere, Secretary

Absent: None

Others Present: Tana McKinley, Rob Dick, Butch Herring, Randy Tyner, Eric Newell, City Staff; citizens.

1. CALL TO ORDER

Mayor Homer Nicholson called the meeting to order at 5:38 p.m.

****CONSENT AGENDA****

The Board of Trustees found items #2 through #6 noncontroversial and routine in nature by the governing body and are approved by one motion.

Trustee Taylor made the motion to approve the consent agenda. Trustee Scott seconded.

Roll: Yeas; Taylor, Scott, Nicholson, Chapman, Austin. Nays; None. Motion carried.

2. Consider And Vote Upon The Minutes Of The Ponca City Utility Authority Regular Session Held June 8, 2020.
3. Consider And Vote Upon A Resolution Appropriating Money For Payment Of Claims Against The Ponca City Utility Authority Of Ponca City, Oklahoma.

RESOLUTION NO. 1104

A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE PONCA CITY UTILITY AUTHORITY OF PONCA CITY, OKLAHOMA

4. Consider And Vote Upon A Resolution Of The Ponca City Utility Authority, Ponca City, Oklahoma Amending The Operating Budget Of Various PCUA Funds For Fiscal Year 2019-2020.

RESOLUTION NO. 1105

***A RESOLUTION OF THE PONCA CITY UTILITY AUTHORITY, PONCA CITY, OKLAHOMA
AMENDING THE OPERATING BUDGET OF VARIOUS PCUA FUNDS FOR FISCAL YEAR 2019-
2020***

5. Consider And Vote Upon Authorizing Chairman To Submit Monthly Operating Statement To OWRB.
6. Consider And Vote Upon A Corrected Waterline Easement And Temporary Construction Easement Previously Sold To The City Of Enid.
7. Consider And Vote On The Final Payment To Monte R. Lee, Inc., And To Accept All Engineering and Construction Management Work As Complete For Phase 1, Fiber To The Home, In The Amount Of \$49,229.00.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

8. None.

****NEW BUSINESS****

9. Consider And Vote Upon Awarding The Contract And Authorizing The Execution Of The Contract Documents For Phases 2 And 3, As A Combined Single Phase, Of The Fiber To The Home Project, To Trans-Tel, LLC, Norman Oklahoma, In The Amount Of \$4,593,433.60.

Trustee Taylor made the motion to approve item #9. Trustee Chapman seconded.

Roll: Yeas; Taylor, Chapman, Nicholson, Austin, Scott. Nays; None. Motion carried.

10. ADJOURN

A motion to adjourn was made by Trustee Taylor and seconded by Trustee Austin.

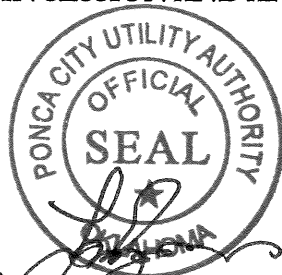
Roll: Yeas; Taylor, Austin, Nicholson, Chapman, Scott. Nays; None. Motion carried.

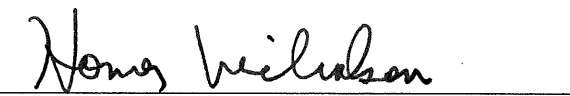
Mayor Nicholson adjourned the Ponca City Utility Authority meeting 5:47 p.m.

PASSED IN SESSION AND APPROVED THIS 13TH DAY of JULY 2020.

ATTEST:


TRUST SECRETARY




CHAIRMAN