

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS
PONCA CITY, OKLAHOMA
July 27, 2020

Southwest Business Products E1809727KV

Pursuant to notice as required by law, the Ponca City Board of Commissioners met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Mayor Homer Nicholson presiding:

Present: Homer Nicholson, Mayor (In Person)
Ryan Austin, Commissioner (Teleconference)
Lanita Chapman, Commissioner (Teleconference)
Paul Taylor, Commissioner (In Person)
Craig Stephenson, City Manager
Marc LaBossiere, Finance Director/City Clerk

Absent: Shasta Scott, Commissioner
John Andrew, Interim City Attorney

Others Present: Don Bohon, Chris Henderson, Eric Newell, Jesse Beck, Dave Williams, Butch Herring, City Staff; Stephanie Austin, citizens.

1. CALL TO ORDER

Mayor Home Nicholson called the meeting to order at 5:30 p.m.

A verbal roll call was taken by the City Clerk to confirm commissioner attendance as listed above.

2. PLEDGE OF ALLEGIANCE

****CONSENT AGENDA****

The Board of Commissioners found items #3 through #7 non-controversial and routine in nature. Commissioner Taylor made the motion to approve the consent agenda as presented. Commissioner Austin seconded.

Roll: Yeas; Taylor, Austin, Nicholson, Chapman. Nays; None. Motion carried.

3. Consider And Vote Upon Minutes Of The Ponca City Board Of Commissioners Regular Session Held July 13, 2020 And Special Session Held July 20,2020.

4. Consider And Vote Upon Resolution Appropriating Money For Payment Of Claims Against The City of Ponca City, Oklahoma.

RESOLUTION NO. 6531

A RESOLUTION APPROPRIATING MONEY FOR PAYMENT OF CLAIMS AGAINST THE CITY OF PONCA CITY, OKLAHOMA.

5. Consider And Vote Upon A Resolution Designating Certain City Employees As Purchasing Officers With Authority To Make Purchases Against City And Municipal Trust Appropriations.

RESOLUTION NO. 6532

A RESOLUTION DESIGNATING CERTAIN CITY EMPLOYEES AS PURCHASING OFFICERS WITH AUTHORITY TO MAKE PURCHASES AGAINST CITY AND MUNICIPAL TRUST APPROPRIATIONS.

6. Consider And Vote Upon The Final Payment And Change Order No. 1 To Nash Construction Of Oklahoma City, And To Accept All Work As Complete For Project No. SST 20-7, 4th Street Sidewalk East Side Of Grand Avenue To Cleveland Avenue, In The Amount Of \$33,871.30.
7. Consider And Vote On The Agreement With The Ponca City Public Schools To Receive Reimbursement In The Amount Of \$125,438.30 For Providing School Resource Officers For The 2020-2021 School Year.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

8. None

****COMMUNICATIONS FROM MAYOR AND COMMISSIONERS****

9. None

****REPORTS****

10. CITY MANAGER'S REPORT

City Manager Craig Stephenson let the public know that Ambuc and Wentz pools will operate under normal hours of operation through August 9, 2020. Both pools will then transition to weekend only operations through September 6, 2020, and then outdoor pools will be closed for the season.

Stephenson reminded the public that July 30, 2020 will be the last "Kayak Sunrise" morning tour; reservations can be made at the Park and Recreation website. The tour begins at 6:00 a.m. and runs for approximately an hour and half to two hours. The plan is to have "Sunset" tours begin the end of August or beginning of September.

Stephenson announced that Runway 17-35 Rehabilitation project is anticipated to begin mid-August. The contractor has begun moving a concrete batch plant on location, and waiting on the final grant award documents from the FAA.

****NEW BUSINESS****

11. Consider And Vote Upon A Resolution Setting Non-Utility Rates, Fees, And Charges For The City Of Ponca City Parks And Recreation Department.

RESOLUTION NO. 6533

A RESOLUTION SETTING NON-UTILITY RATES, FEES, AND CHARGES FOR THE CITY OF PONCA CITY PARKS AND RECREATION DEPARTMENT.

Commissioner Taylor made the motion to approve item #11. Commissioner Austin seconded.

Roll: Yeas; Taylor, Austin, Nicholson, Chapman. Nays; None. Motion carried.

12. Consider And Vote On A Resolution Authorizing City Manager To Execute Certain "Work Change Directives", "Change Orders", And "Time Extensions" During Construction Of The Ponca City Public Safety Center.

RESOLUTION NO. 6534

A RESOLUTION AUTHORIZING CITY MANAGER TO EXECUTE CERTAIN "WORK CHANGE DIRECTIVES", "CHANGE ORDERS", AND "TIME EXTENSIONS" DURING CONSTRUCTION OF THE PONCA CITY PUBLIC SAFETY CENTER.

Commissioner Taylor made the motion to approve item #12 as presented. Commissioner Austin seconded.

Roll: Yeas; Taylor, Austin, Nicholson, Chapman. Nays; None. Motion carried.

13. Consider And Vote Upon Amendment "A" With KSB (KSB Enterprises, LLC) For The Construction Of The Ponca City Public Safety Center.

Commissioner Taylor made the motion to approve item #13. Commissioner Chapman seconded.

Roll: Yeas; Taylor, Chapman, Nicholson. Nays; None. Abstain; Austin. Motion carried.

14. ADJOURN

The motion to adjourn was made by Commissioner Taylor and seconded by Commissioner Austin.

Roll: Yeas; Taylor, Austin, Nicholson, Chapman. Nays; None. Motion carried.

Mayor Nicholson adjourned the Board of Commissioners meeting at 5:45 p.m.

PASSED IN SESSION AND APPROVED THIS 10TH DAY OF AUGUST 2020.

Honey Herlihan

MAYOR

ATTEST:

[Signature]
CITY CLERK



MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
PONCA CITY UTILITY AUTHORITY
July 27, 2020

Pursuant to notice as required by law, the Board of Trustees of the Ponca City Utility Authority met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Chairman Homer Nicholson presiding.

Present: Homer Nicholson, Chairman (In Person)
Ryan Austin, Trustee (Teleconference)
Lanita Chapman, Trustee (Teleconference)
Paul Taylor, Trustee (In Person)
Craig Stephenson, City Manager
Marc LaBossiere, Secretary

Absent: Shasta Scott, Trustee
John Andrew, Interim Trust Attorney

Others Present: Don Bohon, Chris Henderson, Eric Newell, Jesse Beck, Dave Williams, Butch Herring, City Staff; Stephanie Austin, citizens.

1. CALL TO ORDER

Chairman Homer Nicholson called the meeting to order at 5:45 p.m.

****CONSENT AGENDA****

The Board of Trustees found items #2 and #3 noncontroversial and routine in nature by the governing body and are approved by one motion.

Trustee Taylor made the motion to approve the consent agenda. Trustee Chapman seconded.

Roll: Yeas; Taylor, Chapman, Nicholson, Austin. Nays; None. Motion carried.

2. Consider And Vote Upon The Minutes Of The Ponca City Utility Authority Regular Session Held July 13, 2020.

3. Consider And Vote Upon A Resolution Appropriating Money For Payment Of Claims Against The Ponca City Utility Authority Of Ponca City, Oklahoma.

RESOLUTION NO. 1108

A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE PONCA CITY UTILITY AUTHORITY OF PONCA CITY, OKLAHOMA

****ITEMS REMOVED FROM THE CONSENT AGENDA****

4. None

****NEW BUSINESS****

5. Consider And Vote Upon The Fourth Amendment To The Capacity Purchase Agreement And Lease And Operating Agreement Of The Ponca City Power Plan And Authorizing The Mayor To Sign The Agreement Once The Start Date is Determined.

Trustee Taylor made the motion to approve item #5. Trustee Austin seconded.

Roll: Yeas; Taylor, Austin, Nicholson, Chapman. Nays; None. Motion carried.

6. ADJOURN

A motion to adjourn was made by Trustee Taylor and seconded by Trustee Chapman.

Roll: Yeas; Taylor, Chapman, Nicholson, Austin. Nays; None. Motion carried.

Mayor Nicholson adjourned the Ponca City Utility Authority meeting 5:49 p.m.

PASSED IN SESSION AND APPROVED THIS 10TH DAY of AUGUST 2020.



CHAIRMAN

ATTEST



TRUST SECRETARY

