

Park and Recreation Advisory Board
Minutes – Regular Meeting
June 18, 2020

Pursuant to the notice as required by law, the Park and Recreation Advisory Board of the City of Ponca City, Oklahoma, convened in open session at 5:30 pm. in the B. S. Barnes Room, City Hall, 516 E. Grand Ave.

MEMBERS PRESENT: North, Stuever, Wentroth, Devinney, Frederick, and Goff
MEMBERS ABSENT: Arnold, Riley
OTHERS PRESENT: Eric Newell, Director; Katrina Warrior, Staff

1. CALL TO ORDER
2. RECOGNIZE VISITORS & NEW BOARD MEMBERS
Welcomed Kevin North as new board member.
3. Consider And Vote Upon Minutes Of The Park & Recreation Advisory Board Regular Session Held January 16, 2020.
Motion was made to approved minutes from January 16, 2020 by Wentroth seconded by Goff. Yes: North, Stuever, Wentroth, Devinney, Frederick, and Goff; No: None; Abstain – None.
4. Communications from Chair and Members
 - Wentroth heard a lot of comments about the lake, how good it is and how great the improvements were. He also heard a lot about the kayaks.
 - Devinney asked if seniors could use kayaks for free. Newell stated only for the sunrise tour and kayak lessons.
 - Goff stated he had a concerned citizen come to him asking why the roll off dumpster was switched to a smaller dumpster. Newell state Sanitation switched the dumpsters due to the need for roll offs by sanitation; Parks & Rec had nothing to do with that. Goff asked if they would be coming back. Newell stated he believed so and he would talk to Tim McNew, Sanitation Director, about it. Goff stated the citizen was concerned that the \$75 increase from last year was to help offset the cost of the trash services. Newell stated the sanitation fee has never been changed for as long as he can remember.
 - Stuever noticed the trails took a lot longer to complete than originally planned. They look really nice and are well used.

REPORTS

5. Director's Report
 - a. Walking Trail
Final walkthrough within the next couple of weeks. ODOT wants a couple of panels replaced by contractor who cracked them. The City's request the company pulls out the broken ones and replaces them. Sod is being watered now.
The playground pieces have been shipped for Ambuc Playground. Should be installed sometime in mid-July. Newell is trying to get Charity Ambuc to pay for some of the surfacing.
 - b. Fishing Dock
Dock is installed. Park guys are finishing the interior. AC/heater will be installed in a month. Newell had the park guys power wash and scrub the old covered dock.
 - c. RecPlex
 - The Lawn is the newest addition to the RecPlex. It's located on the lawn west of the building. It will be used to show movies on the outdoor movie screen. Will possibly have a beer garden.
 - First weekend of kayak rentals went really well.
 - d. Senior Center
 - Opened for meals on Tues & Thurs.
 - Opened the facility on June 9th to the public.

- e. Updates
 - Japanese Hill Mountain Gun has been installed the Friday before Memorial Day.
 - Pools opened June 1st
- Now renting cabins at Wentz. Four have been refinished.

- f. Capital
 - Funded for domestic hot water boilers at the RecPlex.
 - Funded for a boiler due to old boiler exploding.
 - Refinish boys bathroom and dining hall
 - New fixtures at Cann Gardens
 - Plant trees in city parks
 - Refinish and move old Pioneer Park playground to Crown Heights Park

- 6. Recreation Committee Report - None
- 7. Park Committee Report - None
- 8. Lake Committee Report - None

PUBLIC HEARINGS

- 9. None

OLD BUSINESS

10.

NEW BUSINESS

- 11. Consider And Vote On Offering Advertising Space At The RecPlex To Local Companies That Do Business In Kay And Osage Counties.
 Newell stated Policy #3 is supposed to say Recreation Youth Scholarships which is a companion piece to policy #9. Recreation needs an avenue to raise funds for youth programs. We would like to sell advertising space at the RecPlex for \$1500 per space. The glass is located along the top railing. It would consist of logo and phone number. We are limiting to Kay and Osage counties because we want local recognition for funding this. Goff asked in the third to last paragraph, does it mean charge or conviction. Newell stated it would be a criminal conviction unless it's a crime against a minor. It is also written in a way that casinos can't advertise. All policies have been through legal and approved. A motion was made to approve policy #3 RecPlex advertising as approved as amended with the topic change by Goff and seconded by Devinney. Yes – B North, Stuever, Wentroth, Devinney, Frederick, and Goff; No – None; Abstain - None
- 12. Consider And Vote On Using Funds Raised Through RecPlex Advertising To Pay A Portion Of Youth Program Fees For Those Who Are Financial Unable To Pay Full Cost Of Registration.
 Newell stated policy #3 and #9 are friends. He has been dealing with this for several years now. The YMCA gave away quarter of a million dollars in scholarships every year. Recreation has never had the means to offer scholarships. Recreation wants to provide a way for youth to play sports who can't afford to play through no fault of their own. Any family who participates in Free or Reduced Lunch, TANF, or involved in a group home can participate with a minimal fee to the family. The admin assistant and membership assistant will tract costs on a spreadsheet. All programs involving youth will be accessible. The only thing not available will be membership discounts to families. Goff asked the spreadsheet will be audited along with the rest of the accounting department. Newell stated all advertising monies will be directly deposited into the Parks & Recreation accounts. There will be no cutting checks to move money from one account to another account. Goff also stated in the seventh paragraph the first and second sentence is confusing. He asked if the participant pays \$15 for registration and the caregiver also pays \$15 or is it one fee of \$15? Newell stated its one fee of \$15.00. He also stated we can remove the first sentence to help clear up the confusion. Frederick stated if we change the second sentence to say "The participant/caregiver shall pay a partial fee of \$15 for any youth sport or program...." Stuever asked if there would be actual paper applications. Newell stated no there would not be an application.
 A motion was made to approve policy #9 with the changes discussed to strike the first sentence and adding "a partial payment" to the second sentence by Goff and seconded Devinney. Yes – North, Stuever, Wentroth, Devinney, Frederick, and Goff; No – None; Abstain - None
- 13. Consider And Vote On Special Event Sponsorships From Local Companies To Offset Costs Of Programs.

Newell stated this was policy #12. Parks & Recreation need a way to take money to help with costs of running programs. Goff stated that the same stipulations in policy #3 for advertising need to be added to policy #12. It was tabled until Newell could make appropriate changes and bring back to the board.

14. Consider And Vote On Uniform Signage For Park Improvement Partnerships Between The City And Entities.

Newell stated this was policy #14. Parks & Rec wanted to have uniform and consistent signage in city parks as opposed to entities establishing their own signage. Goff stated that the same stipulations in policy #3 for advertising need to be added to policy #14 as well. It was tabled until Newell could make appropriate changes and bring back to the board.

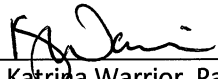
15. Citizens Comments (To be held to items not on this Agenda) - None

16. A motion to adjourn was made by Goff and seconded by Frederick. Yes: North, Stuever, Wentroth, Devinney, Frederick, and Goff; No – None; Abstain - None.

ATTEST:



Chairperson



Katrina Warrior, Parks & Rec Secretary