

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS  
PONCA CITY, OKLAHOMA  
August 24, 2020

Southwest Business Products E1809727KV

Pursuant to notice as required by law, the Ponca City Board of Commissioners met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Mayor Homer Nicholson presiding:

Present: Homer Nicholson, Mayor (In Person)  
Lanita Chapman, Commissioner (Teleconference)  
Shasta Scott, Commissioner (Teleconference)  
Paul Taylor, Commissioner (In Person)  
Craig Stephenson, City Manager  
John Andrew, Interim City Attorney  
Marc LaBossiere, Finance Director/City Clerk

Absent: Ryan Austin, Commissioner

Others Present: Mike Lane, Jim Fairbanks, Phil Johnston, Terry Brown, Dave Williams, Randy Tyner, Butch Herring, Tana McKinley, City Staff, citizens.

1. CALL TO ORDER

Mayor Home Nicholson called the meeting to order at 5:30 p.m.

A verbal roll call was taken by the City Clerk to confirm commissioner attendance as listed above.

2. PLEDGE OF ALLEGIANCE

**\*\*CONSENT AGENDA\*\***

The Board of Commissioners found items #3 and #4 non-controversial and routine in nature. Commissioner Taylor made the motion to approve the consent agenda as presented. Commissioner Chapman seconded.

Roll: Yeas; Taylor, Chapman Nicholson, Scott. Nays; None. Motion carried.

3. Consider And Vote Upon Minutes Of The Ponca City Board Of Commissioners Regular Session Held August 10, 2020.

4. Consider And Vote Upon Resolution Appropriating Money For Payment Of Claims Against The City of Ponca City, Oklahoma.

**RESOLUTION NO. 6538**

***A RESOLUTION APPROPRIATING MONEY FOR PAYMENT OF CLAIMS AGAINST THE CITY OF PONCA CITY, OKLAHOMA.***

**\*\*ITEMS REMOVED FROM THE CONSENT AGENDA\*\***

5. None.

**\*\*COMMUNICATIONS FROM MAYOR AND COMMISSIONERS\*\***

6. Mayor Nicholson relayed that the City continues to engage in much business through teleconference, in this time of the pandemic.

**\*\*REPORTS\*\***

7. CITY MANAGER'S REPORT

City Manager Craig Stephenson stated the Runway 17-35 Rehabilitation project is still waiting on final word from the FAA on the grant awards.

Stephenson let it be known that Ponca City Public Schools opened for school today. Please be mindful and careful around the school zones, as it has been five months since schools have been in session so please pay attention. The Ponca City Police will be

Stephenson reminded the public to please complete their 2020 Census forms; they are closing the Census Count the end of September, 2020 which is a month earlier.

Stephenson announced the City will be closing Walnut Avenue from the 4th Street intersection to the West to the alley beginning the week of August 31, 2020, through the duration of the construction of the Ponca City Police Station.

Stephenson let the public know that The Oklahoma CARES Act has set aside \$9.4 million and created a partnership with Community CARES Partners, a public-private resource center, to help residents pay their rent. You qualify if you: Have lost your job or income due to COVID-19 on or after March 1, 2020, are an Oklahoma resident behind on your rent and have received an eviction notice. To apply for these funds please go to [okcommunitycares.org](http://okcommunitycares.org) or call 211.

**\*\*NEW BUSINESS \*\***

8. Consider And Vote Upon Amendment "B" With KSB (KSB Enterprises, LLC) For The Construction Of The Ponca City Public Safety Center.

Commissioner Taylor made the motion to approve item #8. Commissioner Scott seconded.

Roll: Yeas; Taylor, Scott, Nicholson, Chapman. Nays; None. Motion carried.

9. Consider And Vote Upon Rejecting Sole Bid For Project No. SST 21-1, Mockingbird Street Improvements And Authorize The City Clerk To Re-Advertise The Concrete Portion Of The Project For Bids.

Commissioner Taylor made the motion to approve item #9. Commissioner Chapman seconded.

Roll: Yeas; Taylor, Chapman, Nicholson, Scott. Nays; None. Motion carried.

10. ADJOURN

The motion to adjourn was made by Commissioner Taylor and seconded by Commissioner Scott.

Roll: Yeas; Taylor, Scott, Nicholson, Chapman. Nays; None. Motion carried.

Mayor Nicholson adjourned the Board of Commissioners meeting at 5:42 p.m.

***PASSED IN SESSION AND APPROVED THIS 14<sup>TH</sup> DAY OF SEPTEMBER 2020.***



*Homer Nicholson*

MAYOR

ATTEST:

*[Signature]*

CITY CLERK



MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES  
PONCA CITY UTILITY AUTHORITY  
August 24, 2020

Pursuant to notice as required by law, the Board of Trustees of the Ponca City Utility Authority met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Chairman Homer Nicholson presiding.

Present: Homer Nicholson, Chairman (In Person)  
Lanita Chapman, Trustee (Teleconference)  
Shasta Scott, Trustee (Teleconference)  
Paul Taylor, Trustee (In Person)  
Craig Stephenson, City Manager  
John Andrew, Interim Trust Attorney  
Marc LaBossiere, Secretary

Absent: Ryan Austin, Trustee

Others Present: Mike Lane, Jim Fairbanks, Phil Johnston, Terry Brown, Dave Williams, Randy Tyner, Butch Herring, Tana McKinley, City Staff, Citizens.

1. CALL TO ORDER

Chairman Homer Nicholson called the meeting to order at 5:42 p.m.

**\*\*CONSENT AGENDA\*\***

The Board of Trustees found items #2 through #4 noncontroversial and routine in nature by the governing body and are approved by one motion.

Trustee Taylor made the motion to approve the consent agenda. Trustee Chapman seconded.

Roll: Yeas; Taylor, Chapman, Nicholson, Scott. Nays; None. Motion carried.

2. Consider And Vote Upon The Minutes Of The Ponca City Utility Authority Regular Session Held August 10, 2020.

3. Consider And Vote Upon A Resolution Appropriating Money For Payment Of Claims Against The Ponca City Utility Authority Of Ponca City, Oklahoma.

**RESOLUTION NO. 1110**

***A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE PONCA CITY UTILITY AUTHORITY OF PONCA CITY, OKLAHOMA***

4. Consider And Vote Upon Authorizing Chairman To Submit Monthly Operating Statement To OWRB.

**\*\*ITEMS REMOVED FROM THE CONSENT AGENDA\*\***

5. None

**\*\*NEW BUSINESS\*\***

- 6a. Consider And Vote On A Contract With Davey Tree Surgery Co. For Tree And Brush Trimming Of Areas 3, 6, 9,14 And 22 In The Amount Of \$430,401.00

Trustee Taylor made the motion to approve item # 6a. Trustee Scott seconded.

Roll: Yeas; Taylor, Scott, Nicholson, Chapman. Nays; None. Motion carried.

- 6b. Consider And Vote On A Contact With Asplundh Tree Expert Co. For Tree And Brush Trimming of Area 21 In The Amount Of \$123,656.01

Trustee Taylor made the motion to approve item #6b. Trustee Chapman seconded.

Roll: Yeas; Taylor, Chapman, Nicholson, Scott. Nays; None. Motion carried.

- 6c. Consider And Vote On A Contract With Asplundh Tree Expert Co. For Hourly Tree And Brush Trimming.

Trustee Taylor made the motion to approve item #6c. Trustee Scott seconded.

Roll: Yeas; Taylor, Scott, Nicholson, Chapman. Nays; None. Motion carried.

7. ADJOURN

A motion to adjourn was made by Trustee Taylor and seconded by Trustee Scott.

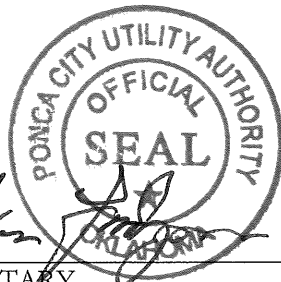
Roll: Yeas; Taylor, Scott, Nicholson, Chapman. Nays; None. Motion carried.

Chairman Nicholson adjourned the Ponca City Utility Authority meeting 5:50 p.m.

***PASSED IN SESSION AND APPROVED THIS 14<sup>TH</sup> DAY of SEPTEMBER 2020.***

ATTEST:

TRUST SECRETARY



CHAIRMAN

*Howey Nicholson*