

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS
PONCA CITY, OKLAHOMA
September 14, 2020

Southwest Business Products E1809727KV

Pursuant to notice as required by law, the Ponca City Board of Commissioners met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Mayor Homer Nicholson presiding:

Present: Homer Nicholson, Mayor (In Person)
Ryan Austin, Commissioner (Teleconference)
Lanita Chapman, Commissioner (Teleconference)
Shasta Scott, Commissioner (Teleconference)
Paul Taylor, Commissioner (In Person)
Craig Stephenson, City Manager
John Andrew, City Attorney
Marc LaBossiere, Finance Director/City Clerk

Absent: None

Others Present: Tana McKinley, Eric Newell, Chris Henderson, Don Bohon, Jim Fairbanks, Holly LaBossiere, Terry Brown, Butch Herring, Dave Williams, City Staff; citizens.

1. CALL TO ORDER

Mayor Home Nicholson called the meeting to order at 5:30 p.m.

A verbal roll call was taken by the City Clerk to confirm commissioner attendance as listed above.

2. PLEDGE OF ALLEGIANCE

****CONSENT AGENDA****

The Board of Commissioners found items #3 through #8 non-controversial and routine in nature. Commissioner Taylor made the motion to approve the consent agenda as presented. Commissioner Austin seconded.

Roll: Yeas; Taylor, Austin, Nicholson, Chapman, Scott. Nays; None. Motion carried.

3. Consider And Vote Upon Minutes Of The Ponca City Board Of Commissioners Regular Session Held August 24, 2020.

4. Consider And Vote Upon Resolution Appropriating Money For Payment Of Claims Against The City of Ponca City, Oklahoma.

RESOLUTION NO. 6539

A RESOLUTION APPROPRIATING MONEY FOR PAYMENT OF CLAIMS AGAINST THE CITY OF PONCA CITY, OKLAHOMA.

5. Consider And Vote Upon A Resolution Of The Board Of Commissioners Of The City Of Ponca City, Oklahoma Amending The Operating Budget Of Various Funds For Fiscal Year 2020-21.

RESOLUTION NO. 6540

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF PONCA CITY, OKLAHOMA AMENDING THE OPERATING BUDGET OF VARIOUS FUNDS FOR FISCAL YEAR 2020-21.

6. Consider And Vote Upon A Resolution Of The Board Of Commissioners Of The City Of Ponca City, Oklahoma, Confirming Nominations Of The Mayor Of Ponca City, Oklahoma For Appointment Of Officers And Department Heads For The City Of Ponca City, Oklahoma And Setting The Term Of Office Thereof.

RESOLUTION NO. 6541

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF PONCA CITY, OKLAHOMA, CONFIRMING NOMINATIONS OF THE MAYOR OF PONCA CITY, OKLAHOMA FOR APPOINTMENT OF OFFICERS AND DEPARTMENT HEADS FOR THE CITY OF PONCA CITY, OKLAHOMA AND SETTING THE TERM OF OFFICE THEREOF.

7. Consider And Vote Upon Updated Agreements With The Oklahoma Tax Commission For Administration Of City Sales Tax And City Use Tax, And Authorize The Mayor To Execute All Related Documents
8. Consider And Vote Upon The Final Payment To Bloyer & Sons, Inc. Of Winfield, Kansas, And To Accept All Work As Complete For The Roof Replacement At The Northern Oklahoma Regional Animal Care Facility, Project No. GEN 20-2, In The Total Amount Of \$3,766.75.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

9. None.

****COMMUNICATIONS FROM MAYOR AND COMMISSIONERS****

10. Mayor Nicholson encouraged all to see the Poncan Playhouse performance of The Sound of Music, stating that it is excellent.

****REPORTS****

11. CITY MANAGER'S REPORT

City Manager Craig Stephenson announced Runway 17-35 Rehabilitation grants have been signed and contracts with Koss Construction have been signed. Beginning September 14, 2020, the contractor has two days to mobilize, then their contract time will begin. They have 140 working days to complete the project.

Stephenson made it known that the dirt work has begun for the construction of the new Police Station. As a reminder, Walnut Street from the 4th Street intersection, west to the alley is closed through the duration of the construction of the Ponca City Police Station.

Stephenson reminded the public to please complete your 2020 Census forms; they are closing the Census Count the end of September, 2020, which is a month earlier. Your count is critical to the community for a number of federal and state programs for the City and schools. It is also critical for continued retail development in Ponca City.

Stephenson announced that construction on the Northern Oklahoma Regional Animal Care facility is getting closer to completion. They hope to open the facility the first part of October, 2020.

Stephenson noted that the effective sales tax rate for Ponca City beginning October 1, 2020 will be 9.25%, the breakdown is 4.5 cents for the State of Oklahoma, 3.833% for the City and 0.917% for the County.

Stephenson also let the public know that The Ponca City Fire Department will begin flow-testing and maintenance of fire hydrants in the southern areas of Ponca City September 14, 2020. This hydrant testing project will last for approximately four weeks, with all hydrants south of Highland Avenue and Lake Road being tested. Maintenance will occur between the hours of 8:30 a.m. and 4:30 p.m. Hydrant testing near your home may cause your tap water to be discolored. If discoloration is noticed, you should flow water from the faucets in your home until it becomes clear again. Water discoloration is not a health threat. However, water should be monitored before washing clothes because discolored water may stain clothing. Residents who live near area borders should also monitor their water on the days designated for testing in adjacent areas. Thanks for your patience and understanding while we work to maintain a safe community

Stephenson announced that after approval of the Consent Agenda, John Andrew is officially Ponca City's City Attorney, Congratulations to John.

****PUBLIC HEARINGS ****

- 12a. Conduct a Public Hearing On Subparagraph (B) Hereof;

Development Services Director Chris Henderson introduced the item and gave background information to commissioners.

No public comment was received.

- 12b. Consider And Vote On An Ordinance Zoning Real Property Located At 1602 Lake Rd, More Particularly Described Below, From R-1 Single Family Residential To C-2 General Commercial And Zoning A Second Tract From C-2 General Commercial To R-1 Single Family Residential, And Directing The Development Services Director To Change The Official Zoning Map Of The City Accordingly, And Directing The City Clerk To File Of Record.

ORDINANCE NO. 6282

AN ORDINANCE ZONING REAL PROPERTY LOCATED AT 1602 LAKE RD, MORE PARTICULARLY DESCRIBED BELOW, FROM R-1 SINGLE FAMILY RESIDENTIAL TO C-2 GENERAL COMMERCIAL AND ZONING A SECOND TRACT FROM C-2 GENERAL COMMERCIAL TO R-1 SINGLE FAMILY RESIDENTIAL, AND DIRECTING THE DEVELOPMENT SERVICES DIRECTOR TO CHANGE THE OFFICIAL ZONING MAP OF THE CITY ACCORDINGLY, AND DIRECTING THE CITY CLERK TO FILE OF RECORD.

Commissioner Taylor made the motion to approved item #12. Commissioner Austin seconded.

Roll: Yeas; Taylor, Austin, Nicholson, Chapman, Scott. Nays; None. Motion carried.

****NEW BUSINESS****

13. Consider And Vote Upon A Resolution Setting Non-Utility Rates, Fees, And Charges For The City Of Ponca City And The Ponca City Utility Authority.

RESOLUTION NO. 6542

A RESOLUTION SETTING NON-UTILITY RATES, FEES, AND CHARGES FOR THE CITY OF PONCA CITY AND THE PONCA CITY UTILITY AUTHORITY.

Commissioner Taylor made the motion to approve item #13. Commissioner Scott seconded.

Roll: Yeas; Taylor, Scott, Nicholson, Austin, Chapman. Nays; None. Motion carried.

14. Consider And Vote Upon Awarding The Contract And Authorizing The Execution Of The Contract Documents to Evans And Associates Construction Company, Inc. For Street Improvement Project, Broadway Avenue – Lake Street To Pine Street, Project No. SST 21-3, In The Amount Of \$843,789.02.

Commissioner Taylor made the motion to approve item #14. Commissioner Chapman seconded.

Roll: Yeas; Taylor, Chapman, Nicholson, Austin, Scott. Nays; None. Motion carried.

15. ADJOURN

The motion to adjourn was made by Commissioner Taylor and seconded by Commissioner Austin.

Roll: Yeas; Taylor, Austin, Nicholson, Chapman, Scott. Nays; None. Motion carried.

Mayor Nicholson adjourned the Board of Commissioners meeting at 5:54 p.m.

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PASSED IN SESSION AND APPROVED THIS 28TH DAY OF SEPTEMBER 2020.



Henry Melubson
MAYOR

ATTEST:

Wm. Johnson
CITY CLERK

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
PONCA CITY UTILITY AUTHORITY
September 14, 2020

Pursuant to notice as required by law, the Board of Trustees of the Ponca City Utility Authority met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Chairman Homer Nicholson presiding.

Present: Homer Nicholson, Chairman (In Person)
Ryan Austin, Trustee (Teleconference)
Lanita Chapman, Trustee (Teleconference)
Shasta Scott, Trustee (Teleconference)
Paul Taylor, Trustee (In Person)
Craig Stephenson, City Manager
John Andrew, Trust Attorney
Marc LaBossiere, Secretary

Absent: None

Others Present: Tana McKinley, Eric Newell, Chris Henderson, Don Bohon, Jim Fairbanks, Terry Brown, Butch Herring, Dave Williams, City Staff; citizens

1. CALL TO ORDER
Chairman Homer Nicholson called the meeting to order at 5:55 p.m.

****CONSENT AGENDA****

The Board of Trustees found items #2 through #5 noncontroversial and routine in nature by the governing body and are approved by one motion.

Trustee Taylor made the motion to approve the consent agenda. Trustee Chapman seconded.

Roll: Yeas; Taylor, Chapman, Nicholson, Austin, Scott. Nays; None. Motion carried.

2. Consider And Vote Upon The Minutes Of The Ponca City Utility Authority Regular Session Held August 24, 2020.
3. Consider And Vote Upon A Resolution Appropriating Money For Payment Of Claims Against The Ponca City Utility Authority Of Ponca City, Oklahoma.

RESOLUTION NO.1111

A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE PONCA CITY UTILITY AUTHORITY OF PONCA CITY, OKLAHOMA

4. Consider And Vote Upon A Resolution Of The Ponca City Utility Authority, Ponca City, Oklahoma Amending The Operating Budget Of Various Funds For Fiscal Year 2020-21.

RESOLUTION NO. 1112

A RESOLUTION OF THE PONCA CITY UTILITY AUTHORITY, PONCA CITY, OKLAHOMA AMENDING THE OPERATING BUDGET OF VARIOUS FUNDS FOR FISCAL YEAR 2020-21.

5. Consider And Vote Upon Authorizing Chairman To Submit Monthly Operating Statement To OWRB.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

6. None

****NEW BUSINESS****

None

7. ADJOURN

A motion to adjourn was made by Trustee Taylor and seconded by Trustee Austin.

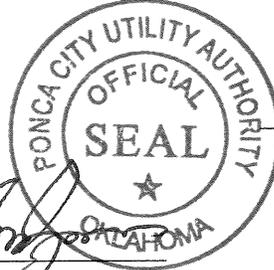
Roll: Yeas; Taylor, Austin, Nicholson, Chapman, Scott. Nays; None. Motion carried.

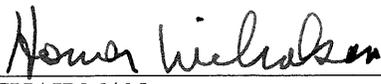
Chairman Nicholson adjourned the Ponca City Utility Authority meeting 5:56 p.m.

PASSED IN SESSION AND APPROVED THIS 28TH DAY of SEPTEMBER 2020.

ATTEST:


TRUST SECRETARY




CHAIRMAN