

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS
PONCA CITY, OKLAHOMA
September 28, 2020

Southwest Business Products E1809727KV

Pursuant to notice as required by law, the Ponca City Board of Commissioners met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Mayor Homer Nicholson presiding:

Present: Homer Nicholson, Mayor (In Person)
Ryan Austin, Commissioner (Teleconference)
Lanita Chapman, Commissioner (Teleconference)
Shasta Scott, Commissioner (Teleconference)
Paul Taylor, Commissioner (In Person)
Craig Stephenson, City Manager
John Andrew, City Attorney
Marc LaBossiere, Finance Director/City Clerk

Absent: None

Others Present: Tana McKinley, Richard Evans, Terry Brown, Mike Lane, Dave Williams, Eric Newell, Tim McNew, Hong Fu, Butch Herring, City Staff, Brett Cabbiness, Engineer; citizens.

1. CALL TO ORDER

Mayor Home Nicholson called the meeting to order at 5:30 p.m.

A verbal roll call was taken by the City Clerk to confirm commissioner attendance as listed above.

2. PLEDGE OF ALLEGIANCE

****CONSENT AGENDA****

The Board of Commissioners found items #3 through #7 non-controversial and routine in nature. Commissioner Taylor made the motion to approve the consent agenda as presented. Commissioner Scott seconded.

Roll: Yeas; Taylor, Scott, Nicholson, Chapman, Austin. Nays; None. Motion carried.

3. Consider And Vote Upon Minutes Of The Ponca City Board Of Commissioners Regular Session Held September 18, 2020.

4. Consider And Vote Upon Resolution Appropriating Money For Payment Of Claims Against The City of Ponca City, Oklahoma.

RESOLUTION NO. 6543

A RESOLUTION APPROPRIATING MONEY FOR PAYMENT OF CLAIMS AGAINST THE CITY OF PONCA CITY, OKLAHOMA.

5. Consider And Vote Upon A Resolution Setting Non-Utility Rates, Fees, And Charges For The City Of Ponca City Parks and Recreation Department.

RESOLUTION NO. 6544

A RESOLUTION SETTING NON-UTILITY RATES, FEES, AND CHARGES FOR THE CITY OF PONCA CITY PARKS AND RECREATION DEPARTMENT.

6. Consider And Vote To Authorize The Mayor To Sign The 2020-2021 Collective Bargaining Agreement Between The City Of Ponca City And The Fraternal Order Of Police, Lodge #103
7. Consider And Vote On The Oklahoma Municipal Assurance Group "Municipal Liability Protection Plan" Totaling \$275,884.00 For The Policy Period Of November 1, 2020 Through November 1, 2021.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

8. None

****COMMUNICATIONS FROM MAYOR AND COMMISSIONERS****

9. Commissioner Paul Taylor encouraged all citizens who have not yet completed Census 2020 forms, to do so.

****REPORTS****

10.. CITY MANAGER'S REPORT

City Manager Craig Stephenson announced runway 17-35 rehabilitation has begun and there is a rather large pile, maybe hill, of concrete being made west of the Humane Society facility on Prospect.

Stephenson let it be known that dirt work continues on the new Police Station. As a reminder, Walnut Street, from the 4th Street intersection to the West to the alley, is closed through the duration of the construction of the Ponca City Police Station.

Stephenson encouraged the public to please complete your 2020 Census forms, they are closing the Census Count September 30, 2020. In conversations with Chris Henderson, Development Services Director for the City, staff believes that they have been to every residential unit in the Ponca City community. City crews will begin removing the "Be Counted" signage on City vehicles.

Stephenson reminded the Public that the effective sales tax rate for Ponca City beginning October 1, 2020 will be 9.25%, the breakdown is 4.5 cents for the State of Oklahoma, 3.833% for the City and 0.917% for the County.

Stephenson made it known The Ponca City Fire Department's flow-testing and maintenance of fire hydrants continues in the southern areas of Ponca City. This hydrant testing project will last for approximately two more weeks, with all hydrants south of Highland Avenue and Lake Road being tested. Maintenance will occur between the hours of 8:30 a.m. and 4:30 p.m. Hydrant testing near your home may cause your tap water to be discolored. If discoloration is noticed, you should flow water from the faucets in your home until it becomes clear again. Water discoloration is not a health threat. However, water should be monitored before washing clothes because discolored water may stain clothing. Residents who live near area borders should also monitor their water on the days designated for testing in adjacent areas.

Stephenson announced Walktober begins October 1, 2020, go get outside and enjoy the fall weather. All you need is five friends or co-workers, a team name, and some good walking (or running or dancing) shoes! Steps can be calculated from pedometers, fitness trackers, or the hand activity conversion chart you will receive before the challenge starts. Register today on the Walktober Facebook Page or at www.challengerunner.com.

Stephenson made it known that OMPA (Oklahoma Municipal Power Authority) has selected GreatBlue Research to conduct their biannual Customer Satisfaction Survey beginning Thursday, October 1. The survey call will show up on caller ID as GreatBlue Research with a phone number of 860-430-5379. Calls will be made between 2:00 p.m. and 8:00 p.m., Monday through Friday, over the next two weeks. The final survey results will be presented to the OMPA Board for review.

****NEW BUSINESS****

11. Consider And Vote Upon Authorization And Execution Of The Contract Documents To A-Tech Paving, Of Oklahoma City, For Project No. SST 21-1, Mockingbird Street Improvements, In The Amount Of \$77,103.95

Commissioner Taylor made the motion to approve item #11. Commissioner Chapman seconded.

Roll: Yeas; Taylor, Chapman, Nicholson, Austin, Scott. Nays; None. Motion carried.

12. ADJOURN

The motion to adjourn was made by Commissioner Taylor and seconded by Commissioner Austin.

Roll: Yeas; Taylor, Austin, Nicholson, Chapman, Scott. Nays; None. Motion carried.

Mayor Nicholson adjourned the Board of Commissioners meeting at 5:44 p.m.

PASSED IN SESSION AND APPROVED THIS 12TH DAY OF OCTOBER 2020.



Nancy Nicholson
MAYOR

ATTEST:

Wendy Johnson

CITY CLERK

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
PONCA CITY UTILITY AUTHORITY
September 28, 2020

Pursuant to notice as required by law, the Board of Trustees of the Ponca City Utility Authority met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Chairman Homer Nicholson presiding.

Present: Homer Nicholson, Chairman (In Person)
Ryan Austin, Trustee (Teleconference)
Lanita Chapman, Trustee (Teleconference)
Shasta Scott, Trustee (Teleconference)
Paul Taylor, Trustee (In Person)
Craig Stephenson, City Manager
John Andrew, Trust Attorney
Marc LaBossiere, Secretary

Absent: None

Others Present: Tana McKinley, Richard Evans, Terry Brown, Dave Williams, Eric Newell, Tim McNew, Hong Fu, Butch Herring, City Staff; citizens.

1. CALL TO ORDER

Chairman Homer Nicholson called the meeting to order at 5:44 p.m.

****CONSENT AGENDA****

The Board of Trustees found items #2 through #5 noncontroversial and routine in nature by the governing body and are approved by one motion.

Trustee Taylor made the motion to approve the consent agenda. Trustee Austin seconded.

Roll: Yeas; Taylor, Austin, Nicholson, Chapman, Scott. Nays; None. Motion carried.

2. Consider And Vote Upon The Minutes Of The Ponca City Utility Authority Regular Session Held September 14, 2020.
3. Consider And Vote Upon A Resolution Appropriating Money For Payment Of Claims Against The Ponca City Utility Authority Of Ponca City, Oklahoma.

RESOLUTION NO. 1113

A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE PONCA CITY UTILITY AUTHORITY OF PONCA CITY, OKLAHOMA

4. Consider And Vote Upon Authorizing Chairman To Submit Monthly Operating Statement to OWRB.
5. Consider And Vote On A Contract With Cabbiness Engineering, LLC To Provide Preliminary Engineering, Detailed Design Services, And Project Administration For 2nd Street Sanitary Sewer Replacement Project In The Not-To-Exceed Amount Of \$27,500.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

6. None

****NEW BUSINESS****

7. Consider And Vote On The Purchase Of A 2021 Freightliner Model SD 114 Roll-Off Truck With a Galbreath Dead Lift Hoist From United Engines, Per State Bid, In The Amount Of \$178,700.00.

Trustee Taylor made the motion to approve item #7. Trustee Scott seconded.

Roll: Yeas; Taylor, Scott, Nicholson, Chapman, Austin. Nays; None. Motion carried.

8. Consider And Vote On Completion And Delivery Of The 2019 Water Quality Report CCR (Consumer Confidence Report).

Trustee Taylor made the motion to approve item #8. Trustee Austin seconded.

Roll: Yeas; Taylor, Austin, Nicholson, Chapman, Scott. Nays; None. Motion carried.

9. ADJOURN

A motion to adjourn was made by Trustee Taylor and seconded by Trustee Scott.

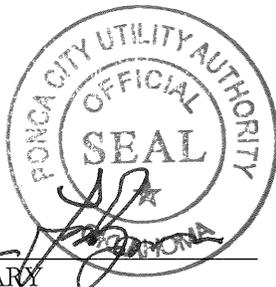
Roll: Yeas; Taylor, Scott, Nicholson, Chapman, Austin. Nays; None. Motion carried.

Chairman Nicholson adjourned the Ponca City Utility Authority meeting 5:53 p.m.

PASSED IN SESSION AND APPROVED THIS 12TH DAY of OCTOBER 2020.

ATTEST:

TRUST SECRETARY



Henry Meliskey
CHAIRMAN