

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS
PONCA CITY, OKLAHOMA
October 26, 2020

Southwest Business Products E1809727KV

Pursuant to notice as required by law, the Ponca City Board of Commissioners met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Mayor Homer Nicholson presiding:

Present: Homer Nicholson, Mayor (In Person)
Shasta Scott, Commissioner (Teleconference)
Paul Taylor, Commissioner (In Person)
Craig Stephenson, City Manager
John Andrew, City Attorney
Marc LaBossiere, Finance Director/City Clerk

Absent: Ryan Austin, Commissioner
Lanita Chapman, Commissioner

Others Present: Tana McKinley, Don Bohon, Aaron Michaud, Don Nuzum, Jesse Beck, Phil Johnston, Dave Williams, Butch Herring, City Staff; citizens.

1. CALL TO ORDER

Mayor Home Nicholson called the meeting to order at 5:30 p.m.

A verbal roll call was taken by the City Clerk to confirm commissioner attendance as listed above.

2. PLEDGE OF ALLEGIANCE

****CONSENT AGENDA****

The Board of Commissioners found items #3 through #6 non-controversial and routine in nature. Commissioner Taylor made the motion to approve the consent agenda as presented. Commissioner Scott seconded.

Roll: Yeas; Taylor, Scott, Nicholson. Nays; None. Motion carried.

3. Consider And Vote Upon Minutes Of The Ponca City Board Of Commissioners Regular Session Held October 12, 2020.

4. Consider And Vote Upon Resolution Appropriating Money For Payment Of Claims Against The City of Ponca City, Oklahoma.

RESOLUTION NO. 6550

A RESOLUTION APPROPRIATING MONEY FOR PAYMENT OF CLAIMS AGAINST THE CITY OF PONCA CITY, OKLAHOMA.

5. Consider And Vote Upon A Resolution Of The Board Of Commissioners Of The City Of Ponca City, Oklahoma, Appointing Members To Various Boards And Commissions And Establishing The Terms Of Office Thereof.

RESOLUTION NO. 6551

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF PONCA CITY, OKLAHOMA, APPOINTING MEMBERS TO VARIOUS BOARDS AND COMMISSIONS AND ESTABLISHING THE TERMS OF OFFICE THEREOF.

6. Consider And Vote Upon A Authorization To Advertise For Bids For Street Improvement Project, Oklahoma Avenue – Waverly Street To Lake Street, Project No. SST 21-4.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

7. None.

****COMMUNICATIONS FROM MAYOR AND COMMISSIONERS****

8. Mayor Nicholson encouraged all to be careful in the adverse weather we are experiencing.

****REPORTS****

9. CITY MANAGER'S REPORT

City Manager Craig Stephenson made it known that getting a flu vaccine is more important than ever during 2020-2021 to protect yourself, your family, and your community from flu. That's why it's best to get vaccinated before influenza viruses start to spread in your community. With that in mind the Kay County Health Department will have a FREE Drive-thru Flu Shot event on October 30, 8:00 a.m. to 4:00 p.m. at the RecPlex. Shots will be given BY APPOINTMENT ONLY, so please call 580-762-1641 to make your appointment.

Stephenson added that the Health Department will offer free COVID-19 Testing as well and will take place from 11:00 a.m. to 4:00 p.m. on October 29, 2020, in the parking lot of the RecPlex. To sign up for testing, go to <https://portal.immylabs.com> where you will be able to click on the "Make Appointment" button. Select your designated "collection site" location from the dropdown (type in Ponca City for this location). On the day and time of your scheduled appointment, you will come to the drive-thru location for testing. After testing, you will receive a text and an email within two business days with a link to access your results.

Stephenson let the public know that The City of Ponca, in partnership with the Oklahoma Historical Society, is pleased to release the City of Ponca City Historic Driving Tour mobile app. Utilizing grant funds from the National Park Service, U. S. Department of the Interior, and the Oklahoma Historic Preservation Office, this mobile app is available in the Apple store for download. This is a free application and highlights the National Register of Historic Places properties in Ponca City. A mobile application for Android devices will be available soon. The City is a proud supporter of historic preservation in our community. We encourage you to discover the local history and architecture our great City has to offer.

Stephenson announced that the new "E.W. Marland in Politics" exhibit is now on display at the Marland Grand Home! During the decade of the 1930's, Oklahoma Oil Baron, E. W. Marland, contributed to the political climate of Oklahoma. He first served as a state representative to the U.S. Congress, and then served as Oklahoma's 10th Governor. The Marland Grand Home is currently exhibiting a temporary display reflecting these years of service. The exhibit will be available October 2020 to January 2021, Tuesday thru Saturday, 10:00 a.m. to Noon, and 1:00 p.m. to 5:00 p.m.

Stephenson warned the public that the Oklahoma State Election Board issued a voter alert on October 19, 2020, warning voters about a text message that was received by a voter that falsely claimed the voter's polling place had changed. The complaint has been referred by election officials to law enforcement. Disinformation about the voting process is a real threat. Voters should be very cautious about phone calls, emails, social media posts, and text messages containing false information about elections – and report suspicious communications to election officials immediately. Polling place changes are rare in Oklahoma, and when they occur affected voters are notified by the County Election Board through the U.S. Mail. Election officials will never contact you by text message to tell you your polling place has changed. Voters should use the OK Voter Portal on the State Election Board's website or contact their county election board to find or verify their polling place.

Stephenson reminded the public that The Veterans' Day Parade will be held on November 7, 2020 beginning at 10:45 a.m. The parade will be held on Grand Avenue as it has in the past. The public is encouraged to attend and please wear a mask and social distance. This year marks the 75th Anniversary of the Battle of Iwo Jima.

****NEW BUSINESS****

10. Consider And Vote Upon On An Agreement With Pictometry International Corp. For Up To Three Aerial Photography Flights Over The Next Nine Years, In An Amount Not To Exceed \$351,034.37

Commissioner Taylor made the motion to approve item #10. Commissioner Scott seconded.

Roll: Yeas; Taylor, Scott, Nicholson. Nays; None. Motion carried.

11. Consider And Vote On Supplemental Agreement No. 1 With Koss Construction Company And Subsidiary of Topeka, Kansas For AIP Project 3-40-0078-019-2020, Rehabilitate Runway 17-35 and Improve Airport Drainage, In The Add Amount of \$22,390.05.

Commissioner Taylor made the motion to approve item #11. Commissioner Scott seconded.

Roll: Yeas; Taylor, Scott, Nicholson. Nays; None. Motion carried.

12. Consider And Vote On Supplemental Agreement No. 2 With Koss Construction Company And Subsidiary Of Topeka, Kansas For AIP Project 3-40-0078-019-2020, Rehabilitate Runway 17-35 And Improve Airport Drainage, In The Add Amount Of \$119,410.00

Commissioner Taylor made the motion to approve item #12. Commissioner Scott seconded.

Roll: Yeas; Taylor, Scott, Nicholson. Nays; None. Motion carried.

13. ADJOURN

The motion to adjourn was made by Commissioner Taylor and seconded by Commissioner Scott.

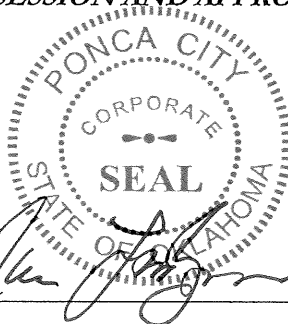
Roll: Yeas; Taylor, Scott, Nicholson. Nays; None. Motion carried.

Mayor Nicholson adjourned the Board of Commissioners meeting at 5:50 p.m.

PASSED IN SESSION AND APPROVED THIS 9TH DAY OF NOVEMBER 2020.

ATTEST:

CITY CLERK



Norman Nicholson
MAYOR

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
PONCA CITY UTILITY AUTHORITY
October 26, 2020

Pursuant to notice as required by law, the Board of Trustees of the Ponca City Utility Authority met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Chairman Homer Nicholson presiding.

Present: Homer Nicholson, Chairman (In Person)
Shasta Scott, Trustee (Teleconference)
Paul Taylor, Trustee (In Person)
Craig Stephenson, City Manager
John Andrew, Trust Attorney
Marc LaBossiere, Secretary

Absent: Ryan Austin, Trustee
Lanita Chapman, Trustee

Others Present: Tana McKinley, Don Bohon, Aaron Michaud, Don Nuzum, Jesse Beck, Phil Johnston, Dave Williams, Butch Herring, City Staff; citizens.

1. CALL TO ORDER

Chairman Homer Nicholson called the meeting to order at 5:50 p.m.

****CONSENT AGENDA****

The Board of Trustees found items #2 through #4 noncontroversial and routine in nature by the governing body and are approved by one motion.

Trustee Taylor made the motion to approve the consent agenda. Trustee Scott seconded.

Roll: Yeas; Taylor, Scott, Nicholson. Nays; None. Motion carried.

2. Consider And Vote Upon The Minutes Of The Ponca City Utility Authority Regular Session Held October 12, 2020.
3. Consider And Vote Upon A Resolution Appropriating Money For Payment Of Claims Against The Ponca City Utility Authority Of Ponca City, Oklahoma.

RESOLUTION NO. 1116

A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE PONCA CITY UTILITY AUTHORITY OF PONCA CITY, OKLAHOMA

4. Consider And Vote Upon Authorizing Chairman To Submit Monthly Operating Statement To OWRB.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

5. None

****NEW BUSINESS****

6. Consider And Vote Upon The Purchase Of A Current Year Model Digger Derrick Truck, From Altec Industries, In The Amount Of \$336,769.00.

Trustee Taylor made the motion to approve item #6. Trustee Scott seconded.

Roll: Yeas; Taylor, Scott, Nicholson. Nays; None. Motion carried.

7. ADJOURN

A motion to adjourn was made by Trustee Taylor and seconded by Trustee Scott.

Roll: Yeas; Taylor, Scott, Nicholson. Nays; None. Motion carried.

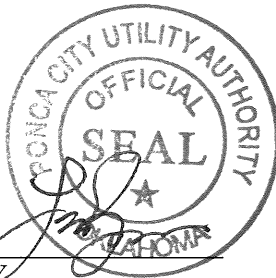
Chairman Nicholson adjourned the Ponca City Utility Authority meeting 5:54 p.m.

PASSED IN SESSION AND APPROVED THIS 9TH DAY of NOVEMBER 2020.

ATTEST



TRUST SECRETARY





CHAIRMAN