

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS
PONCA CITY, OKLAHOMA
November 9, 2020

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Pursuant to notice as required by law, the Ponca City Board of Commissioners met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Mayor Homer Nicholson presiding:

Present: Homer Nicholson, Mayor (In Person)
Lanita Chapman, Commissioner (Teleconference)
Shasta Scott, Commissioner (Teleconference)
Paul Taylor, Commissioner (In Person)
Craig Stephenson, City Manager
John Andrew, City Attorney (Teleconference)
Marc LaBossiere, Finance Director/City Clerk

Absent: Ryan Austin, Commissioner

Others Present: Tana McKinley, Richard Evans, William Tripp, Butch Herring, Hong Fu, Dave Williams, City Staff; citizens.

1. CALL TO ORDER

Mayor Home Nicholson called the meeting to order at 5:30 p.m.

A verbal roll call was taken by the City Clerk to confirm commissioner attendance as listed above.

2. PLEDGE OF ALLEGIANCE

****CONSENT AGENDA****

The Board of Commissioners found items #3 and #4 non-controversial and routine in nature. Commissioner Taylor made the motion to approve the consent agenda as presented. Commissioner Scott seconded.

Roll: Yeas; Taylor, Scott, Nicholson, Chapman. Nays; None. Motion carried.

3. Consider And Vote Upon Minutes Of The Ponca City Board Of Commissioners Regular Session Held October 26, 2020.

4. Consider And Vote Upon Resolution Appropriating Money For Payment Of Claims Against The City of Ponca City, Oklahoma.

RESOLUTION NO. 6552

A RESOLUTION APPROPRIATING MONEY FOR PAYMENT OF CLAIMS AGAINST THE CITY OF PONCA CITY, OKLAHOMA.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

5. None

****COMMUNICATIONS FROM MAYOR AND COMMISSIONERS****

6. Commissioner Taylor expressed wonder at the multitude of residents who have been outside and cleaning up from the ice storm as well as compliment City staff on restoring services. Taylor also mentioned a wonderful Veterans Day parade, great to see our community come together.

****REPORTS****

7. CITY MANAGER'S REPORT

City Manager Craig Stephenson recommends getting a flu vaccine is more important than ever during 2020-2021 to protect yourself, your family and your community from flu. That's why it's best to get vaccinated before influenza viruses start to spread in your community.

Stephenson made it known that The Veterans' Day Parade was held November 7, 2020. This year marks the 75th Anniversary of the Battle of Iwo Jima. Veterans Day is November 11, 2020 and a time for us to pay our respects to those who have served. We stand united in respect for our veterans. All veterans are invited to eat for free on November 11, 2020 at the Ponca City Senior Center! Be sure to tell the staff you are a veteran when you make your reservation. Contact: Marie Trenary, Senior Specialist, 763-8051.

Stephenson announced that OEM (Oklahoma Department of Emergency Management) is asking residents impacted by the recent storms to report physical damages to their homes or businesses at damage.ok.gov. Residents can report damage to homes, businesses or agriculture through the online survey. Reporting damage on-line does not ensure eligibility for reimbursement, as OEM is only gathering information.

The City of Ponca City will provide two tree debris only collection sites (no fee):

- Collection sites are located at Dan Moran Park, 1117 W South Avenue and Unity Gym, 1908 E Woodland Road.
- Tree limbs must be cut into sections no longer than 8 feet.
- Tree limbs must be placed within the designated area.

The City of Ponca City will collect RESENDITIAL TREE DEBRIS ONLY (no fee):

- Tree limbs must be cut into sections no longer than 8 feet.
- Tree limbs must be placed at the curb (not in the street) and away from obstructions like poles, mail boxes, overhead wires, trees, and irrigation systems etc. Do not place tree debris in alleyways, so alleyways are not blocked for utility access.
- TREE LIMBS MUST BE PLACED AT THE CURB BEFORE MONDAY, NOVEMBER 23 TO BE COLLECTED. Crews will only make one pass through a neighborhood to collect debris, so it must be AT THE CURB when they arrive. Crews will only pick up tree debris located AT THE CURB.

Stephenson let the public know that as of November 8, 2020 City crews have removed 5,100 cubic yards of debris from the two drop off sites. It is estimated that City damages just for the debris removal to be approximately \$2.8 million city-wide. We still haven't received word on a Federal Disaster Declaration.

Stephenson noted that unless the legislature has a Special Session this will be the last regular City Commission that can be attended remotely by the governing body members.

Stephenson explained that the airport project Runway Rehabilitation 17-35 is moving along, weather permitting, as of today, the plan is to start pouring concrete on the runway replacement a week from today.

****NEW BUSINESS****

8. Consider And Vote Upon On A Resolution Setting Date For Municipal Election And Runoff Election, If Necessary, Stating Offices To Be Filled, Setting Filing Period, Stating Term Of Office, Specifying Qualification For Said Offices In Accordance With City Charter, That All Offices May Be Filled By Voting At Large, Directing The Election Be Conducted As A Non-Partisan Election By The County Election Board; And Authorizing The Mayor To Sign A Proclamation Calling These Elections.

RESOLUTION NO. 6553

A RESOLUTION SETTING DATE FOR MUNICIPAL ELECTION AND RUNOFF ELECTION, IF NECESSARY, STATING OFFICES TO BE FILLED, SETTING FILING PERIOD, STATING TERM OF OFFICE, SPECIFYING QUALIFICATION FOR SAID OFFICES IN ACCORDANCE WITH CITY CHARTER, THAT ALL OFFICES MAY BE FILLED BY VOTING AT LARGE, DIRECTING THE ELECTION BE CONDUCTED AS A NON-PARTISAN ELECTION BY THE COUNTY ELECTION BOARD; AND AUTHORIZING THE MAYOR TO SIGN A PROCLAMATION CALLING THESE ELECTIONS.

Commissioner Taylor made the motion to approve item #8. Commissioner Chapman seconded.

Roll: Yeas; Taylor, Chapman, Nicholson, Scott. Nays; None. Motion carried.

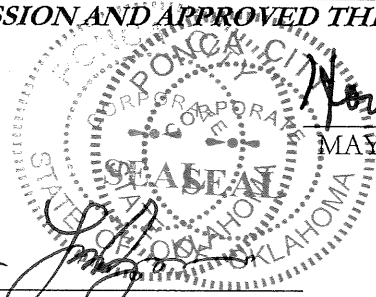
13. ADJOURN

The motion to adjourn was made by Commissioner Taylor and seconded by Commissioner Chapman.

Roll: Yeas; Taylor, Chapman, Nicholson, Scott. Nays; None. Motion carried.

Mayor Nicholson adjourned the Board of Commissioners meeting at 5:47 p.m.

PASSED IN SESSION AND APPROVED THIS 23RD DAY OF NOVEMBER 2020.



Henry Wilkerson
MAYOR

ATTEST:

William Johnson
CITY CLERK

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
PONCA CITY UTILITY AUTHORITY
November 9, 2020

Pursuant to notice as required by law, the Board of Trustees of the Ponca City Utility Authority met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Chairman Homer Nicholson presiding.

Present: Homer Nicholson, Chairman (In Person)
Lanita Chapman, Trustee (Teleconference)
Shasta Scott, Trustee (Teleconference)
Paul Taylor, Trustee (In Person)
Craig Stephenson, City Manager
John Andrew, Trust Attorney (Teleconference)
Marc LaBossiere, Secretary

Absent: Ryan Austin, Trustee

Others Present: Tana McKinley, Richard Evans, William Tripp, Butch Herring, Hong Fu, Dave Williams, City Staff; citizens.

1. CALL TO ORDER
Chairman Homer Nicholson called the meeting to order at 5:47 p.m.

****CONSENT AGENDA****

The Board of Trustees found items #2 through #4 noncontroversial and routine in nature by the governing body and are approved by one motion.

Trustee Taylor made the motion to approve the consent agenda. Trustee Scott seconded.

Roll: Yeas; Taylor, Scott, Nicholson, Chapman. Nays; None. Motion carried.

2. Consider And Vote Upon The Minutes Of The Ponca City Utility Authority Regular Session Held October 26, 2020.
3. Consider And Vote Upon A Resolution Appropriating Money For Payment Of Claims Against The Ponca City Utility Authority Of Ponca City, Oklahoma.

RESOLUTION NO. 1117

***A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE
PONCA CITY UTILITY AUTHORITY OF PONCA CITY, OKLAHOMA***

4. Consider And Vote On The Purchase Of A Wheel Loader From OCT Equipment, LLC, Tulsa, Oklahoma, Per State Bid, In The Amount Of \$152,723.80.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

5. None

****NEW BUSINESS****

6. Consider And Vote On An Agreement With FNI (Freese And Nichols) To Conduct A Risk And Resilience Assessment For The Ponca City Water System And Prepare A Certification Letter to The USEPA (United States Environmental Protection Agency) In The Not-To-Exceed Amount Of \$50,000.00.

Trustee Taylor made the motion to approve item #6. Trustee Chapman seconded.

Roll: Yeas; Taylor, Chapman, Nicholson, Scott. Nays; None. Motion carried.

7. ADJOURN

A motion to adjourn was made by Trustee Taylor and seconded by Trustee Scott.

Roll: Yeas; Taylor, Scott, Nicholson, Chapman. Nays; None. Motion carried.

Chairman Nicholson adjourned the Ponca City Utility Authority meeting 5:55 p.m.

PASSED IN SESSION AND APPROVED THIS 23RD DAY OF NOVEMBER 2020.

ATTEST:

TRUST SECRETARY



CHAIRMAN