

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS
PONCA CITY, OKLAHOMA
November 23, 2020

Southwest Business Products E1809727KV

Pursuant to notice as required by law, the Ponca City Board of Commissioners met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Mayor Homer Nicholson presiding:

Present: Homer Nicholson, Mayor
Lanita Chapman, Commissioner
Shasta Scott, Commissioner
Paul Taylor, Commissioner
Craig Stephenson, City Manager
John Andrew, City Attorney
Marc LaBossiere, Finance Director/City Clerk

Absent: Ryan Austin, Commissioner

Others Present: Richard Evans, Terry Brown, Lisa Jones, Don Nuzum, Shane Becker, Chris Henderson, Dave Williams, Hong Fu, Tana McKinley, City Staff, citizens.

1. CALL TO ORDER
Mayor Home Nicholson called the meeting to order at 5:30 p.m.
2. PLEDGE OF ALLEGIANCE

****CONSENT AGENDA****

The Board of Commissioners found items #3 through #5 non-controversial and routine in nature. Commissioner Scott made the motion to approve the consent agenda as presented. Commissioner Chapman seconded.

Roll: Yeas; Scott, Chapman, Nicholson, Taylor. Nays; None. Motion carried.

3. Consider And Vote Upon Minutes Of The Ponca City Board Of Commissioners Regular Session Held November 9, 2020.
4. Consider And Vote Upon Resolution Appropriating Money For Payment Of Claims Against The City of Ponca City, Oklahoma.

RESOLUTION NO. 6554

A RESOLUTION APPROPRIATING MONEY FOR PAYMENT OF CLAIMS AGAINST THE CITY OF PONCA CITY, OKLAHOMA.

5. Consider And Vote On Supplemental Agreement No. 3 With Koss Construction Company And Subsidiary Of Topeka, Kansas for AIP Project 3-40-0078-019-2020, Rehabilitate Runway 17-35 And Improve Airport Drainage, In The Amount Of \$112,70.00.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

6. None

****COMMUNICATIONS FROM MAYOR AND COMMISSIONERS****

7. Commissioner Chapman questioned how long the airport runway project excess dirt pile will be in place. City Manager Craig Stephenson explained that the City always needs dirt, and will utilize it, but that it will be there for some time.

Commissioner Scott wished all a Happy Thanksgiving. Commissioner Taylor echoed the same sentiments.

Mayor Nicholson encourages the public to be defensive about the pandemic. Nicholson encouraged all to practice safe habits such as washing hands frequently, keeping a safe distance from others, and wearing a mask.

****REPORTS****

8. CITY MANAGER'S REPORT

City Manager Craig Stephenson announced to the public that November 26 and 27, 2020 City Offices will be closed for the Thanksgiving Holiday. There will not be any residential refuse pickup either day. The landfill will be closed both days but will reopen on November 28, 2020. The Library will be closed beginning at 5:00 p.m. November 25, 2020 through November 30, 2020. Wentz Golf Course will be closed on November 26, 2020 only. The Ponca Senior Center will close on November 25, 2020 at 2:00 p.m. and reopen on December 1, 2020. The RecPlex will be open on November 26, 2020 5:00 a.m. to 11:00 a.m. only and regular hours on Friday.

Stephenson reminded the public that City crews, Street Division, and Park Division, began collecting Residential Storm Tree Debris today, November 23, 2020. This is residential only and the city crews began in the southwest quadrant of the City and move to the northeast for no fee. The tree limbs must be cut into sections no longer than 8 feet. Tree limbs must be placed at the curb (not in the street) and away from obstructions like poles, mail boxes, overhead wires, trees, and irrigation systems, etc. Do not place tree debris in alleyways, so alleyways are not blocked for utility access. Crews will only make one pass through a neighborhood to collect debris, so it must be at the curb when they arrive. As of yesterday, November 22, 2020, city crews have removed 10,670 cubic yards of debris from the two drop off sites. As a reminder, the City has estimated that our damages just for the debris removal to be approximately \$2.8 million city-wide.

Stephenson let it be known that the City will hold its Annual Lighted Christmas Parade on December 4, 2020, beginning at 6:00 p.m. Please register online through December 2, 2020, at the Parks and Recreation website.

Stephenson made it known that the Festival of Angels opens on November 25, 2020 at 6:00 p.m. at Lake Ponca Park, and will run through December 30, 2020. The hours are from 6:00 p.m. to 10:00 p.m. nightly.

Stephenson noted that next Monday is the fifth Monday of the month and there is not a regular meeting scheduled.

****NEW BUSINESS****

9. Consider And Vote On The Purchase Of A 2021 Tymco Model 600 Regenerative Air Street Sweeper From United Engines, Per State Bid, In The Amount Of \$254,000.00

Commissioner Chapman made the motion to approve item #9. Commissioner Scott seconded.

Roll: Yeas; Chapman, Scott, Nicholson, Taylor. Nays; None. Motion carried.

10. ADJOURN

The motion to adjourn was made by Commissioner Chapman and seconded by Commissioner Taylor.

Roll: Yeas; Chapman, Taylor, Nicholson, Scott. Nays; None. Motion carried.

Mayor Nicholson adjourned the Board of Commissioners meeting at 5:47 p.m.

PASSED IN SESSION AND APPROVED THIS 14TH DAY OF DECEMBER, 2020.

Hana Nicholson

MAYOR

ATTEST:

William Johnson

CITY CLERK



MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
PONCA CITY UTILITY AUTHORITY
November 23, 2020

Pursuant to notice as required by law, the Board of Trustees of the Ponca City Utility Authority met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Chairman Homer Nicholson presiding.

Present: Homer Nicholson, Chairman
Lanita Chapman, Trustee
Shasta Scott, Trustee
Paul Taylor, Trustee
Craig Stephenson, City Manager
John Andrew, Trust Attorney
Marc LaBossiere, Secretary

Absent: Ryan Austin, Trustee

Others Present: Richard Evans, Terry Brown, Lisa Jones, Don Nuzum, Shane Becker, Chris Henderson, Dave Williams, Hong Fu, Tana McKinley, City Staff; citizens.

1. CALL TO ORDER

Chairman Homer Nicholson called the meeting to order at 5:48 p.m.

****CONSENT AGENDA****

The Board of Trustees found items #2 through #5 noncontroversial and routine in nature by the governing body and are approved by one motion.

Trustee Scott made the motion to approve the consent agenda. Trustee Chapman seconded.

Roll: Yeas; Scott, Chapman, Nicholson, Taylor. Nays; None. Motion carried.

2. Consider And Vote Upon The Minutes Of The Ponca City Utility Authority Regular Session Held November 9, 2020.
3. Consider And Vote Upon A Resolution Appropriating Money For Payment Of Claims Against The Ponca City Utility Authority Of Ponca City, Oklahoma.

RESOLUTION NO. 1118

A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE PONCA CITY UTILITY AUTHORITY OF PONCA CITY, OKLAHOMA

4. Consider And Vote Upon Authorizing Chairman To Submit Monthly Operating Statement To OWRB.
5. Consider And Vote To Write Off Ponca City Utility Authority Accounts With Delinquent Balances And Transfer Uncollectible Accounts To Bad Debt Expense.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

6. None

****NEW BUSINESS****

7. Consider And Vote On An Agreement With S2 Engineering For The Bois D'Arc Liftstation Wet Well Rehabilitation And Valves Replacement Project In The Amount Not-To-Exceed Amount Of \$37,400.00.

Trustee Chapman made the motion to approve item #7. Trustee Scott seconded.

Roll: Yeas; Chapman, Scott, Nicholson, Taylor. Nays; None. Motion carried.

8. ADJOURN

A motion to adjourn was made by Trustee Scott and seconded by Trustee Chapman.

Roll: Yeas; Scott, Chapman, Nicholson, Taylor. Nays; None. Motion carried.

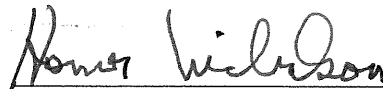
Chairman Nicholson adjourned the Ponca City Utility Authority meeting 5:52 p.m.

PASSED IN SESSION AND APPROVED THIS 14TH DAY OF DECEMBER, 2020.

ATTEST:

TRUST SECRETARY





CHAIRMAN

