

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF COMMISSIONERS
PONCA CITY, OKLAHOMA
December 28, 2020

Southwest Business Products E180972KV

Pursuant to notice as required by law, the Ponca City Board of Commissioners met in special session at 12:00 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Mayor Homer Nicholson presiding:

Present: Homer Nicholson, Mayor
Ryan Austin, Commissioner
Paul Taylor, Commissioner
Shasta Scott, Commissioner
Craig Stephenson, City Manager
John Andrew, Interim City Attorney
Holly Wallen, Deputy City Clerk

Absent: Lanita Chapman, Commissioner
Marc LaBossiere, Finance Director/City Clerk

Others Present: Mike Lane, Tana McKinley, Eric Newell, City Staff. Steven Scott, Barbara Rozell, Citizens.

1. CALL TO ORDER

Mayor Home Nicholson called the meeting to order at 12:00 p.m.

2. PLEDGE OF ALLEGIANCE

****CONSENT AGENDA****

The Board of Commissioners found items #3 through #7 non-controversial and routine in nature. Commissioner Scott made the motion to approve the consent agenda as presented. Commissioner Taylor seconded.

Roll: Yeas; Scott, Taylor, Nicholson, Austin. Nays; None. Motion carried.

3. Consider And Vote Upon The Minutes Of The Ponca City Board Of Commissioners Regular Session Held December 14, 2020.

4. Consider And Vote Upon A Resolution Appropriating Money For Payment Of Claims Against The City Of Ponca City, Oklahoma.

RESOLUTION NO. 6558

A RESOLUTION APPROPRIATING MONEY FOR PAYMENT OF CLAIMS AGAINST THE CITY OF PONCA CITY, OKLAHOMA.

5. Consider And Vote Upon A Resolution Designating Certain City Employees As Purchasing Officers With Authority To Make Purchases Against City And Municipal Trust Appropriations.

RESOLUTION NO. 6559

A RESOLUTION DESIGNATING CERTAIN CITY EMPLOYEES AS PURCHASING OFFICERS WITH AUTHORITY TO MAKE PURCHASES AGAINST CITY AND MUNICIPAL TRUST APPROPRIATIONS.

6. Consider And Vote Upon A Resolution Of The Board Of Commissioners Of The City Of Ponca City, Oklahoma Amending The Operating Budget Of Various Funds For Fiscal Year 2020-21.

RESOLUTION NO. 6560

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF PONCA CITY, OKLAHOMA AMENDING THE OPERATING BUDGET OF VARIOUS FUNDS FOR FISCAL YEAR 2020-21.

7. Consider And Vote Upon A Contract Award For Road Construction Materials To The Lowest And Most Responsible Bidder Available For January 1, 2021 through June 30, 2021.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

8. None

****COMMUNICATIONS FROM MAYOR AND COMMISSIONERS****

9. Mayor Nicholson expressed gratitude to Commissioners and staff for a great year, it's been a very challenging year, 2020 is a year for the record books. Nicholson thanked everyone and stated that he looked forward to 2021.

Commissioner Scott wished everyone a Happy New Year, stating that it has been an interesting and trying year, but we have a great group of Commissioners, that work well together. She is looking forward to a much easier 2021.

Commissioner Austin wished everyone a Happy New Year.

****REPORTS****

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10. CITY MANAGER'S REPORT

City Manager Craig Stephenson stated that on New Year's Day City departments are closed, and no trash service.

Stephenson let it be known that staff changes go in to effect January 4, 2021, Lisa Jones replaces Sherri Tapp, Billing Office Manager. John Gonsalves will be our new Finance Director which replaces Marc Labossiere who retires at the end of the week.

Stephenson announced the Covid-19 vaccine is in town. Last week some first responders received the vaccine. As of today, they are ready for Police Officers and it will also include Police, Booking, Comm Center, Court Clerks, fleet support.

Stephenson wished everyone a Happy New Year, and stated that the City has accomplished a lot this year.

****NEW BUSINESS****

None

11. ADJOURN

The motion to adjourn was made by Commissioner Taylor and seconded by Commissioner Austin.

Roll: Yeas; Taylor, Austin, Nicholson, Scott. Nays; None. Motion carried.

Mayor Nicholson adjourned the Board of Commissioners meeting at 12:09 p.m.

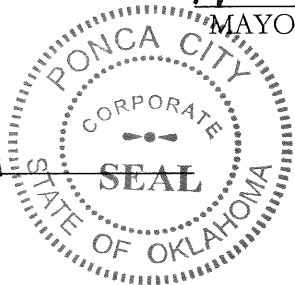
PASSED IN SESSION AND APPROVED THIS 11TH DAY OF JANUARY 2021.

Howard Wilber

MAYOR

ATTEST:

Nolly Wallen
CITY CLERK



MINUTES OF THE SPECIAL MEETING OF THE BOARD OF TRUSTEES
PONCA CITY UTILITY AUTHORITY
December 28, 2020

Pursuant to notice as required by law, the Board of Trustees of the Ponca City Utility Authority met in special session at 12:00 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Chairman Homer Nicholson presiding.

Present: Homer Nicholson, Chairman
Ryan Austin, Trustee
Shasta Scott, Trustee
Paul Taylor, Trustee
Craig Stephenson, City Manager
John Andrew, Trust Attorney
Holly Wallen, Deputy Secretary

Absent: Lanita Chapman, Trustee
Marc LaBossiere, Secretary

Others Present: Mike Lane, Tana McKinley, Eric Newell, City Staff. Steven Scott, Barbara Rozell, Citizens.

1. CALL TO ORDER

Chairman Homer Nicholson called the meeting to order at 12:09 p.m.

****CONSENT AGENDA****

The Board of Trustees found items #2 through #5 noncontroversial and routine in nature by the governing body and are approved by one motion.

Trustee Scott made the motion to approve the consent agenda. Trustee Austin seconded.

Roll: Yeas; Scott, Austin, Nicholson, Taylor. Nays; None. Motion carried.

2. Consider And Vote Upon The Minutes Of The Ponca City Board Of Commissioners Regular Session Held December 14, 2020.
3. Consider And Vote Upon A Resolution Appropriating Money For Payment Of Claims Against The Ponca City Utility Authority Of Ponca City, Oklahoma.

RESOLUTION NO. 1120

A RESOLUTION APPROPRIATING MONEY FOR PAYMENT OF CLAIMS AGAINST THE PONCA CITY UTILITY AUTHORITY OF PONCA CITY, OKLAHOMA.

4. Consider And Vote Upon A Resolution Of The Ponca City Utility Authority, Ponca City, Oklahoma Amending The Operating Budget Of Various PCUA Funds For Fiscal Year 2020-21.

RESOLUTION NO. 1121

*A RESOLUTION OF THE PONCA CITY UTILITY AUTHORITY, PONCA CITY, OKLAHOMA
AMENDING THE OPERATING BUDGET OF VARIOUS PCUA FUNDS FOR FISCAL YEAR
2020-21.*

5. Consider And Vote Upon Authorizing Chairman To Submit Monthly Operating Statement To OWRB.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

6. None

****NEW BUSINESS****

None

7. ADJOURN

The motion to adjourn was made by Trustee Austin and seconded by Trustee Taylor.

Roll: Yeas; Austin, Taylor, Nicholson, Scott. Nays; None. Motion carried.

Chairman Nicholson adjourned the Board of Commissioners meeting at 12:10 p.m.

PASSED IN SESSION AND APPROVED THIS 11TH DAY OF JANUARY 2021.

Norman Nicholson

CHAIRMAN

ATTEST:

Kelly Wallen

SECRETARY

