

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS
PONCA CITY, OKLAHOMA
January 11, 2021

Southwest Business Products E1809727KV

Pursuant to notice as required by law, the Ponca City Board of Commissioners met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Mayor Homer Nicholson presiding:

Present: Homer Nicholson, Mayor
Lanita Chapman, Commissioner
Shasta Scott, Commissioner
Paul Taylor, Commissioner
Craig Stephenson, City Manager
John Andrew, City Attorney
Holly Wallen, Deputy City Clerk

Absent: Ryan Austin, Commissioner

Others Present: Terry Brown, Mike Lane, Rhonda Skrapke, Lisa Jones, Rob Dick, Chris Henderson, Tana McKinley, Butch Herring John Gonsalves, David Williams, Kevin Jeffries, City Staff; Mike Seals; TEAM Radio, Terron Liles, citizens.

1. CALL TO ORDER
Mayor Home Nicholson called the meeting to order at 5:30 p.m.
2. PLEDGE OF ALLEGIANCE

****CEREMONIES & PROCLAMATIONS****

3. Character Trait For January: Positivity

****CONSENT AGENDA****

The Board of Commissioners found items #4 and #5 non-controversial and routine in nature. Commissioner Scott made the motion to approve the consent agenda as presented. Commissioner Taylor seconded.

Roll: Yeas; Scott, Taylor, Nicholson, Chapman. Nays; None. Motion carried.

4. Consider And Vote Upon Minutes Of The Ponca City Board Of Commissioners Special Session Held December 28, 2020.
5. Consider And Vote Upon Resolution Appropriating Money For Payment Of Claims Against The City of Ponca City, Oklahoma.

RESOLUTION NO. 6561

A RESOLUTION APPROPRIATING MONEY FOR PAYMENT OF CLAIMS AGAINST THE CITY OF PONCA CITY, OKLAHOMA.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

6. None.

****COMMUNICATIONS FROM MAYOR AND COMMISSIONERS****

7. Commissioner Paul Taylor stated character trait positivity, noting that we live in the greatest place and we have a lot to be grateful for.

Mayor Nicholson stated we are going through a very challenging time in the country.

****REPORTS****

8. CITY MANAGER'S REPORT

City Manager Craig Stephenson announced the City of Ponca City will observe January 18, 2021 *Martin Luther King Jr. Day*, as a City holiday. Residential refuse will not be picked up. The Ponca City Landfill, Ponca City Library, Marland's Grand Home, Marland Mansion and Estate, and Ponca City Senior Center will be closed January 18, 2021. The Lew Wentz Golf Course and Ponca City RecPlex will be open January 18, 2021.

Stephenson reminded the public that the City of Ponca City's Residential Ice Storm Tree Debris Only Collection is on-going and the Street Division is in Section 11, the Parks Division is in Section 10. There are 21 sections in total and as of January 8, 2021 city crews have removed 18,331 cubic yards of debris from the community.

Stephenson let it be known the Christmas Tree Recycling area is open and will close on January 20, 2021 and the old Christmas trees will be turned into mulch for gardening and landscape usage. The mulch will be available free to the public, and those interested will need to bring their own shovels and containers for transporting the mulch. The mulch will be available beginning January 28, 2021 until it is gone. Please be sure and remove all lights and ornaments from the Christmas trees before bringing them to the Christmas Tree Recycling area.

Stephenson excitedly announced the City of Ponca City finally has received our social media App; it is listed as City of Ponca City OK in the App Store. It has been challenging to say the least in getting this accomplished with our web page provider as Apple had changed some requirements. However, we have it now and it provides information on the City of Ponca City.

Stephenson reminded commissioners to get the budget work session dates on their calendar for the upcoming 2021-2022 Budget. We have all day Commission Meetings scheduled for April 19 and 20, 2021. These days are to allow the various Departments of the City to present what they do with the funding appropriated to them in serving the community.

Stephenson announced on January 15, 2021 Animal Control will close at noon and Staff will be relocating to the new Northern Oklahoma Regional Animal Care Facility will become operational on January 19, 2021.

Stephenson commented that this past Friday some members of City Staff met with the Kay County Health Department to help with their logistics of delivering the COVID-19 vaccinations to the community.

Stephenson reminded there is Public Hearing January 12, 2021 at 5:30 p.m. in the City Commission Chambers on the CDBG-CV (Coronavirus) funding. This item will be presented to the City Commission for approval of the application at the Regular City Commission meeting on January 25, 2021. The City's current proposed application is for Rent/Mortgage Assistance, Utilities Assistance Program and Food Bank Program. NERA is proposed administer the program for the City. They work in this arena already and have tools aligned to work with the abovementioned programs. The grant is for a total of approximately \$612,000.

9. Receive Presentation Of The City Of Ponca City's Snow and Ice Control Manual.

Rob Dick, Assistant Public Works Director, explained the City's process to get streets cleared for travel in order of priority.

****PUBLIC HEARINGS****

- 10a. Conduct A Public Hearing On Subparagraph (B) Hereof;

Rhonda Skrapke, Grant Administrator, gave details on agenda item.

No public comment was received.

- 10b. Consider And Vote To Accept Contract No. 17591 CDBG19 As Complete.

Commissioner Chapman made the motion to approve item #10b. Commissioner Taylor seconded.

Roll: Yeas; Chapman, Taylor, Nicholson, Scott. Nays; None. Motion carried.

****NEW BUSINESS****

11. Consider And Vote Upon The Hazard Mitigation Assistance State-Local Agreement FEMA-DR-4438 (HMGP) In The Amount Of \$90,000.00.

Commissioner Taylor made the motion to approve item #11. Commissioner Scott seconded.

Roll: Yeas; Taylor, Scott, Nicholson, Chapman. Nays; None. Motion carried.

12. Consider And Vote Upon All Unit Price Bids Submitted By Various Contractors For Items Of Work Performed For Sidewalk Maintenance Through June 30, 2021.

Commissioner Chapman made the motion to approve item #12. Commissioner Scott seconded.

Roll: Yeas; Chapman, Scott, Nicholson, Taylor. Nays; None. Motion carried.

13. ADJOURN

The motion to adjourn was made by Commissioner Taylor and seconded by Commissioner Chapman.

Roll: Yeas; Taylor, Chapman, Nicholson, Scott. Nays; None. Motion carried.

Mayor Nicholson adjourned the Board of Commissioners meeting at 6:14 p.m.

PASSED IN SESSION AND APPROVED THIS 25TH DAY OF JANUARY, 2020.

Nones Nicholson
MAYOR

ATTEST:

[Signature]
CITY CLERK



MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
PONCA CITY UTILITY AUTHORITY
January 11, 2021

Pursuant to notice as required by law, the Board of Trustees of the Ponca City Utility Authority met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Chairman Homer Nicholson presiding.

Present: Homer Nicholson, Chairman
Lanita Chapman, Trustee
Shasta Scott, Trustee
Paul Taylor, Trustee
Craig Stephenson, City Manager
John Andrew, Trust Attorney
Holly Wallen, Deputy Secretary

Absent: Ryan Austin, Trustee

Others Present: Terry Brown, Mike Lane, Rhonda Skrapke, Lisa Jones, Rob Dick, Chris Henderson, Tana McKinley, Butch Herring, John Gonsalves, David Williams, Kevin Jeffries, City Staff, Mike Seals; TEAM Radio, Terron Liles, citizens.

1. CALL TO ORDER

Chairman Homer Nicholson called the meeting to order at 6:14 p.m.

****CONSENT AGENDA****

The Board of Trustees found items #2 and #3 noncontroversial and routine in nature by the governing body and are approved by one motion.

Trustee Scott made the motion to approve the consent agenda. Trustee Taylor seconded.

Roll: Yeas; Scott, Taylor, Nicholson, Taylor. Nays; None. Motion carried.

2. Consider And Vote Upon The Minutes Of The Ponca City Utility Authority Special Session Held December 28, 2020.
3. Consider And Vote Upon A Resolution Appropriating Money For Payment Of Claims Against The Ponca City Utility Authority Of Ponca City, Oklahoma.

RESOLUTION NO. 1122

A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE PONCA CITY UTILITY AUTHORITY OF PONCA CITY, OKLAHOMA

****ITEMS REMOVED FROM THE CONSENT AGENDA****

4. None

****NEW BUSINESS****

None

8. ADJOURN

A motion to adjourn was made by Trustee Taylor and seconded by Trustee Chapman.

Roll: Yeas; Taylor, Chapman, Nicholson, Scott . Nays; None. Motion carried.

Chairman Nicholson adjourned the Ponca City Utility Authority meeting 6:15 p.m.

PASSED IN SESSION AND APPROVED THIS 25TH DAY OF JANUARY, 2021.

Nancy Nicholson

CHAIRMAN

ATTEST:

[Signature]
TRUST SECRETARY

