

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS  
PONCA CITY, OKLAHOMA  
March 8, 2021

Southwest Business Products E1809727KV

Pursuant to notice as required by law, the Ponca City Board of Commissioners met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Mayor Homer Nicholson presiding:

Present: Homer Nicholson, Mayor  
Robert Bodick, Commissioner  
Shasta Scott, Commissioner  
Lanita Chapman, Commissioner  
Paul Taylor, Commissioner  
Craig Stephenson, City Manager  
John Andrew, City Attorney  
John Gonsalves, City Clerk  
Holly Wallen, Deputy City Clerk

Absent: None

Others Present: Tana McKinley, Chris Henderson, Richard Evans, Jeff Woodward, David Williams, Tim McNew, Jayne Detten, Eric Newell, Jesse Beck, Hong Fu, Butch Herring, City Staff; citizens.

1. CALL TO ORDER  
Mayor Homer Nicholson called the meeting to order at 5:30 p.m.
2. PLEDGE OF ALLEGIANCE

**\*\*CEREMONIES & PROCLAMATIONS\*\***

3. Arbor Week Proclamation
4. Charter Trait for March: Decisiveness

**\*\*CHARTER ITEM\*\***

5. Election Of Vice-Mayor In Accordance With Provisions Of Section 60 Of The City Charter.

MOTION MADE BY: Chapman for Commissioner Paul Taylor to remain  
Vice Mayor.

MOTION SECONDED BY: Scott.

	AYES	NAYS	ABSTAIN
Mayor Nicholson:	X		
Commissioner Bodick:	X		
Commissioner Chapman:	X		
Commissioner Scott:	X		
Commissioner Taylor:	X		

**\*\*CONSENT AGENDA\*\***

The Board of Commissioners found items #6 through #13 non-controversial and routine in nature.

MOTION MADE BY: Taylor to approve the consent agenda.

MOTION SECONDED BY: Scott.

	AYES	NAYS	ABSTAIN
Mayor Nicholson:	X		
Commissioner Bodick:	X		
Commissioner Chapman:	X		
Commissioner Scott:	X		
Commissioner Taylor:	X		

6. Consider And Vote Upon Minutes Of The Ponca City Board Of Commissioners Regular Session Held February 22, 2021.
7. Consider And Vote Upon Resolution Appropriating Money For Payment Of Claims Against The City of Ponca City, Oklahoma.

**RESOLUTION NO. 6572**

***A RESOLUTION APPROPRIATING MONEY FOR PAYMENT OF CLAIMS AGAINST THE CITY OF PONCA CITY, OKLAHOMA.***

8. Consider And Vote Upon A Resolution Of The Board Of Commissioners Of The City Of Ponca City, Oklahoma Amending The Operating Budget Of Various Funds For Fiscal Year 2020-21.

**RESOLUTION NO. 6573**

***A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF PONCA CITY, OKLAHOMA AMENDING THE OPERATING BUDGET OF VARIOUS FUNDS FOR FISCAL YEAR 2020-21.***

9. Consider And Vote On A Resolution Waiving City Code Sec. 7-1-4 (Number Of Garage Sales In A Given Year) For A City-Wide Garage Sale Day On April 10, 2021 And Waiving The \$5 Permit Fee In Conjunction With The City's Annual Spring Cleanup Which Will Be Held April 10 through April 17, 2021

**RESOLUTION NO. 6574**

***A RESOLUTION WAIVING CITY CODE SEC. 7-1-4 (NUMBER OF GARAGE SALES IN A GIVEN YEAR) FOR A CITY-WIDE GARAGE SALE DAY ON APRIL 10, 2021 AND WAIVING THE \$5 PERMIT FEE IN CONJUNCTION WITH THE CITY'S ANNUAL SPRING CLEANUP WHICH WILL BE HELD APRIL 10 THROUGH APRIL 17, 2021***

10. Consider And Vote Upon A Resolution Setting Non-Utility Rates, Fees, And Charges For The City Of Ponca City Marland's Grand Home.

**RESOLUTION NO. 6575**

***A RESOLUTION SETTING NON-UTILITY RATES, FEES, AND CHARGES FOR THE CITY OF PONCA CITY MARLAND'S GRAND HOME.***

11. Consider And Vote To Purchase A Demers Model MXP170 Type 1 Ambulance Vehicle From Pinnacle Emergency Vehicles In The Amount Of \$246,448.00.
12. Consider And Vote Upon A Contract And Authorizing The Execution Of The Contract Documents To Do-U-Right Construction, LLC, of Ponca City For "Sidewalk Improvements Project, Third Street South 100 Block East Side And Fourth Street North 100 Block West Side, Project Number SST 20-5" In The Amount Of \$74,957.86.
13. Receive The Fiscal Year 2019-20 Single Audit Report For The City Of Ponca City, Oklahoma From BT & Co., P.A. For The Fiscal Year Ended June 30, 2020.

**\*\*ITEMS REMOVED FROM THE CONSENT AGENDA\*\***

14. None

**\*\*COMMUNICATIONS FROM MAYOR AND COMMISSIONERS\*\***

15. Mayor Nicholson mentioned that an out-of-town business person fell at a local business, and sanitation crews happen to be driving by and stopped and helped the man.

**\*\*REPORTS\*\***

16. City Manager Craig Stephenson let the public know that the City of Ponca City's Residential Ice Storm Tree Debris Only Collection is on-going. As of March 5, 2021, city crews have removed 27,100 cubic yards or 5,700 tons of debris from the community. City Crews are finished with the residential pick up of storm debris.

Stephenson announced that the Oklahoma Department Emergency Management and Homeland Security have requested residents impacted by the recent winter storm report property damages online at [damage.ok.gov](http://damage.ok.gov). Reporting damage as soon as possible will greatly assist the City's ability to request additional federal assistance for the state as we recover from this historic storm. Through the online damage assessment survey, residents and business owners can report winter storm-specific impacts including Flooding from broken pipes; Power surges that caused damage to furnaces, electrical systems, or major appliances; Number of days without water, gas, or electricity; Number of days displaced by the winter storm; Injuries sustained as a result of the winter storm. Reporting damage helps ODEMHS document the overall impact of the winter storm and helps support the case for further assistance to help homeowners, renters and business owners recover. Oklahomans can report damage to homes, businesses or agriculture through the online survey at [damage.ok.gov](http://damage.ok.gov).

Stephenson announced registrations for COVID-19 vaccination appointments can be made using the Oklahoma State Department of Health link <https://vaccinate.oklahoma.gov> for more information, please contact the Kay County Health Department at 580.762.1641.

**\*\*PUBLIC HEARINGS\*\***

17a. Conduct a Public Hearing On Subparagraph (B) Hereof;

Chris Henderson, Development Services Director, explained the zoning of the property.

No comments received.

17b. Consider and Vote On A Ordinance Zoning Real Property Located At 404 East Broadway Ave., More Particularly Described Below, From R-3 Multi-Family Residential To C-1 Local Commercial, And Directing The Development Services Director To Change The Official Zoning Map Of The City Accordingly, And Directing The City Clerk To File Of Record.

**ORDINANCE NO. 6287**

***A ORDINANCE ZONING REAL PROPERTY LOCATED AT 404 EAST BROADWAY AVE., MORE PARTICULARLY DESCRIBED BELOW, FROM R-3 MULTI-FAMILY RESIDENTIAL TO C-1 LOCAL COMMERCIAL, AND DIRECTING THE DEVELOPMENT SERVICES DIRECTOR TO CHANGE THE OFFICIAL ZONING MAP OF THE CITY ACCORDINGLY, AND DIRECTING THE CITY CLERK TO FILE OF RECORD.***

MOTION MADE BY: Chapman to approve item 17b as stated.

MOTION SECONDED BY: Taylor.

	AYES	NAYS	ABSTAIN
Mayor Nicholson:	X		
Commissioner Bodick:	X		
Commissioner Chapman:	X		
Commissioner Scott:	X		
Commissioner Taylor:	X		

**\*\*NEW BUSINESS\*\***

18. Consider And Vote Upon A Contract And Authorizing The Execution Of The Contract Documents To A-Tech Paving For Street Improvement Project, Concrete Pavements Reconstruction, Prospect Avenue – Fourteenth Street To 350 Feet West, Project No. SST 21-5, In The Amount of \$159,097.44.

MOTION MADE BY: Taylor to approve item 18.

MOTION SECONDED BY: Chapman.

	AYES	NAYS	ABSTAIN
Mayor Nicholson:	X		
Commissioner Bodick:	X		
Commissioner Chapman:	X		
Commissioner Scott:	X		
Commissioner Taylor:	X		

19. Consider And Vote On The Purchase Of Four 2021 All- Wheel Drive Dodge Charger Police Cars From Bob Hurley DCJR Of Ponca City, In The Amount Of \$105,212.00.

MOTION MADE BY: Scott to approve item 19.

MOTION SECONDED BY: Bodick.

	AYES	NAYS	ABSTAIN
Mayor Nicholson:	X		
Commissioner Bodick:	X		
Commissioner Chapman:	X		
Commissioner Scott:	X		
Commissioner Taylor:	X		

20. Consider And Vote On An Application From Rural Water District Number 3 For A Commercial Water Meter To Be Placed On A Tract Of Land Located At 6720 North Pleasant View Road, Kay County, Oklahoma.

Chris Henderson, Development Services, explained the situation and background on the property.

David Myers, Ponca City Development Authority, 400 E Central, explained why they haven't found other property inside the city limits, stating this company wants to invest in our city.

Jay Fagen, Century Products 306 N. Cosden Shidler OK, stated he purchased the company from parents a year and a half ago, and had a goal of moving to Ponca City.

Discussion ensued.

MOTION MADE BY: Taylor to deny.

MOTION SECONDED BY: Scott.

	AYES	NAYS	ABSTAIN
Mayor Nicholson:		X	
Commissioner Bodick:		X	
Commissioner Chapman:	X		
Commissioner Scott:	X		
Commissioner Taylor:	X		

21. Consider And Vote On An Application From Rural Water District Number 3 For A Commercial Water Meter To Be Placed On A Tract Of Land Located At 4010 North Pleasant View Road, Kay County, Oklahoma.

Steve Hamm, 2301 Glenmore Pl., asked for a variance to get a water meter.

MOTION MADE BY: Scott to deny.

MOTION SECONDED BY: Taylor.

	AYES	NAYS	ABSTAIN
Mayor Nicholson:	X		
Commissioner Bodick:		X	
Commissioner Chapman:	X		
Commissioner Scott:	X		
Commissioner Taylor:	X		

22. ADJOURN

MOTION MADE BY: Scott to adjourn.

MOTION SECONDED BY: Chapman.

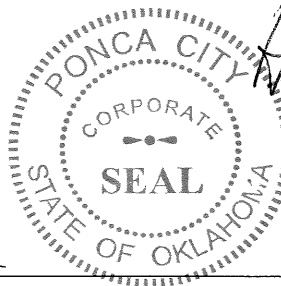
	AYES	NAYS	ABSTAIN
Mayor Nicholson:	X		
Commissioner Bodick:	X		
Commissioner Chapman:	X		
Commissioner Scott:	X		
Commissioner Taylor:	X		

Mayor Nicholson adjourned the Board of Commissioners meeting at 6:53 p.m.

***PASSED IN SESSION AND APPROVED THIS 22ND DAY OF MARCH, 2021.***

ATTEST:

  
 CITY CLERK



  
 MAYOR

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES  
 PONCA CITY UTILITY AUTHORITY  
 March 8, 2021

Pursuant to notice as required by law, the Board of Trustees of the Ponca City Utility Authority met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Chairman Homer Nicholson presiding.

Present: Homer Nicholson, Chairman  
 Robert Bodick, Trustee  
 Shasta Scott, Trustee  
 Lanita Chapman, Trustee  
 Paul Taylor, Trustee  
 John Andrew, Trust Attorney  
 Craig Stephenson, City Manager  
 John Gonsalves, Secretary  
 Holly Wallen, Deputy Secretary

Absent: None

Others Present: Chris Henderson, Richard Evans, Jeff Woodward, David Williams, Tim McNew, Jayne Detten, Eric Newell, Jesse Beck, Hong Fu, Butch Herring, City Staff, citizens.

1. CALL TO ORDER  
 Chairman Homer Nicholson called the meeting to order at 6:53 p.m.

**\*\*CONSENT AGENDA\*\***

The Board of Trustees found items #2 and #3 noncontroversial and routine in nature by the governing body and are approved by one motion.

MOTION MADE BY: Scott to approve the consent agenda.

MOTION SECONDED BY: Chapman.

	AYES	NAYS	ABSTAIN
Chairman Nicholson:	X		
Trustee Bodick:	X		
Trustee Chapman:	X		
Trustee Scott:	X		
Trustee Taylor:	X		

2. Consider And Vote Upon The Minutes Of The Ponca City Utility Authority Special Session Held February 22, 2021.
3. Consider And Vote Upon A Resolution Appropriating Money For Payment Of Claims Against The Ponca City Utility Authority Of Ponca City, Oklahoma.

**RESOLUTION NO. 1130**

**A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE PONCA CITY UTILITY AUTHORITY OF PONCA CITY, OKLAHOMA**

**\*\*ITEMS REMOVED FROM THE CONSENT AGENDA\*\***

4. None

**\*\*NEW BUSINESS\*\***

5. Consider And Vote On The Purchase Of Six 2022 Freightliner Model M2 106 Packer Trucks With New Way Cobra Packer Body From Premier Truck Group In The Amount Of \$990,000.00.

MOTION MADE BY: Taylor to approve.

MOTION SECONDED BY: Chapman.

	AYES	NAYS	ABSTAIN
Chairman Nicholson:	X		
Trustee Bodick:	X		
Trustee Chapman:	X		
Trustee Scott:	X		
Trustee Taylor:	X		

6. ADJOURN


MOTION MADE BY: Chapman to adjourn.

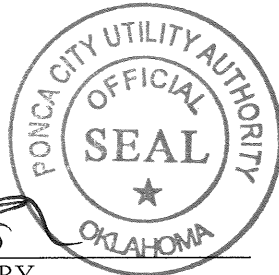
MOTION SECONDED BY: Scott.

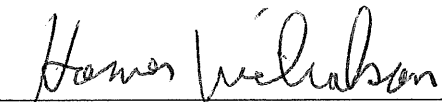
	AYES	NAYS	ABSTAIN
Chairman Nicholson:	X		
Trustee Bodick:	X		
Trustee Chapman:	X		
Trustee Scott:	X		
Trustee Taylor:	X		

Chairman Nicholson adjourned the Ponca City Utility Authority meeting 7:03 p.m.

***PASSED IN SESSION AND APPROVED THIS 22ND DAY OF MARCH, 2021.***

ATTEST:  
  
 TRUST SECRETARY



  
 CHAIRMAN