

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS
PONCA CITY, OKLAHOMA
May 10, 2021

Southwest Business Products E1809727KV

Pursuant to notice as required by law, the Ponca City Board of Commissioners met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Mayor Homer Nicholson presiding:

Present: Homer Nicholson, Mayor
Paul Taylor, Commissioner
Robert Bodick, Commissioner
Shasta Scott, Commissioner
Lanita Chapman, Commissioner
Craig Stephenson, City Manager
John Andrew, City Attorney
John Gonsalves, City Clerk
Holly Wallen, Deputy City Clerk

Absent: None

Others Present: Rhonda Skrapke, Chris Henderson, Don Nuzum, Terry Brown, Jesse Beck, Jason Filtz, David Williams, Eric Newell, Tana McKinley, Jim Fairbanks, Butch Herring, City Staff; citizens.

1. CALL TO ORDER
Mayor Homer Nicholson called the meeting to order at 5:30 p.m.
2. PLEDGE OF ALLEGIANCE

****CEREMONIES & PROCLAMATIONS****

3. Character Trait for May: Availability
4. Proclamation: Emergency Medical Services Week.

****CONSENT AGENDA****

The Board of Commissioners found items #5 through #11 non-controversial and routine in nature.

MOTION MADE BY: Scott to approve the consent agenda as stated.

MOTION SECONDED BY: Chapman.

	AYES	NAYS	ABSTAIN
Commissioner Bodick	X		
Commissioner Chapman	X		
Mayor Nicholson	X		
Commissioner Scott	X		
Commissioner Taylor	X		

5. Consider And Vote To Approve, Deny, Amend Or Revise Minutes Of The Ponca City Board Of Commissioners Regular Session/Work Session/Budget Hearings Held April 19 and 20, 2021 And Regular Session Held April 26, 2021.
6. Consider And Vote To Approve, Deny, Amend, Or Revise A Resolution Appropriating Money For Payment Of Claims Against The City Of Ponca City, Oklahoma.

RESOLUTION NO. 6584

A RESOLUTION APPROPRIATING MONEY FOR PAYMENT OF CLAIMS AGAINST THE CITY OF PONCA CITY, OKLAHOMA.

7. Consider And Vote To Approve, Deny, Amend Or Revise A Resolution Of The Board Of Commissioners Of The City Of Ponca City, Oklahoma, Appointing Members To Various Boards And Commissions And Establishing The Terms Of Office Thereof.

RESOLUTION NO. 6585

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF PONCA CITY, OKLAHOMA, APPOINTING MEMBERS TO VARIOUS BOARDS AND COMMISSIONS AND ESTABLISHING THE TERMS OF OFFICE THEREOF.

8. Consider And Vote To Approve, Deny, Amend Or Revise A Resolution Designating Certain City Employees As Purchasing Officers With Authority To Make Purchases Against City And Municipal Trust Appropriations.

RESOLUTION NO. 6586

A RESOLUTION DESIGNATING CERTAIN CITY EMPLOYEES AS PURCHASING OFFICERS WITH AUTHORITY TO MAKE PURCHASES AGAINST CITY AND MUNICIPAL TRUST APPROPRIATIONS.

9. Consider And Vote To Approve, Deny, Amend Or Revise And Authorize The Mayor To Execute The Contract Document To United Safety & Claims, Inc. For The Annual Contract For Fiscal Year 2021-22.
10. Consider And Vote To Approve, Deny, Amend, Or Revise An Addendum To The Video Services Agreement With AT&T For The Payment Of Fees or Use Of Public Right Of Way Associated With Its U-Verse Products.
11. Consider And Vote To Approve, Deny, Amend Or Revise The Purchase Of Real Property At 1600 W. Hubbard Road, Ponca City, And Authorize The Mayor To Sign Related Documents And Direct The City Clerk To Issue A Manual Payment For The Property And Ancillary Closing Costs.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

12. None

****COMMUNICATIONS FROM MAYOR AND COMMISSIONERS****

13. None

****REPORTS****

14. City Manager Craig Stephenson commented how summer is fast approaching and that means the days are longer and weather is conducive to being outside more. The City's parks are getting into shape and all the splash pads have been turned on for the public. Being outside and active is good for mental and physical health.

Stephenson stated that there were over 150 participants at the Color Run this past Saturday at the RecPlex. The Ponca City RecPlex has many exciting camps, special events, and programs scheduled for this summer. Please take the chance to look over the City's summer activity guide to see all that is offered. The City is looking forward to a great summer filled with activities the whole family can enjoy! For more information visit www.poncacityok.gov/parksandrec-registration or come to the RecPlex.

Stephenson reminded Commissioners that there will be a Work Session May 17, 2021 at 2:00 p.m.

****PUBLIC HEARINGS****

15. Conduct A Public Hearing On The Proposed Budget For Fiscal Year 2021-22.

Finance Director John Gonsalves gave a presentation over the proposed budget for Fiscal Year 2021-22.

****NEW BUSINESS****

16. Consider And Vote To Approve, Deny, Amend Or Revise The Subrecipient Agreement Between The City Of Ponca City And NERA (New Emergency Resource Agency) For The Community Development Block Grant Coronavirus Response Program (CDBGCR) In The Amount Of \$612,680.00 And Execute All Necessary Documents.

MOTION MADE BY: Taylor to approve item #16.

MOTION SECONDED BY: Bodick.

	AYES	NAYS	ABSTAIN
Commissioner Bodick	X		
Commissioner Chapman	X		
Mayor Nicholson	X		
Commissioner Scott	X		
Commissioner Taylor	X		

17. Consider And Vote To Approve, Deny, Amend or Revise A Resolution Authorizing The Expenditure Of CDBGCR20 Community Development Block Grant Coronavirus Response Funds For The Ponca City Rent/Mortgage Assistance Program; Ponca City Utility Assistance Program; And Ponca City Food Bank Program, And Authorizing The Finance Director For The City Of Ponca City To Make Any And All Related Payments As Outlined In The Program Guidelines.

RESOLUTION NO. 6587

A RESOLUTION AUTHORIZING THE EXPENDITURE OF CDBGCR20 COMMUNITY DEVELOPMENT BLOCK GRANT CORONAVIRUS RESPONSE FUNDS FOR THE PONCA CITY RENT/MORTGAGE ASSISTANCE PROGRAM; PONCA CITY UTILITY ASSISTANCE PROGRAM; AND PONCA CITY FOOD BANK PROGRAM, AND AUTHORIZING THE FINANCE DIRECTOR FOR THE CITY OF PONCA CITY TO MAKE ANY AND ALL RELATED PAYMENTS AS OUTLINED IN THE PROGRAM GUIDELINES.

MOTION MADE BY: Taylor to approve item #17.

MOTION SECONDED BY: Bodick.

	AYES	NAYS	ABSTAIN
Commissioner Bodick	X		
Commissioner Chapman	X		
Mayor Nicholson	X		
Commissioner Scott	X		
Commissioner Taylor:	X		

18. Consider And Vote To Approve, Deny, Amend Or Revise A Contract And Execute All Necessary Documents With Meshek & Associates For The Update Of The Ponca City Hazard Mitigation Plan in The Amount Of \$120,000.00.

MOTION MADE BY: Taylor to approve item #18.

MOTION SECONDED BY: Scott.

	AYES	NAYS	ABSTAIN
Commissioner Bodick	X		
Commissioner Chapman	X		
Mayor Nicholson	X		
Commissioner Scott	X		
Commissioner Taylor:	X		

19. Consider And Vote To Approve, Deny, Amend Or Revise An Application From Rural Water District #3 For A Commercial Water Meter To Be Placed On A Tract Of Land Located At East Tower Road, Kay County, Oklahoma.

MOTION MADE BY: Taylor to deny the application.

MOTION SECONDED BY: Scott.

	AYES	NAYS	ABSTAIN
Commissioner Bodick	X		
Commissioner Chapman	X		
Mayor Nicholson	X		
Commissioner Scott	X		
Commissioner Taylor:	X		

20. Consider And Vote To Approve, Deny, Amend Or Revise To Permanently Revoke The Taxicab Licenses Of Roy Kennedy, Currently D/B/A BMK Taxi.

City Attorney John Andrew told commissioners about past issues with BMK Taxi, and not having valid insurance.

Roy Kennedy, 910 W. Ponca Ave, stated his objections.

MOTION MADE BY: Bodick to approve to revoke taxi cab license as presented.

MOTION SECONDED BY: Taylor.

	AYES	NAYS	ABSTAIN
Commissioner Bodick	X		
Commissioner Chapman		X	
Mayor Nicholson	X		
Commissioner Scott	X		
Commissioner Taylor	X		

21. ADJOURN

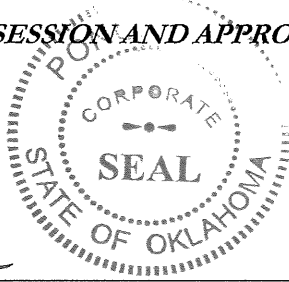
MOTION MADE BY: Scott to adjourn.

MOTION SECONDED BY: Taylor.

	AYES	NAYS	ABSTAIN
Commissioner Bodick	X		
Commissioner Chapman	X		
Mayor Nicholson	X		
Commissioner Scott	X		
Commissioner Taylor	X		

Mayor Nicholson adjourned the Board of Commissioners meeting at 6:42 p.m.

PASSED IN SESSION AND APPROVED THIS 24TH DAY OF MAY, 2021.



James Nielson
MAYOR

ATTEST:

[Handwritten Signature]

CITY CLERK

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
 PONCA CITY UTILITY AUTHORITY
 May 10, 2021

Pursuant to notice as required by law, the Board of Trustees of the Ponca City Utility Authority met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Chairman Homer Nicholson presiding.

Present: Homer Nicholson, Chairman
 Paul Taylor, Trustee
 Robert Bodick, Trustee
 Shasta Scott, Trustee
 Lanita Chapman, Trustee
 John Andrew, Trust Attorney
 Craig Stephenson, City Manager
 John Gonsalves, Secretary
 Holly Wallen, Assistant Secretary

Absent: None

Others Present: Rhonda Skrapke, Chris Henderson, Don Nuzum, Terry Brown, Jesse Beck, Jason Filtz, David Williams, Eric Newell, Tana McKinley, Jim Fairbanks, Butch Herring, City Staff; citizens.

1. CALL TO ORDER

Chairman Homer Nicholson called the meeting to order at 6:42 p.m.

****CONSENT AGENDA****

The Board of Trustees found items #2 through #5 noncontroversial and routine in nature by the governing body and are approved by one motion.

MOTION MADE BY: Scott to approve the consent agenda as presented.

MOTION SECONDED BY: Chapman.

	AYES	NAYS	ABSTAIN
Trustee Bodick	X		
Trustee Chapman	X		
Chairman Nicholson	X		
Trustee Scott	X		
Trustee Taylor	X		

2. Consider And Vote To Approve, Deny, Amend, Or Revise Upon The Minutes Of The Ponca City Utility Authority Regular Session Held April 26, 2021.

3. Consider And Vote To Approve, Deny, Amend Or Revise A Resolution Appropriating Money For Payment Of Claims Against The Ponca City Utility Authority Of Ponca City, Oklahoma.

RESOLUTION NO. 1135

A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE PONCA CITY UTILITY AUTHORITY OF PONCA CITY, OKLAHOMA

4. Consider And Vote To Approve, Deny, Amend, Or Revise A Resolution Of The Ponca City Utility Authority, Ponca City, Oklahoma Amending The Operating Budget Of Various PCUA Funds For Fiscal Year 2020-21.

RESOLUTION NO. 1136

A RESOLUTION OF THE PONCA CITY UTILITY AUTHORITY, PONCA CITY, OKLAHOMA AMENDING THE OPERATING BUDGET OF VARIOUS PCUA FUNDS FOR FISCAL YEAR 2020-21.

5. Consider And Vote To Approve, Deny, Amend Or Revise Change Order No.1 And No. 2 To The Construction Contract With Nowak Construction Co For The North 6th Street Water Main Replacement Project In The Total Add Amount Of \$50,468.00

****ITEMS REMOVED FROM THE CONSENT AGENDA****

6. None

****NEW BUSINESS****

7. Consider And Vote To Approve, Deny, Amend, Or Revise A Construction Contract With Utility Contractors Inc. For The Bois D'Arc Liftstation We Well Rehabilitation And Valves Replacement Project In The Amount Of \$884,000.00

MOTION MADE BY: Bodick to approve item #7.

MOTION SECONDED BY: Taylor.

	AYES	NAYS	ABSTAIN
Trustee Bodick	X		
Trustee Chapman	X		
Chairman Nicholson	X		
Trustee Scott	X		
Trustee Taylor	X		

8. ADJOURN


MOTION MADE BY: Taylor to adjourn.

MOTION SECONDED BY: Scott.

	AYES	NAYS	ABSTAIN
Trustee Bodick	X		
Trustee Chapman	X		
Chairman Nicholson	X		
Trustee Scott	X		
Trustee Taylor	X		

Chairman Nicholson adjourned the Ponca City Utility Authority meeting 6:47 p.m.

PASSED IN SESSION AND APPROVED THIS 24TH DAY OF MAY, 2021.

ATTEST

[Signature]
TRUST SECRETARY

[Signature]
CHAIRMAN

