

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS  
 PONCA CITY, OKLAHOMA  
 July 25, 2022

Pursuant to notice as required by law, the Ponca City Board of Commissioners met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Mayor Homer Nicholson presiding:

Present: Homer Nicholson, Mayor  
 Robert Bodick, Commissioner  
 Paul Taylor, Commissioner  
 Shasta Scott, Commissioner  
 Larita Chapman, Commissioner  
 Craig Stephenson, City Manager  
 John Andrew, City Attorney  
 John Gonsalves, City Clerk  
 Brenda Wooderson, Deputy City Clerk

Absent: None

Others Present: Rob Dick, Rod Alexander, Chris Henderson, Jesse Beck, Darwin Haney, Paula Cain, Ryan Hafen, Jim Fairbanks, Butch Herring, Kevin Jeffries, Josh Henderson, Tana McKinley; City Staff, Citizens.

1. CALL TO ORDER  
 Mayor Homer Nicholson called the meeting to order at 5:30 p.m.
2. PLEDGE OF ALLEGIANCE

**\*\*CONSENT AGENDA\*\***

The Board of Commissioners found items #3 through #9 non-controversial and routine in nature.

MOTION MADE BY: Taylor to approve the consent agenda as read.

MOTION SECONDED BY: Chapman.

	AYES	NAYS	ABSTAIN
Commissioner Bodick	X		
Commissioner Chapman	X		
Mayor Nicholson	X		
Commissioner Scott	X		
Commissioner Taylor	X		

3. Consider And Vote Upon The Minutes Of The Ponca City Board Of Commissioners Regular Session Held July 11, 2022 And Work Sessions Held July 18, 2022.
4. Consider And Vote Upon A Resolution Appropriating Money For Payment Of Claims Against The City Of Ponca City, Oklahoma.

**RESOLUTION NO. 6681**

***A RESOLUTION APPROPRIATING MONEY FOR PAYMENT OF CLAIMS AGAINST THE CITY OF PONCA CITY, OKLAHOMA.***

5. Consider And Vote Upon A Resolution Of The Board Of Commissioners Of The City Of Ponca City, Oklahoma Amending The Operating Budget Of Various Funds For Fiscal Year 2022-23.

**RESOLUTION NO. 6682**

***A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF PONCA CITY, OKLAHOMA AMENDING THE OPERATING BUDGET OF VARIOUS FUNDS FOR FISCAL YEAR 2022-23.***

6. Consider And Vote Upon A Resolution Of The Board Of Commissioners Of The City Of Ponca City Stating That It Is The Municipal Government's Commitment To Approve And Adopt The Multi-Jurisdictional Natural Hazard Mitigation Plan Including All State And FEMA Requirements In Compliance With FEMA Standards and Guidelines.

**RESOLUTION NO. 6683**

***A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF PONCA CITY STATING THAT IT IS THE MUNICIPAL GOVERNMENT'S COMMITMENT TO APPROVE AND ADOPT THE MULTI-JURISDICTIONAL NATURAL HAZARD MITIGATION PLAN INCLUDING ALL STATE AND FEMA REQUIREMENTS IN COMPLIANCE WITH FEMA STANDARDS AND GUIDELINES.***

7. Consider And Vote On The Purchase Of A 2023 Model 926M 3-Yard Rubber Tire Wheel Loader With Attachments From Warren Cat, Tulsa, Oklahoma, For The Public Works Department, Street And Drainage Division, In The Amount Of \$219,882.22.
8. Consider And Vote Upon Accepting A Donation Of Real Property In The Form Of A Quitclaim Deed For A Tract Of Land Located At 512 North Irving For The Purpose Of Maintaining The City's Stormwater Conveyance System.
9. Consider And Vote Upon A Lease Agreement Between City Of Ponca City And Ponca City Bowmen, Inc.

**\*\*ITEMS REMOVED FROM THE CONSENT AGENDA\*\***

10. None

**\*\*COMMUNICATIONS FROM MAYOR AND COMMISSIONERS\*\***

11. Mayor Homer Nicholson welcomed the Boy Scouts in attendance.

**\*\*REPORTS\*\***

12. City Manager Craig Stephenson reported that the Daughters of the American Revolution will be rededicating the refurbished Ponca City World War I memorial marker on July 28, 2022 at 9:30 a.m. in front of the memorial fountain located at City Hall.

The Northern Oklahoma Development Authority will hold a public meeting on July 28, 2022 at 5:30 p.m. in the Commission Chamber of City Hall, as the development of a long-range transportation plan for northwest Oklahoma is underway and aimed at identifying policies to build a safer and more efficient transportation system in the region.

The RecPlex is now a Livebarn facility, where a subscription will allow viewers to watch sports streams when they are unable to attend events.

AMBUC Pool and Wentz Pool will only be open on the weekends beginning August 13, 2022 and will close for the season on September 6, 2022.

**\*\*PUBLIC HEARINGS\*\***

- 13a. Conduct A Public Hearing On Item B Below, And

Chris Henderson, Development Services Director, presented a PowerPoint of the area and property.

No comments received.

- 13b. Consider And Vote Upon An Ordinance Zoning Real Property Located At 720 South Waverly Street, More Particularly Described Below, From R-1 Single Family Residential To C-2 General Commercial, And Directing The Development Services Director To Change The Official Zoning Map Of The City Accordingly, And Directing The City Clerk To File Of Record.

**ORDINANCE NO. 6310**

***AN ORDINANCE ZONING REAL PROPERTY LOCATED AT 720 SOUTH WAVERLY STREET, MORE PARTICULARLY DESCRIBED BELOW, FROM R-1 SINGLE FAMILY RESIDENTIAL TO C-2 GENERAL COMMERCIAL, AND DIRECTING THE DEVELOPMENT SERVICES DIRECTOR TO CHANGE THE OFFICIAL ZONING MAP OF THE CITY ACCORDINGLY, AND DIRECTING THE CITY CLERK TO FILE OF RECORD.***

MOTION MADE BY: Scott to approve item 13b as stated.

MOTION SECONDED BY: Bodick.

	AYES	NAYS	ABSTAIN
Commissioner Bodick	X		
Commissioner Chapman	X		
Mayor Nicholson	X		
Commissioner Scott	X		
Commissioner Taylor	X		

- 14a. Receive Public Comments On The Application By The Police Department For Grant Funds From The Fiscal Year 2022 Edward Byrne Memorial JAG (Justice Assistance Grant) In The Amount Of \$15,054.00

Kevin Jeffries, Patrol Division Captain, explained the JAG Grant.

No comments received.

Consider And Vote Upon An Application And Interlocal Agreement By The Police Department For Grand Funds From The Fiscal Year 2022 Edward Byrne Memorial JAG (Justice Assistance Grant) In The Amount Of \$15,054.00

MOTION MADE BY: Chapman to approve item 14a as stated.

MOTION SECONDED BY: Taylor.

	AYES	NAYS	ABSTAIN
Commissioner Bodick	X		
Commissioner Chapman	X		
Mayor Nicholson	X		
Commissioner Scott	X		
Commissioner Taylor	X		

**\*\* NEW BUSINESS\*\***

15. Consider And Vote Upon A Resolution By The Mayor And Board Of Commissioners To Direct City Staff To Develop An Agreement Between The City Of Ponca City And Theresa Sackett To Paint A Mural On The Union Street Underpass In Ponca City And Authorize The Mayor To Sign Said Agreement.

Chris Henderson, Development Services Director, presented four possible murals for the Union Street Underpass pillars.

**RESOLUTION NO. 6684**

***A RESOLUTION BY THE MAYOR AND BOARD OF COMMISSIONERS TO DIRECT CITY STAFF TO DEVELOP AN AGREEMENT BETWEEN THE CITY OF PONCA CITY AND THERESA SACKETT TO PAINT A MURAL ON THE UNION STREET UNDERPASS IN PONCA CITY AND AUTHORIZE THE MAYOR TO SIGN SAID AGREEMENT.***

MOTION MADE BY: Scott to approve item #15.

MOTION SECONDED BY: Bodick.

	AYES	NAYS	ABSTAIN
Commissioner Bodick	X		
Commissioner Chapman	X		
Mayor Nicholson	X		
Commissioner Scott	X		
Commissioner Taylor	X		

16. Consider And Vote On A Resolution Of The Board Of Commissioners Of The City Of Ponca City, Oklahoma, Requesting The Oklahoma Municipal League To Support Legislation For The 2023 State Of Oklahoma Legislative Session.

Josh Henderson, Detective Lieutenant, stated that this is beneficial to protecting our citizens.

**RESOLUTION NO. 6685**

***A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF PONCA CITY, OKLAHOMA, REQUESTING THE OKLAHOMA MUNICIPAL LEAGUE TO SUPPORT LEGISLATION FOR THE 2023 STATE OF OKLAHOMA LEGISLATIVE SESSION.***

MOTION MADE BY: Taylor to approve item #16.

MOTION SECONDED BY: Bodick.

	AYES	NAYS	ABSTAIN
Commissioner Bodick	X		
Commissioner Chapman	X		
Mayor Nicholson	X		
Commissioner Scott	X		
Commissioner Taylor	X		

17. Consider And Vote Upon A Final Plat Of Didlake Heights Addition, Located In The 700 Block Of Legacy Trail Road.

Chris Henderson, Development Services Director, presented a PowerPoint for the plat and the potential.

MOTION MADE BY: Chapman to approve item #17 as stated.

MOTION SECONDED BY: Scott.

	AYES	NAYS	ABSTAIN
Commissioner Bodick	X		
Commissioner Chapman	X		
Mayor Nicholson	X		
Commissioner Scott	X		
Commissioner Taylor	X		

18. Consider And Vote On Addendum No. 1 To The Municipal Master Lease Agreement Between The City Of Ponca City And Yamaha Motor Finance Corporation, USA And Authorize The Mayor To Execute The Lease Agreement For A Period Of Four Years For New Golf Carts At Lew Wentz Golf Course.

Rod Alexander, Lew Wentz Golf Course, stated that the new lease will increase the fleet and the new carts have technology to shut down if they leave the area.

MOTION MADE BY: Taylor to approve item #18.

MOTION SECONDED BY: Bodick.

	AYES	NAYS	ABSTAIN
Commissioner Bodick	X		
Commissioner Chapman	X		
Mayor Nicholson	X		
Commissioner Scott	X		
Commissioner Taylor	x		

***Recess to Ponca City Utility Authority Meeting***

MOTION MADE BY: Bodick to recess to the PCUA Meeting.

MOTION SECONDED BY: Scott.

	AYES	NAYS	ABSTAIN
Commissioner Bodick	X		
Commissioner Chapman	X		
Mayor Nicholson	X		
Commissioner Scott	X		
Commissioner Taylor	X		

At 6:00 p.m. The Board of Commission recessed to the Ponca City Utility Authority Meeting.

At 6:04 p.m. The Board of Commission returned to the Regular Session.

19. Consider And Vote To Conduct An Executive Session For The Confidential Communication Between The Commission And Its Attorney On Pending Litigation. The City Attorney Advises That Public Disclosure Will Seriously Impair The Ability Of The Commission To Litigate In The Public Interest. Authority for the Executive Session Is 25 O. S. § 307B.4.

MOTION MADE BY: Bodick to enter into executive session.

MOTION SECONDED BY: Scott.

	AYES	NAYS	ABSTAIN
Commissioner Bodick	X		
Commissioner Chapman	X		
Mayor Nicholson	X		
Commissioner Scott	X		
Commissioner Taylor	X		

At 6:05 p.m. The Board of Commission entered into Executive Session.

MOTION MADE BY: Taylor to adjourn. \_\_\_\_\_

MOTION SECONDED BY: Chapman. \_\_\_\_\_

	AYES	NAYS	ABSTAIN
Commissioner Bodick	X		
Commissioner Chapman	X		
Mayor Nicholson	X		
Commissioner Scott	X		
Commissioner Taylor	X		

At 6:34 p.m. The Board of Commission returned to Regular Session.

20. Return To Regular Session And Take Any Necessary Action, If Appropriate, On Items Discussed In Executive Session.

No Action was taken.

21. ADJOURN

MOTION MADE BY: Taylor to adjourn. \_\_\_\_\_

MOTION SECONDED BY: Chapman. \_\_\_\_\_

	AYES	NAYS	ABSTAIN
Commissioner Bodick	X		
Commissioner Chapman	X		
Mayor Nicholson	X		
Commissioner Scott	X		
Commissioner Taylor	X		

Mayor Nicholson adjourned the Board of Commissioners meeting at 6:34 p.m.

***PASSED IN SESSION AND APPROVED THIS 8TH DAY OF AUGUST, 2022.***

\_\_\_\_\_  
MAYOR

ATTEST:

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CITY CLERK