

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS
PONCA CITY, OKLAHOMA
JUNE 11, 2007

Pursuant to notice as required by law, the Ponca City Board of Commissioners met in regular session at 5:30 p.m. in the Commission Room at City Hall, 516 E. Grand, with Mayor Homer Nicholson presiding:

Present: Homer Nicholson, Mayor
Paul Krueger, Commissioner
Stan Paynter, Commissioner
Wayne Foxworthy, Commissioner
Diane Anderson, Commissioner
Gary Martin, City Manager
Kevin Murphy, City Attorney
Marc LaBossiere, Finance Director/City Clerk

Others Present: Clayton Johnson, Chris Henderson, Terry Brown, Bill Bridges, Paula Cain, Phil Johnston, John Rhyne, Todd Smith, Darwin Haney, Jim Sindelar, Hong Fu, City staff; Rhonda Skrapke, Grants Consultant; David Myers, Ponca City Development Authority; Perry Pederson, T.L. Walker, Ron Covill, Chris Littlecook, citizens; Beverly Bryant, Ponca City News.

1. Mayor Homer Nicholson called the meeting to order at 5:30 p.m.
2. Invocation – Major John Poff, Salvation Army, gave the invocation followed by the pledge of allegiance.

****CEREMONIES AND PROCLAMATIONS****

4. Proclamation: John and Kathy Poff Day
5. Lincoln Students Flat Project Recognition
- . The Board of Commissioners found items #6, #7, #8, and #9 non-controversial and routine in nature.

Commissioner Krueger made the motion to approve the consent agenda. Anderson seconded.

Roll: Yeas; Krueger, Anderson, Nicholson, Paynter, and Foxworthy. Nays; None. Motion carried.

6. Consider and vote upon minutes of the Ponca City Board of Commissioners regular session held May 29, 2007.
7. **RESOLUTION NO. 5611**

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF PONCA CITY, OKLAHOMA, APPOINTING MEMBERS TO VARIOUS BOARDS AND COMMISSIONS AND ESTABLISHING THE TERMS OF THE OFFICE THEREOF.

<u>BOARD OR COMMISSION</u>	<u>NAME</u>	<u>TERM</u>	<u>TERM EXPIRATION</u>
Airport Advisory Board	Keith Hellem	Appointed	2010
Construction Appeals Board	William T. Salmons	Appointed	2010

Cultural Affairs Commission	Julie Grigsba	Appointed	2010
Cultural Affairs Commission	Terry Vandell-Bell	Appointed	2010
Park & Recreation Advisory Board	Dave Bishop	Re-Appointed	2010
Park & Recreation Advisory Board	Alfred Moore	Appointed	2010
Park & Recreation Advisory Board	Bill Wentroth	Re-Appointed	2010
Planning Commission	David H. Baur	Re-Appointed	2010
Planning Commission	Don Bouldin	Re-Appointed	2010
Ponca City Development Authority	Jeff Myers	Appointed	2010
Ponca City Development authority	Dennis Rutman	Appointed	2010

8. Consider and vote on authorizing Mayor to sign a one-year lease agreement between the City of Ponca City and Keith Waller, 1304 Kygar Road, Ponca City, OK to continue to lease a parcel of land consisting of approximately two acres.

9. **RESOLUTION NO. 5612**

A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE CITY OF PONCA CITY, OKLAHOMA.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

10. None.

****COMMUNICATIONS FROM MAYOR AND COMMISSIONERS****

11. Commissioner Anderson stated that many citizens had commented to her regarding street projects and were pleased with the way their tax dollars were being used.

Mayor Nicholson expressed his appreciation to City employees for the way they have handled all the problems that the rain has caused.

****REPORTS****

12. CITY MANAGER'S REPORT

City Manager Gary Martin explained to the Commission that this has been a very challenging year due to the rising fuel costs, which has resulted in the many budget amendments that have been on the agendas for the Commission's approval.

Martin also introduced Beverly Bryant, the new news reporter who will be working with the City, and reporting the City Commission meetings. Martin added that Bryant was a 1973 graduate of Ponca City High School who has returned to Ponca City.

Martin distributed to the Commission a report he had received from the Oklahoma Municipal League, soliciting input on legal issues that the City might need to be addressed.

Martin concluded by saying that the week ahead is going to be very busy.

13. KAY COUNTY LOCAL EMERGENCY PLANNING COMMITTEE SHELTER-IN-PLACE PROJECT.

Emergency management Director Paula Cain presented information on the Local Emergency Planning Committee (LEPC), and a project they have undertaken to provide shelter in place kits for the public.

14. UPDATED EXPENDITURES OF SENIOR GRANT FUNDS.

Rhonda Skrapke, Grants Consultant, gave an update on the Senior Grant funds stating that the City had set aside \$20,000.00 from its general fund account to match the funds received from a CDBG Grant to aid senior citizens in the community. Skrapke stated that at the present time the City is in the process of expending the \$20,000.00 match funds for various projects for income qualified senior citizens. Skrapke went on to say that the \$20,000.00 match money from the City's general fund budget will expire on June 30, 2007, so therefore these funds are being spent prior to spending the CDBG funds, as this contract is good until October 2008.

Skrapke further explained that applications are processed on a first-come, first-serve basis, and at the present time all applications have been processed, and funds have been expended.

****PUBLIC HEARINGS****

None.

****UNFINISHED BUSINESS****

None.

****NEW BUSINESS****

15. RESOLUTION NO. 5613

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF PONCA CITY, OKLAHOMA APPROVING THE OPERATING BUDGETS OF THE VARIOUS CITY FUNDS, MORE SPECIFICALLY DELINEATED AS EXHIBITS 1, 2, AND 3 ATTACHED HERETO FOR THE FISCAL YEAR 2007-08.

Commissioner Anderson made the motion to approve and accept the Resolution for the Operating Budgets of various city funds for the fiscal year 2007-08. Foxworthy seconded.

Roll: Yeas; Anderson, Foxworthy, Paynter, Nicholson, and Krueger. Nays; None. Motion carried.

16. RESOLUTION NO. 5614

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF PONCA CITY, OKLAHOMA AMENDING THE OPERATING BUDGETS OF VARIOUS FUNDS FOR THE FISCAL YEAR 2006-07.

Commissioner Krueger made the motion to approve the Resolution amending the operating budgets of various funds for the fiscal year 2006-007. Foxworthy seconded.

Roll: Yeas; Krueger, Foxworthy, Nicholson, Anderson, and Paynter. Nays; None. Motion carried.

17. Consider and vote on changes to the non-utility rates, fees and charges as they pertain to new extensions of electric service to platted additions.

Phil Johnston, Manager of Ponca City Energy, explained to the Commission that the Energy Advisory Board recommends approval of a change in the extension policy for underground service to new platted additions, whereby the developer is encouraged to cooperate with the Ponca City Energy in determining the most suitable design for installation based on the desire for future reliability.

City Attorney Kevin Murphy advised that since a Resolution was passed on March 26, 2007, which updated all the non-utility rates, the motion should include an amendment to the Resolution passed on March 6, 2007. Murphy added that he had drawn up a new Resolution (which was not included in the agenda packet), to include the non-utility rates proposed by Ponca City Energy.

Commissioner Krueger made the motion to approve the amended changes to the electric extension policy as they appear in the non-utility rate and fee Resolution passed on March 26, 2007. Foxworthy seconded.

Roll: Yeas; Krueger, Foxworthy, Nicholson, Paynter, and Anderson. Nays; None. Motion carried.

18. Consider and vote on an exception to Commission Policy Statement No. 29 and authorize staff to replace the three (3) existing pole mounted lights in the City's one and only Historic District with period lighting poles and fixtures.

Commissioner Paynter made the motion to approve the exception to Commission Policy Statement No. 29 and authorize staff to replace the three (3) existing pole and mounted lights in the City's one and only Historic District with period lighting poles and fixtures. Krueger seconded.

Roll: Yeas; Paynter, Krueger, Nicholson, Anderson, and Foxworthy. Nays; None. Motion carried.

****CITIZENS COMMENTS****

19. None.

RECESS TO AUTHORITY MEETING

Mayor Nicholson recessed to the Utility Authority meeting at 6:36 p.m.

20. Mayor Nicholson called the Board of Commissioners regular meeting back to order at 7:03 p.m., and received a Ponca City Development Authority review from David Myers.
21. Commissioner Anderson moved to enter into Executive Session pursuant to Title 25, Section 307 O.S. for the purpose of conferring on matters pertaining to Economic Development. upon finding that the matter to be discussed would interfere with the development of products or services or if public disclosure would violate the confidentiality of the business. Krueger seconded

Roll: Yeas; Anderson, Krueger, Nicholson, Paynter, and Foxworthy. Nays; None. Motion carried.
22. Return to regular session and take any necessary action, if appropriate, on items discussed in Executive Session
23. Mayor Nicholson adjourned the Ponca City Board of Commissioners meeting at 7:29 p.m.

PASSED IN SESSION AND APPROVED THIS 25TH DAY OF JUNE 2007.

ATTEST

MAYOR

CITY CLERK