

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS
PONCA CITY, OKLAHOMA
MARCH 14, 2005

Pursuant to notice as required by law, the Ponca City Board of Commissioners met in regular session at 5:29 p.m. in the Commission Room at City Hall, 516 E. Grand, with Mayor Richard Stone presiding:

Present: Richard Stone, Mayor
Stan Kistler, Commissioner
David Cummings, Commissioner
Stan Paynter, Commissioner
Paul Krueger, Commissioner
Gary Martin, City Manager
Kevin Murphy, City Attorney
Marc LaBossiere, Finance Director/City Clerk

Others Present: Clayton Johnson, Craig Stephenson, Don Nuzum, Jim Fairbanks, Dwaine Vincent, Jim Sindelar, Terry Sherbon, Rod Alexander, David Keathly, Gary Reed, City staff; Rich Cantillon, Lana Jones, John Bohannon, Larry Bittman, other citizens; Rog Allen, Rod Bolin, news press

1. Mayor Richard Stone called the meeting to order at 5:29 p.m.
2. Chuck Scroggs, God's Church, gave the invocation followed by the pledge of allegiance.

****CEREMONIES AND PROCLAMATIONS****

4. Ponca City Police Department Accreditation Presentation
By: Oklahoma Law Enforcement Agency Accreditation & Professional Standards.
5. Ponca City Police Department Police Officer of the Year
Jason Filtz, Patrolman I
6. Ponca City Police Department Civilian of the Year
Beverly Frazier, Senior Communication Officer
7. White Cane Day Proclamation
8. Arbor Week Proclamation

****CONSENT AGENDA****

The Board of Commissioners found items #9, #10, #11, #12, #13, and #14 non-controversial and routine in nature. Commissioner Cummings made the motion to approve the consent agenda. Paynter seconded.

Roll: Yeas; Cummings, Paynter, Stone, Krueger, and Kistler. Nays; None. Motion carried.

9. Consider and vote upon minutes of the Ponca City Board of Commissioners regular session held February 28, 2005.

10.

RESOLUTION NO 5449

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF PONCA CITY, OKLAHOMA, APPOINTING MEMBERS TO VARIOUS BOARDS AND COMMISSIONS AND ESTABLISHING THE TERMS OF OFFICE THEREOF.

Consider and vote upon Resolution designating and confirming Mayor's Nominations for various Boards and Commissions.

Historic Preservation Advisory Panel

<u>BOARD OR COMMISSION</u>	<u>NAME</u>	<u>TERM</u>	<u>TERM EXPIRATION</u>
HISTORIC PRESERVATION ADVISORY PANEL	LILLIAN TAYLOR	APPOINTED	MAY 2007

11. Consider and vote upon approving the appointment of Evans & Associates Construction Company, Inc. as purchasing agent for "Standing Bear Phase IV Trails Project-Grading, Drainage, Paving and Landscaping" and authorizing the Mayor to sign the Letter of Appointment.
12. Consider and vote on contract between the Oklahoma Department of Libraries and the Ponca City Library for FY05 Continuing Education Grant for Karla Shaffer.
13. Consider and vote on a request by Tom Rhodes to burn brush within the City Limits.

14.

RESOLUTION NO 5450

A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE CITY OF PONCA CITY.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

15. None.

****COMMUNICATIONS FROM MAYOR AND COMMISSIONERS****

16. Commissioner Paynter congratulated Po-Hi steppers for winning the regional tournament held in Ponca City and wished them luck in the upcoming Nationals.

Commissioner Krueger requested that residents be safe with children out of school this week.

Commissioner Kistler commented on the election, and thanked all of those who voted. Kistler congratulated Commissioner elect Diane Anderson on her election to his post. Kistler also thanked City Staff, and stated that he had enjoyed the privilege of working with them the past three years. Kistler further added that a lot has been accomplished in those three years, and he has enjoyed every moment of his time as Commissioner.

Mayor Stone commented on his trip to Washington D.C., to lobby the Oklahoma legislative body on Economic Development issues, and a trip to Oklahoma City for Ponca City Day at the state capital. Stone stated that they met with Senator Myers and Representative Newport and other legislative officials.

****REPORTS****

17. CITY MANAGER'S REPORT

City manager Gary Martin spoke about the Health Department's mass immunization drill conducted in Ponca City last Friday. Martin stated that this is probably one of the largest drills conducted in Ponca City. Martin further added that the Health Department bragged on Ponca City, saying that several of these drills have been conducted in different locations around the state, and that this was the smoothest operation they have done.

Martin informed the Commissioners that next Monday at work session will be the first meeting to start talking about the budget. Martin further added that presentations will be presented by outside funding agencies. Martin stated that the budget process would begin in about three weeks.

18. TOURISM UPDATE

Rich Cantillon gave an update on recent tourism initiatives, including the promotion of the Festival of Angels. Cantillon stated that Tourism has been greeting and providing bags to motor coach tours that come into Ponca City. Cantillon added that the bags provide gifts and information about Ponca City. Cantillon went on to add that an all out effort is being made to bring motor coach traffic back to Ponca City.

Cantillon advised that currently they are working on the preliminary paperwork needed for a feasibility study for an outdoor drama theater for Ponca City. Cantillon went on to inform the Commission of the advertising they are doing to promote Ponca City, and stated that it is very important to develop relationships with the Department of Tourism, and all the tourist organizations.

In conclusion, Cantillon expressed his gratitude and thanked Commissioner Kistler for helping put the Tourism office with the Chamber of Commerce Office, and stated that it has been a great benefit.

****PUBLIC HEARINGS****

None.

****UNFINISHED BUSINESS****

None.

****NEW BUSINESS****

20. Consider and vote to authorize the Mayor to sign the contract with Shawnee Lighting Systems, Inc. for Project No. GEN 4013-05 Lighting Northwest and Southwest Dan Moran Ball Fields in the amount of \$69,998.00 and appoint Shawnee Lighting Systems as agent for the City of Ponca City for Project GEN 4013-05.

Commissioner Kistler made the motion authorizing the Mayor to sign the contract with Shawnee Lighting Systems, Inc. for Project No. GEN 4013-05 Lighting Northwest and Southwest Dan Moran Ball Fields in the amount of \$69,998.00 and appoint Shawnee Lighting

Systems as agent for the City of Ponca City for Project No. 4013-05. Krueger seconded

Roll: Yeas; Kistler, Krueger, Stone, Paynter, and Cummings. Nays; None. Motion carried.

21. Consider and vote to approve changes in the Marland Estate Rental Policies.

Commissioner Cummings made the motion to approve changes in the Marland Estate Rental Policies after a few clarifications have been made to the proposed policy. Kistler seconded.

Roll: Yeas; Stone, Kistler, Krueger, Cummings, and Paynter. Nay; None. Motion carried.

22. **RESOLUTION NO 5451**

A RESOLUTION SETTING NON-UTILITY RATES, FEES, AND CHARGES FOR THE CITY OF PONCA CITY AND THE PONCA CITY UTILITY AUTHORITY.

Commissioner Kistler made the motion to approve the Resolution setting non-utility rates, fees, and charges for the City of Ponca City and the Ponca City Utility Authority Cummings seconded.

Roll: Yeas; Kistler, Krueger, Stone, Paynter, and Cummings. Nays; None. Motion carried.

23. Consider and vote on an Inter-Local Memorandum of Understanding between the City of Ponca City and the Kay County Commission to share Justice Assistance Grant Funding in the amount of \$21,738.00.

Commissioner Kistler made the motion to approve the Inter-Local Memorandum of Understanding between the City of Ponca City and the Kay County Commission to share Justice Assistance Grant Funding with the Kay County Commission in the amount \$21,738.00. Krueger seconded.

Roll: Yeas; Krueger, Kistler, Stone, Paynter, and Cummings. Nays; None. Motion carried.

****CITIZENS COMMENTS****

24. Mary Haney, 1515 S. 8th Street, addressed a number of issues.

25. **RECESS TO AUTHORITY MEETING**

Mayor Stone recessed the Board of Commissioner regular session at 6:32 p.m. and moved to the Ponca City Utility Authority meeting.

Mayor Stone called the Board of Commissioners regular meeting back to order at 6:35 p.m. and moved to enter into Executive Session pursuant to Title 25, O.S. for the purpose of discussing the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of any individual salaried public officer, or employee.

26. Mayor Stone adjourned the meeting at 7:12 p.m.

PASSED IN SESSION AND APPROVED THIS 28TH DAY OF MARCH 2005.

MAYOR

ATTEST

CITY CLERK