

MINUTES OF THE MEETING OF THE BOARD OF COMMISSIONERS
PONCA CITY, OKLAHOMA
NOVEMBER 8, 2010

Pursuant to notice as required by law, the Ponca City Board of Commissioners met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Mayor Homer Nicholson presiding:

Present: Homer Nicholson, Mayor
Diane Anderson, Commissioner
Lanita Chapman, Commissioner
Paul Krueger, Commissioner
Craig Stephenson, City Manager
Kevin Murphy, City Attorney
Marc LaBossiere, Finance Director/City Clerk

Absent: Bill Flegler, Commissioner

Others Present: Chris Henderson, Rhonda Skrapke, David Horinek, Mike Lane, Tana McKinley, Dwaine Vincent, Randy Tyner, Jerry Hall, Butch Herring, City staff; citizens; Beverly Bryant, Ponca City News.

1. Mayor Homer Nicholson called the meeting to order at 5:30 p.m.
2. Invocation – Pastor Mark Busch, Brookfield Wesleyan
3. Pledge of Allegiance

****CEREMONIES AND PROCLAMATIONS****

4. Proclamation: Louise Abercrombie, Oklahoma Horseshoe Pitching Association Hall of Fame.
5. Character Trait for November: Hospitality.

****CONSENT AGENDA****

The Board of Commissioners found items #6, #7, and #8, non-controversial and routine in nature. Commissioner Anderson made the motion to approve the consent agenda. Chapman seconded.

Roll: Yeas; Anderson, Chapman, Nicholson, and Krueger. Nays; None. Motion carried.

6. Consider and vote upon minutes of the Ponca City Board of Commissioners regular session held October 25, 2010.
7. **RESOLUTION NO. 5870**

A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE CITY OF PONCA CITY, OKLAHOMA.

8.

RESOLUTION NO. 5871

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF PONCA CITY, OKLAHOMA, APPOINTING MEMBERS TO VARIOUS BOARDS AND COMMISSIONS AND ESTABLISHING THE TERMS OF THE OFFICE THEREOF.

<u>BOARD OR COMMISSION</u>	<u>NAME</u>	<u>TERM</u>	<u>TERM EXPIRATION</u>
Cultural Affairs Commission	Sonja Long	Appointed	2013
Marland Estate Commission	Calvin Golliver	Appointed	2013

****ITEMS REMOVED FROM THE CONSENT AGENDA****

9. None.

****COMMUNICATIONS FROM MAYOR AND COMMISSIONERS****

10. Mayor Nicholson noted that the Commission and staff are wearing red ribbons in support of American: Legion Children’s Home. Nicholson emphasized the need for everyone to rally together in trying to save the American Legion Children’s Home. Nicholson also commented on the Veterans Day Parade saying that it was an awesome event.

Commissioner Anderson reminded everyone that Thursday would be Veterans Day.

Commissioner Chapman thanked police officers Randy Tyner and Jerry Hall for their participation in a training program they have been doing at Pioneer Technology Center for the past two weeks.

****REPORTS****

11. CITY MANAGER’S REPORT

City Manager Craig Stephenson stated that he would like to go over a list of dates of upcoming events. Stephenson advised that this Friday November 12, 2010 the Oklahoma Municipal Clerks and Treasurers would have their quarterly meeting in the Commission Chamber. Next Stephenson related that the Mayor and he would be attending the Oklahoma Citizens Academy in Norman on November 14th thru 16th.

Other events, Stephenson reported are the Lighting of the Christmas Tree, on November 24, 2010 at 6:00 p.m.; the Lighted Christmas Parade on Friday, December 3, 2010; the ribbon cutting for the new Ponca City Aquatic & Family Center/YMCA on December 4, 2010; Ponca City Aquatic & Family Center/YMCA to open at 5:30 a.m. December 6, 2010.

Stephenson advised that the Work Session for November 15, 2010 would be cancelled; autumn leaf collection would be between November 15, 2010 to January 21, 2010; and a new recycling brochure has been printed.

Stephenson then updated the Commission on the Lime-Softening Project at the water plant, saying that the project has been postponed due to significant delays in equipment delivery from the manufacturer. Stephenson further added that in order to speed up the process, temporary equipment will be used in order to start testing and instrumentation

work. Stephenson then asked Environmental Services Director, Hong Fu, to further give an update on the project.

Fu informed the Commission that the Lime-Softening Project is a \$1.7M project, which is one of the five projects funded with stimulus money. Fu further added that one of the requirements of the EPA when using federal funds is that the recipients use American manufactured goods throughout the project, which is also called Buy American Rule.

Fu further updated the Commission by saying that due to the limited number of suppliers and manufacturers, some of the projects have suffered delays, and that these projects are under the supervision of the Oklahoma Department of Environmental Quality. Fu echoed Stephenson, in regard to the use of temporary equipment to help speed up the project, until the American made equipment is received.

Fu summarized by saying that it is unfortunate that this system has so many delays, but staff hopes that it will be worth all the delays. Fu finished by saying that this system will give the City many years of reliable operation, and it is one of five projects that are partially paid by \$600,000.00 of stimulus money.

12. BUDGET STATUS REPORT – FIRST QUARTER ENDED SEPTEMBER 30, 2010

Finance Director Marc LaBossiere gave the Budget Status Report for the First Quarter ended September 30, 2010.

****PUBLIC HEARINGS****

None.

****UNFINISHED BUSINESS****

None.

****NEW BUSINESS****

13. Consider and vote on a contract between the Oklahoma Department of Commerce and the City of Ponca City in the amount of \$88,559.00 for the FY-2010 Community Development Block Grant (CDBG) Small Cities Program.

Commissioner Chapman made the motion to approve the contract between the Oklahoma Department of Commerce and the City of Ponca City in the amount of \$88,559.00 for the FY-2010 Community Development Block Grant (CDBG) Small Cities Program. Krueger seconded.

Roll: Yeas; Chapman, Krueger, Nicholson, and Anderson. Nays; None. Motion carried.

14. Consider and vote on “Consent of Lessor, City of Ponca City, to Mortgage.”

Commissioner Chapman made the motion to approve “Consent of Lessor, City of Ponca, to Mortgage.” Anderson seconded.

Roll: Yeas; Chapman, Anderson, Nicholson, and Krueger. Nays; None. Motion carried.

****CITIZENS COMMENTS****

15. None.

16. Commissioner Chapman made the motion to adjourn the Board of Commissioners meeting. Krueger seconded.

Roll: Yeas; Chapman, Krueger, Nicholson, and Anderson. Nays; None. Motion carried.

Mayor Nicholson adjourned the Board of Commissioners at 7:09 p.m.

PASSED IN SESSION AND APPROVED THIS 22ND DAY OF NOVEMBER 2010.

MAYOR

ATTEST:

CITY CLERK

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
PONCA CITY UTILITY AUTHORITY
NOVEMBER 8, 2010

Pursuant to notice as required by law, the Board of Trustees of the Ponca City Utility Authority met in regular session at 5:30 p.m. in the Commission Chamber at City Hall, 516 E. Grand, with Chairman Homer Nicholson presiding.

Present: Homer Nicholson, Chairman
Diane Anderson, Trustee
Paul Krueger, Trustee
Lanita Chapman, Trustee
Craig Stephenson, City Manager
Kevin Murphy, City Attorney
Marc LaBossiere, Finance Director/City Clerk

Absent: Bill Flegler, Trustee

Others Present: Hong Fu, Chris Henderson, David Horinek, Tana McKinley, Dwaine Vincent, Randy Tyner, Jerry Hall, City staff; citizens; Beverly Bryant, Ponca City News.

1. Chairman Homer Nicholson called the meeting to order at 7:09 p.m.

****CONSENT AGENDA****

The Board of Trustees found items #2, #3, and #4 non-controversial and routine in nature by the governing body and are approved by one motion.

Trustee Anderson made the motion to approve the consent agenda. Chapman seconded.

Roll: Yeas; Anderson, Chapman, Nicholson, and Krueger. Nays; None. Motion carried.

2. Consider and vote upon the minutes of the regular session held October 25, 2010.

3. **RESOLUTION NO. 777**

A RESOLUTION APPROPRIATING MONEY FOR THE PAYMENT OF CLAIMS AGAINST THE PONCA CITY UTILITY AUTHORITY OF PONCA CITY, OKLAHOMA.

4. Consider and vote on the purchase of one 34-yard self-contained compactor in the amount of \$27,145.00 from Downing Sales & Service.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

5. None.

****NEW BUSINESS****

None.

6. Trustee Krueger made the motion to adjourn the meeting. Anderson seconded.

Roll: Yeas; Krueger, Anderson, Nicholson, and Chapman. Nays; None. Motion carried.

Chairman Nicholson adjourned the Ponca City Utility Authority meeting at 7:12 p.m.

PASSED IN SESSION AND APPROVED THIS 22ND DAY OF NOVEMBER 2010.

CHAIRMAN:

ATTEST:

TRUST SECRETARY