

**NOTICE OF MEETING****Ponca City Board of Commissioners****Regular Session****5:30 p.m. Monday, June 13, 2011****516 East Grand - City Hall - Commission Chamber - Ponca City, OK 74601****Notice Filed By: Paulette Cross, Deputy City Clerk****516 East Grand - City Hall - 580.767.0304****Filed in the office of the City Clerk at 3:50 p.m., June 9, 2011**

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**Paulette Cross, Deputy City Clerk**

The Government of the City of Ponca City encourages attendance in City meetings by all interested persons. If your participation at this meeting is not possible due to a disability, please notify personnel in the City Clerk's Office prior to the above-listed meeting time at 516 East Grand Avenue, 580-767-0304, so that any necessary arrangement can be made.

**AGENDA**

1. CALL TO ORDER
2. INVOCATION - Bob Innis, Word of Life Christian
3. PLEDGE OF ALLEGIANCE

**CEREMONIES & PROCLAMATIONS**

4. Character Trait for June: Joyfulness

**CONSENT AGENDA**

All items listed under the Consent Agenda are deemed to be non-controversial and routine in nature by the governing body. They will be approved by one motion of the governing body.

The items on the Consent Agenda will not be discussed. Any member of the governing body desiring to discuss an item on the Consent Agenda may request that it be removed from the Consent Agenda and be placed in its proper place on the Regular Agenda. It will then be considered at that time. Staff recommends placing items #5 through #13 on the Consent Agenda.

5. Consider And Vote Upon Minutes Of The Ponca City Board Of Commissioners Regular Session Held May 23, 2011.
6. Consider And Vote Upon Resolution Appropriating Money For Payment Of Claims.
7. Consider And Vote Upon A Resolution Designating Certain City Employees As Purchasing Officers With Authority To Make Purchases Against City And Municipal Trust Appropriations For Fiscal Year 2011-12.
8. Consider And Vote Upon A Resolution Amending The Operating Budget Of Various City Funds, As Outlined On Amendment #8, For Fiscal Year 2010-11.

9. Consider And Vote Upon A Resolution Appointing Members To Various Boards And Commissions And Establishing The Terms Of Office Thereof.
10. Consider And Vote On A One Year Lease Agreement Between Ponca City Alternative Sports Association And The City Of Ponca City To Continue To Operate A BMX track In Dan Moran Park.
11. Consider And Vote Upon Agreement For Engineering Services With Professional Engineering Consultants For Preparation Of Plans And Specifications For The Installation Of Guard Rail At The Box Culvert On Highland Avenue, 189 Feet East Of Irving Street.
12. Consider And Vote Upon Change Order No. 1, In The Add Amount Of \$24,380.95, And The Final Payment In The Amount Of \$35,280.75, To Hembree And Hodgson Construction, LLC For Work Completed On "Street Improvement Project - Concrete Pavement Reconstruction Of Sections Of Shirlee, Clarke And Donahoe" Project No. GEN 11-1.
13. Consider And Vote On The Oklahoma Municipal Assurance Group As The City Of Ponca City's Agent For Buildings & Contents Insurance, Boiler & Machinery Insurance And Electronic Data Processing Insurance For The Policy Period Of July 1, 2011 Through June 30, 2012.
14. CONSIDER AND VOTE UPON ANY ITEM REMOVED FROM CONSENT AGENDA.
15. COMMUNICATIONS FROM MAYOR AND COMMISSIONERS

**REPORTS**

16. City Manager's Report
17. Oklahoma Municipal Power Authority Update

**PUBLIC HEARINGS**

None

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

18. A. Consider And Vote On Ordinance Amending International Fire Code's Definition Of "Fireworks" To Clearly Include Novelty Devices Which Require An Open Flame To Ignite Or Which Produce High Heat Or Flames.  
B. Consider And Vote On Emergency Clause Making Ordinance Effective Upon Its Publication.
19. Consider And Vote Upon A Resolution Adopting The Fiscal Year 2011-12 Annual Budget, All Funds, For The City Of Ponca City.

20. Consider And Vote On Awarding A Contract To Sooner Construction Company Of North Central Oklahoma In The Amount Of \$148,000 For The Remodel Of The Ponca City Senior Center 2011-0031 And On Change Order #1, Reducing The Contract Price And Scope Of The Ponca City Senior Center 2011-0031 Project From \$148,000 To \$77,300.
21. CITIZENS' COMMENTS Open for Ponca Citizens to be heard on items not included on this Agenda. Comments should be relevant to City business and every effort should be made to verify the truthfulness of any factual statements. Ponca City is a City of Character, and as such, truthfulness is defined as "earning future trust by accurately reporting past facts." As provided by law, the City Commission shall make no decisions or consideration of action of citizen's comments, except to refer the matter to the City Manager for administrative consideration, or to schedule the matter for Commission consideration at a later date. Citizens addressing the City Commission are requested to come to the microphone and identify themselves by name and address for the official record. Comments will be limited to 5 minutes unless extended by the Commissioners.

**RECESS TO PONCA CITY UTILITY AUTHORITY MEETING**

**RETURN TO REGULAR SESSION**

22. Receive Ponca City Development Authority Review.
23. Entertain Motion To Enter Executive Session Pursuant To Title 25 Section 307 Oklahoma Statutes For Purposes Of Conferring On Matters Pertaining To Economic Development Upon Finding That The Matter To Be Discussed Would Interfere With The Development Of Products Or Services Or If Public Disclosure Would Violate The Confidentiality Of The Business.
24. Return To Regular Session And Take Any Necessary Action, If Appropriate, On Items Discussed In Executive Session.
25. Adjourn.

**NOTICE OF MEETING**

**PONCA CITY UTILITY AUTHORITY**

**Regular Session**

**Monday, June 13, 2011**

**Follows the regular session of Ponca City Board of Commissioners at 5:30 p.m.**

**516 East Grand - City Hall - Commission Chamber - Ponca City, OK 74601**

**Notice Filed By: Paulette Cross, Deputy City Clerk**

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2. Consider And Vote Upon The Minutes Of The Regular Session Held May 23, 2011.
3. Consider And Vote Upon A Resolution Appropriating Money For Payment Of Claims.
4. Consider And Vote Upon Change Order No. 1 To Construction Contract With Howard-Estruct, JV For The Water Treatment Plant Lime System Improvement Project In The Deduct Amount Of \$1,899, Acknowledge That The Project Is Complete And Authorize Final Payment.
5. Consider And Vote On Write Off Of Ponca City Utility Authority Accounts With Delinquent Balances To Bad Debt Expense And Transfer Uncollectible Accounts To Credit Bureau Services Association For Further Collection.
6. CONSIDER AND VOTE UPON ANY ITEM REMOVED FROM CONSENT AGENDA.

**NEW BUSINESS**

7. Consider And Vote Upon A Resolution Adopting The Fiscal Year 2011-12 Annual Budget For The Ponca City Utility Authority.
8. Adjourn.