



Cann Memorial Gardens

1500 E Grand Ave
After Hours Phone: 580-763-2744

RENTAL POLICIES

The Cann Garden Center house is surrounded by botanical gardens. This is a multi-use facility that is open to the public, and may be rented for weddings, receptions, dinners, presentations, meetings and special events.

FACILITIES:

House, Main Level Only

Living Room Dining Room
Kitchen Restroom

Main level holds approximately 40 people.

Patio Area -

In order to protect the irrigation system vehicles are not permitted on the grounds.
No tents are allowed.

Patio holds approximately 100 people.

FEES:

Base fee, \$150, covers the first 5 hours, including setup and teardown. Anything after is \$25 per hour. Rehearsals are \$25 per hour. A \$150 refundable cleaning deposit is required also. All monies are due at time of placing reservation.

AVAILABILITY:

Cann Garden Center is open daily year round, with exception of two days for Thanksgiving, two days for Christmas and New Year's Day.

Hours 8:00 a.m. – 10:00 p.m. Daily. The gardens remain open for visitors during events. All clients & guests must be out of the building and off the grounds by 11:00 p.m.

TABLES & CHAIRS

Chairs or other furniture **inside** of house are not to be removed *from house for outside use*. Chairs for outside use shall be provided by Client

CATERING:

All food brought on site must be ready to serve. The kitchen is available for final prep, but no cooking is allowed. Client is responsible for removing trash and leaving the facility in a clean, orderly state. No private equipment may be left behind.

ALCOHOL

White wine, beer, and champagne are the only alcoholic beverage allowed, WITH prior management approval. All Clients and guests are responsible for complying with State of Oklahoma and Kay County liquor laws.

DECORATIONS

Decorations are not to be attached to interior or exterior walls of structures (house, Gazebo, etc), trees or shrubs with nails, staples, tacks, metal fasteners, tape or adhesives. They may be installed during the day of the event and must be removed by client at conclusion of event. The client shall bear the ultimate responsibility for damages or contract violations caused by any persons involved with the event (guests, caterers, florists, musicians, etc.)

CLEAN UP

Client is responsible for appropriate cleanup with trash removal and damage to facilities or grounds. (Damaged plant materials in flower beds will be replaced at Client expense.) Facility will be inspected at the end of the reservation.

RESERVATIONS

Paid rental fee must be completed at time of reservation.

GENERAL RULES:

1. Plastic or cloth flower petals, rice, confetti, birdseed or similar items are prohibited from use in the house, on the grounds, walkways or in the parking lot.
2. Fireworks, including sparklers, are prohibited.
3. The upper level of the house and basement are closed to the public.
4. Clients and visitors are to stay on walkways, patio and grass areas only, walking or standing in planting beds is not allowed.
5. The house is a SMOKE-FREE public facility.

Management reserves the right to refuse to schedule any event that for any reason that is not in the best interest of the Cann Garden Center. All transactions are non-refundable.